



# CITY OF CONCORD

*New Hampshire's Main Street™*

## MINUTES

### Transportation Policy Advisory Committee

January 26, 2017, 6:00 PM  
2<sup>nd</sup> Floor Conference Room  
City Hall, 41 Green Street, Concord, NH

**Members Present:**

Dick Lemieux (Vehicle Traffic Safety Operations; Chair)  
Brent Todd (Council Representative)  
Jennifer Kretovic (Council Representative)  
Ursula Maldonado (Pedestrian and Trails Community)  
Craig Tufts, (Bicycling Community)  
Sheila Zakre (At-Large)  
Rob Mack, Traffic Engineer (City Manager's Designee)

**Members Absent:**

Rob Werner (Council Representative)  
Jim Sudak (Public Transportation Representative)

**Staff and Guests:**

Ed Roberge - City Engineer  
Heather Shank - City Planner

**1. Call to Order**

Sheila Zakre called the meeting to order as temporary Chair, presiding over Items 1-5. Chair Dick Lemieux arrived later and presided over the rest of the meeting beginning with Item 6.

**2. Approval of Minutes**

The minutes of the December 15, 2016 meeting were approved as submitted with minor typographical correction (Motion-Todd; Second-Kretovic; Unanimous).

**3. Presentations – None**

**4. Public Comment - None**

**5. New Business - None**

## 6. Old Business

### a. Review final draft of the Concord Pedestrian Master Plan

Pursuant to last month's discussion of the draft Pedestrian Master Plan, staff provided CNHRPC with additional review comments and suggestions which had been incorporated in the updated final draft dated January 24, 2017 being reviewed tonight. There was a long and thoughtful discussion of the draft document and a number of additional revisions were suggested to the concurrence of those present.

TPAC conditionally approved the pedestrian master plan draft dated January 24, 2017 as submitted but with the following amendments as discussed: add a 'snow-related' picture to the cover; revise the text related to the Loudon Road project on page 16; remove the discussion of the Mountain Road/Exit 16 roundabout project on page 16 as it is under construction; revise the description of the minimum 'through zone' width on page 21; revise the Sidewalk Maintenance and Snow Removal section beginning on page 22 to include some illustrative photographs and a statement on prioritizing sidewalk-clearing efforts to maximize walking accessibility; enhance the format of select headers and borders in the document; and expand the Conclusion on page 28 to include the Main Street Complete Streets Project as an example of a city project that best demonstrates the effective implementation of these conclusions and recommendations (Motion-Todd; Second-Kretovic; Unanimous).

Craig Tufts will revise the document to reflect the amendments noted above and will redistribute the finalized draft to members. He will submit the approved draft document to the Planning Board for their review and consideration at their February 15, 2017 meeting.

## 7. Consent Reports

### a. Acceptance of Subcommittee Minutes

The following subcommittee reports were accepted by unanimous consent: Bicycle/Pedestrian – December 5, 2016; Public Transportation – December 13, 2016; and Traffic Operations – January 17, 2017.

## 8. City Council Meeting Update

At its January 9, 2017 meeting, City Council discussed an inquiry regarding agreed-to maintenance of the discontinued portion of Silk Farm Road by St. Paul's School.

## 9. TPAC Referrals from City Council, Staff and Chair

### a. Request by the Chair to discuss sidewalk snow maintenance.

The Chair noted that TPAC's extensive discussion of sidewalk snow maintenance in Item 6a reasonably covered the topics he intended to bring up under this item.

## 10. Status Report on Subcommittees

### a. Bicycle/Pedestrian Committee (TPAC-BP), Craig Tufts

Craig Tufts reported that TPAC-BP met this month and discussed the draft pedestrian master plan as well as the I-93 Bow-Concord study. They also discussed observations of dead trees in a commercial development. Heather Shank noted that in cases where specific landscaping is indicated on a site plan approved by the Planning Board, a concern regarding condition of such landscaping should be forwarded to the Planning Division.

### b. Public Transportation Committee (TPAC-PT), Sheila Zakre

Sheila Zakre reported that TPAC-PT met last week and discussed sidewalk snow maintenance at bus stops. Noted were observations of improved snow clearing at the four major bus stops in the

downtown area. Also discussed was CNHRPC's November 2016 CAT Boarding and Alighting Study.

**c. Traffic Operations Committee (TOC), Rob Mack**

Rob Mack reported that TOC met last week and discussed 2016 annual city-wide crash statistics. Also noted was a new referral from City Council to the Parking Committee to look at narrow streets city-wide where on-street parking can create a significant impediment to vehicular travel.

**11. Staff Updates**

**a. Loudon Road Corridor Improvements (CIP 19)**

Rob Mack reported that staff is in the process of redesigning the corridor improvement plans to maintain the four existing lanes. Select driveway closures/consolidations/narrowings are being considered.

**b. Mountain/Shawmut/East Side/Exit 16 Roundabout (CIP 24)**

Rob Mack reported that work on utility relocation has begun. Roundabout construction will begin later this spring.

**c. Merrimack River Greenway Trail (CIP543)**

Rob Mack reported that NHDES is still reviewing the project with regard to necessary environmental permitting. VHB is developing minor design alternatives to facilitate this review.

**d. I-93 Bow-Concord (NHDOT)**

Rob Mack noted that there was nothing new to report since the project presentation last month.

**e. Storrs Street Extension North (CIP18)**

Ed Roberge reported that three concept alignments for the Storrs Street extension to Constitution Avenue and I-393 are being developed and are under staff review. Discussions with the NHDOT and railroad companies have begun regarding future disposition of railroad right-of-way. A presentation of the project will be planned for the next TPAC meeting.

**12. Other Discussion Items**

Councilor Todd noted that Congress would be considering a \$1T infrastructure improvement program. NHDOT has proposed I-93 Exit 4A as a potential project. Members discussed the potential for a significant Concord-area project that might apply to this funding program.

**13. Adjourn**

The meeting was adjourned by unanimous consent at about 8:50 PM.

Upcoming Meeting Dates:           **February 23, 2017**  
  March 23, 2017  
  April 27, 2017