

# CITY OF CONCORD MEETING NOTICE

## CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, May 7, 2018  
6:00 PM  
Auditorium

### Minutes

**In Attendance:** Todd Fabian, Megan De Vorse, Chris Casco, Mike Alberici, Jeremy Clemans, Chani Marchiselli, Ric Tracewski, Elizabeth Mulholland, Lisa Sands

- Call to Order: Jeremy Clemans 6:01PM    Seconded: Chris Casco
- Jeremy Clemans: Moved to accept minutes of April 2, 2018 monthly meeting:

All in favor

- Public Comment- none
- Library Director's Report and Monthly Update:

The Heights Library Branch will be opening soon, with an anticipated date of mid-June. The branch operation hours will be: Tuesday 10-4, Thursday 2-8, and Saturday 9-12. Three new staff members will be hired for the Heights Branch, the pool of applicants is less than we usually get for open positions. Furniture will be arriving soon. A summer camp, through Parks & Rec. Dept., will come to the branch library, as well as the Lapsit program, and tech training for the public.

The Penacook Village Association will host a meeting on May 8, at 6:00PM at the Rolfe House, to discuss the options, and future of, the Penacook Library branch. Todd Fabian will attend, and city councilors will be present to hear public comment and questions.

Improvement of the ILS program is continuing. The interface will soon add a new feature that allows patrons to pay a library fines online with a credit card. Patrons are no longer able to pay a fine with a credit card in person.

NH Library Trustee Association- The CPL Trustees had a brief discussion about joining this group. A newsletter was circulated to the trustees, with information on the association. Currently Dover, Manchester, and Plymouth trustees groups are members of the association, but Concord is not.

The new self-checkout units are being built for the CPL. There will be one smaller unit for the children's room, and another full-sized model for the main floor.

The 2018 Concord Reads program ended with an unfortunate last-minute cancellation by the author. Todd Fabian discussed revising the author contract with a specific signing deadline. The library will start planning for the 2019 program in June.

- CPL Foundation Update -

The CPLF awarded the 2018 Elizabeth Yates Award to Clara Brogan.

- New Business –

Todd Fabian presented the Trustees with 4 changes to the current CPL \ Rules and Regulations. This document has not been updated since 1/21/16.

The board discussed the presented changes and proposed to further amend the second change as noted below:

Section 1 , Bullet #5 to read, *"Playing of audio so that others can hear it."*

Jeremy Clemans: Motioned to approve      Chani Marchiselli: Seconded

All in favor

Megan DeVorse and Chris Casco will serve as the nomination committee for next term CPL Trustee Officers.

Mary Beth Robinson and Chani Marchiselli will both be resigning from the board.

- Old Business - None
- Next Meeting: June 4, 2018
- Jeremy Clemans: Move to adjourn

Chris Casco: Seconded

Adjournment 6:41 PM