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City Clerk
8/31/17
KJG

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DATE: July 31, 2017

TO: Mayor Bouley and Concord City Council

FROM: Kate Fleming, Events & Outreach Coordinator, Intown Concord

SUBJECT: Request for Streets Closure for Halloween Howl - October 27, 2017

Recommendation:

Recommend approval of street closing for Halloween Howl.

Background:

For many years now, families throughout Greater Concord have enjoyed the safe and celebratory atmosphere that Halloween Howl brings to the downtown. As in years past, festivities will include trick-or-treating at downtown businesses, music and dance party with Nazy of LNH, and some children's activities on City Plaza and in other expanded bump outs on Main Street.

Intown Concord is again very pleased to partner with the Concord Parks and Recreation Department to produce this event. With good weather, thousands of event-goers are expected take part in the festivities.

Discussion:

Halloween Howl is scheduled for Friday, October 27th, 2017 5:30 pm to 7:30 pm. For the safety of visitors to the downtown for this event, Intown Concord requests the following streets be closed from **4:00 pm to 8:30 pm** on 10/27/17:

N. Main St. closed from Centre to Pleasant
Capitol Street from Evans to N. Main Street
Warren Street from Durgin Lane to N. Main Street
Park Street from N. Main St. to N. State St.

Intown Concord will follow up with the appropriate City departments to ensure proper procedures, licensing, and all other requirements are in compliance. Please don't hesitate to contact me if you would like additional information about Halloween Howl. I can be reached at 226-2150 or kate@intownconcord.org.

Thank you for your consideration in this matter.

Respectfully,

Kate Fleming
Events and Outreach Coordinator
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