



City of Concord

City Council

Meeting Agenda

Monday, November 13, 2017

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

*Non-public session in accordance with RSA 91-A:3, II (e) to discuss pending litigation;
followed by non-public session in accordance with RSA 91-A: 3, II (d) to discuss
property acquisition and non-public session in accordance with RSA 91-A:2, I(b)
meeting with legal counsel, to begin at 5:30 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

October 10, 2017 City Council Meeting Minutes.

Attachments: [Minutes](#)

October 16, 2017 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Resolution in honor of the services of retired Fire Lieutenant Christopher Andrews.

Attachments: [Resolution](#)

7. Resolution in honor of the services of retired Battalion Chief William Weinhold.

Attachments: [Resolution](#)

8. Canvass of the Votes for the Municipal Election held on November 7, 2017.

Attachments: [Report](#)
[Canvass of Votes](#)

9. Presentation Concord Biosolids Planning for the Future.

10. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Items Tabled for December 11, 2017 Public Hearings

11. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, including Schedule X; together with report from the Parking Committee.
Attachments: [Ordinance](#)
[Report](#)
12. Ordinance amending the Code of Ordinances; Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, including Schedule I and II; together with report from the Parking Committee.
Attachments: [Ordinance](#)
[Report](#)
13. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-2, Restricted Residential Parking Areas; together with report from the Parking Committee.
Attachments: [Ordinance](#)
[Report](#)
14. Resolution determining the proposed project has a public benefit and approving an application by South Pleasant Street LLC for a six year RSA 79-E Community Revitalization Tax Relief Incentive for the renovation of real estate located at 5-7 South State Street; together with report from the Director of Redevelopment, Downtown Services and Special Projects.
Attachments: [Resolution](#)
[Projected Financial Benefit to Applicant](#)
[Historic Inventory](#)
[5-7 S State Street RSA 79-E Application](#)
[Report - 5-7 S State 79-E](#)
15. Resolution determining the proposed project has a public benefit and approving an application by South Pleasant Street LLC for a six-year RSA 79-E Community Revitalization Tax Relief incentive for the renovation of real estate located at 15-17 Pleasant Street; together with report from Director of Redevelopment, Downtown Services & Special Projects.
Attachments: [Resolution](#)
[Report](#)
[Historic Inventory](#)
[Financial Benefit to Applicant 15-17 Pleasant St](#)
[RSA 79-E Application 15-17 Pleasant St](#)

16. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines, and Penalties, by amending the fee for Chapter 26 - Building Code, Section 26-16-4, Fire Prevention Schedule, Tents and Air-supported Structures; together with report from the Deputy Fire Chief.
Attachments: [Ordinance](#)
[Report](#)
17. Resolution authorizing the City Manager to continue implementation of the Revolving Loan Fund Program and appropriating the sum of \$260,586; together with report from the Director of Redevelopment, Downtown Services and Special Projects.
Attachments: [Resolution](#)
[Report](#)
18. Resolution authorizing and appropriating the sum of \$975,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2017 General Fund Assigned Fund Balance; together with 2017 Year End report from Deputy City Manager-Finance.
Attachments: [Resolution](#)
[Report](#)
19. Resolution appropriating the sum of \$50,000 from reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchase and replacement and education and training. Funding for these purposes shall be entirely from Trust Fund Reserve Accounts.
Attachments: [Resolution](#)
20. Resolution appropriating \$51,000 from the Economic Development Reserve to fund the Public Information Officer (PIO) position; together with report from the Deputy City Manager-Development.
Attachments: [Resolution](#)
[Report](#)
21. Resolution accepting and appropriating the sum of \$11,133.46 in grant funds from the New Hampshire Highway Safety Agency, funds designated for conducting Distracted Driver Enforcement Patrols; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
22. Resolution accepting and appropriating the sum of \$24,053.78 in grant funds from the New Hampshire Highway Safety Agency, funds designated for DWI/Impaired Driver Patrols; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

23. Resolution accepting and appropriating the sum of \$27,270.92 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Sustained Traffic Safety Enforcement Patrols (STEP); together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

24. Resolution authorizing and appropriating the sum of \$93,490 for Fiscal Year 2018 operating expenses for the City-Wide Community Center; together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

25. Resolution accepting and appropriating the sum of \$20,596 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord; together with report from the Deputy City Manager-Finance.

Attachments: [Resolution](#)
[Report](#)
[Charitable Foundation Letter](#)

From the City Manager

26. Positive Citizen Comments

Attachments: [Citizen Comments](#)

Consent Reports

27. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,901.69 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

28. Diminimus gifts and donations report from the Director of Human Services requesting authorization to accept monetary gifts totaling \$148.87 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

29. Diminimus gifts and donations report from the Police Department requesting authorization to accept grant funding from the New Hampshire Highway Safety Agency in the amount of \$9,786.24 in order to conduct pedestrian and bicycle safety patrols, as provided for under preauthorization granted by the City Council.

Attachments: [Report](#)

30. Diminimus gifts and donations report from the Police Department requesting authorization to accept funding from the US Department of Justice - Bulletproof Vest Partnership Program in the amount of \$5,786.12, designated to fund fifty-percent reimbursement of qualified ballistic vests purchased by the Department, as provided for under preauthorization granted by the City Council.

Attachments: [Report](#)

31. Report recognizing the anonymous donation of Emperor Tulips for Main Street

Attachments: [Report](#)

32. Status Report from the City Manager on 2016-2017 City Council Priorities.

Attachments: [Report](#)

33. 2018 Fiscal Year to Date Financial Statements from Deputy City Manager - Finance.

Attachments: [Report](#)

34. Impact Fee Report in Compliance with RSA 674:21(VI) from Deputy City Manager-Finance.

Attachments: [Report](#)
[Impact Fee Fund Report](#)

35. Quarterly report from the Police and Fire Chiefs on Drug Overdoses and Other Statistics.

Attachments: [Report](#)

36. Report from the Deputy Fire Chief on a Change of Scope for the Assistance to Firefighters Grant Program- Sprinkler Project.

Attachments: [Report](#)

37. Report from the Transportation Policy Advisory Committee recommending that City Council authorize the City Manager to overspend the budget, if necessary, to keep the 10 highest-use bus stops free of snow during the 2017-2018 winter season. (Pulled from consent by Councilor Kretovic)

Attachments: [Report](#)

38. Report from the City Engineer recommending that the City Manager be authorized to accept a public storm drainage easement from Jeffrey W. and Stephanie A. Lewis of 17 Dover Street.

Attachments: [Report](#)
[Lewis Communication/Request](#)

39. Report from the City Engineer requesting that the City Council authorize the NH Department of Transportation to establish nighttime detours that utilize City streets during the construction of Interstate 93/393 bridges.

Attachments: [Report](#)
[Request](#)
[Attachments](#)

Consent Resolutions

40. Resolution repurposing the sum of \$25,000 from the 2016 Structural Repairs subproject (CIP #104) to the Equipment Process Upgrades subproject (CIP #104); together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
41. Resolution authorizing the City Manager to enter into a revised Purchase Option Agreement Amendment #1 with the Caleb Development Corporation concerning the sale and redevelopment of City owned property at 35 Canal Street, Penacook; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects. (Pulled from consent by Councilor Herschlag)
Attachments: [Resolution](#)
[Report](#)
[Purchase Option Amendment #1](#)
42. Resolution repurposing the sum of \$38,003 in FEMA grant funds from the 2016 Sprinkler Systems Subproject (CIP #252) for the installation of an engine exhaust removal system in the Central Fire Station (CIP #252); together with report from the Deputy Fire Chief.
Attachments: [Resolution](#)
[Report](#)

End of Consent Agenda

Public Hearing Action (Public hearings held on October 10, 2017)

43. Resolution adopting an amended and restated Development Program and Financing Plan for the Sears Block Tax Increment Finance District; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Supplemental report submitted)
Attachments: [Resolution](#)
[Revised Development Program & Finance Plan](#)
[Report](#)
[Supplemental Report](#)
44. Resolution appropriating the sum of \$300,000 for the demolition of the former New Hampshire Employment Security Building (CIP #578) within the Sears Block Tax Increment Finance District and authorizing the issuance of bonds and notes in the

amount of up to \$300,000; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Resolution](#)
[Report](#)

45. Resolution appropriating the sum of \$160,000 for improvements to the Storrs Street Municipal Parking Garage (CIP #529) within the Sears Block Tax Increment Finance District and authorizing the issuance of bonds and notes in the amount of up to \$160,000; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Revised Development Program & Finance Plan](#)

Reports

46. Report from the City Planner in response to a request to re-zone land off of Whitney Road from Industrial (IN) to Urban Commercial (CU) and release covenants.

Attachments: [Report](#)
[Planning Board Report](#)
[Request](#)
[Covenant](#)
[Public Comments](#)

47. Report from the Parking Committee regarding adoption of proposed recommendations for the Parking Strategic Plan.

Attachments: [Report](#)
[Pro Forma](#)
[Revenues - FY2019-2028](#)
[Expenses - FY2019-2028](#)
[General Fund Cost Share FY2019-2028](#)
[Nelson Nygaard Report](#)
[Presentation](#)

New Business

Unfinished Business

48. Resolution authorizing the City Manager to enter into a license agreement with Associated Enterprises, Inc. to install a balcony and related improvements within the North Main Street rights-of-way; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Action on this item tabled at the May 8, 2017 Council meeting)

Attachments: [Resolution](#)
[Report](#)
[Planning Board Approved Rendering & Plans](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

37. Report from the Transportation Policy Advisory Committee recommending that City Council authorize the City Manager to overspend the budget, if necessary, to keep the 10 highest-use bus stops free of snow during the 2017-2018 winter season. (Pulled from consent by Councilor Kretovic)

Attachments: [Report](#)

41. Resolution authorizing the City Manager to enter into a revised Purchase Option Agreement Amendment #1 with the Caleb Development Corporation concerning the sale and redevelopment of City owned property at 35 Canal Street, Penacook; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects. (Pulled from consent by Councilor Herschlag)

Attachments: [Resolution](#)
[Report](#)
[Purchase Option Amendment #1](#)

Adjournment

Information

- Inf1. July 19, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf2. August 10, 2017 Conservation Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf3. August 16, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf4. August 24, 2017 Transportation Policy Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf5. September 12, 2017 Architectural Design Review Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6. September 19, 2017 Committee for Concord's Plan to End Homelessness Meeting Minutes.
Attachments: [Minutes](#)
- Inf7. September 19, 2017 Golf Course Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf8. September 28, 2017 Transportation Policy Advisory Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf9. October 2, 2017 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf10. October 3, 2017 Draft Sears Block TIF District Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf11. October 19, 2017 Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf12. October 16, 2017 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)