

# CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

## Minutes

Monday, May 6, 2019

6:00 PM

Auditorium

In Attendance: Todd Fabian, Jeremy Clemans, Megan De Vorsey, Chris Casco, Charles O'Leary, Michelle Marino

- Call to Order: Jeremy Clemans 6:04 p.m.
- The approval of the Minutes of the April 1, 2019, meeting was postponed to allow the Trustees time to review the April 1, 2019, minutes. J. Clemans so moved and C. Casco seconded the motion.
- Public Comment: None
- Library Director's Report and Monthly Update:
  - The locks of the library are being updated and consolidated to increase efficiency.
  - The spring clean up of the Green Street property is underway. One item of concern is fencing around the two flowering crabapple trees to prevent damage to the trees.
  - The Library Director is in the process of submitting grants to the Concord Library Foundation for upcoming programming at the library.
  - The Library Director is undertaking a separate grant request to the CPL Foundation in order to utilize the garden on the north side of the library. This garden would be for library patrons in fine weather and would only be accessible from the library.
  - The Library Director asked the Trustees to take action on two policies. The first policy concerned library card eligibility. J. Clemans made a motion to adopt the amended library card eligibility policy. Charles O'Leary seconded the motion. The Trustees unanimously adopted the amended library card eligibility policy.
  - The Library Director asked the Trustees to take action on the computer use policy for the Heights Library Branch. One part of the policy includes the replacement cost of Chrome books. This cost has decreased. M. De Vorsey moved to adopt the Heights Library Branch computer policy subject to the updated Chrome Book replacement cost and subject to withdrawing paragraph 8 concerning the use of memory sticks. J. Clemans seconded the motion and it passed unanimously.
  - The Library Director and other library staff will attend the NH Library Association meeting in Meredith this week.

- Concord Public Library Foundation Update: Becky Hermann attended the Foundation meeting. The Library Director updated the Trustees on the meeting in her absence. The CPL Foundation met with the City Manager to review how renovations and/or construction of a new library is being addressed by the City's long range planning. The Library Director was an observer at that meeting. The Penacook Branch continues to be a pressing issue for the City Council. The City has purchased property behind the Green St. property and has budgeted a 2022 possible acquisition of other property contiguous to the Green St. property. The 2027 forecasted budget contains funds for design of a renovation or new construction. These are numerical placeholders in the budget, and indicate that the City Council is keeping the library in the long term planning. The Trustees discussed how the role of the trustees differs from the role of the Foundation. The Foundation is a private organization and does not have to keep minutes of their meetings for public review.
- Old Business: The Library Director updated the Trustees on the Little Free Libraries (LFL). The LFLs at Keach and White Park are constantly vandalized. The LFLs at Swope, Rolfe, Rollins, and Oak Hill are doing well.
- New Business:
  - Megan De Vorse and Chris Casco presented a slate of candidates to the Board of Trustees:
  - President: Becky Hermann
  - Vice-president: Jeremy Clemans
  - Secretary: Michelle Marino
- J. Clemans moved to adjourn at 6:44 p.m. C. Casco seconded the motion. The motion to adjourn passed unanimously. The next meeting is June 3, 2019, at 6:00 p.m.