

CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Monday, July 12, 2021

6:00 PM

Library Auditorium

In Attendance: Jeremy Clemans, Becky Herrmann, Chris Casco, Charles O'Leary, Lisa Sands, Ali Sekou, Norm Kinsler, Ray Connor and the Library Director-Todd Fabian.

- B. Herrmann calls to order at 6:03 pm
- C. Casco moves to accept minutes of June 14, 2021 monthly meeting, N. Kinsler seconds
- Library Director's Report and Monthly Update on Reopening
 - The library is exploring what services to unveil next.
 - Outdoor programming has been extremely successful and outdoor storytime in parks has had over 60 attendees!
 - Though we are at 35% of pre-pandemic patronage, our circulation is now 85% of pre-pandemic levels. Patrons are checking out more items per visit, sort of like having a designee for the household, and patrons are utilizing more online resources.
 - Budget is set for FY22. One area that you may notice a decrease in our budget is in collection development, that was by design as we plan to supplement that with gift funds that we have recently received.
- Old Business
 - Summer meeting options finalized
 - There is no August meeting, next meeting is in person in September.
- Business
 - Budget updates – We have money in FY22 to address a few facility issues such as our carpeting in the Children's Library. We hope to embark on that project in the winter months.
 - Concord Public Library Foundation Update – CPLF had a discussion on the role of their mission and if it should be altered to also provide funds to non-library entities in Concord. Should CPLF stay library-centric only as it's recently given a grant to a non-library organization? There is also a conversation about how the process would work if CPLF solicits non-library grant applications for potential projects on topics like literacy in the community. Library Trustees expressed that the partnership would need to grow symbiotically with the library at the forefront, rather than have the CPLF solicit outside donors and then try and meld a project into the library's mission. The CPLF is also researching its annual appeal letter

and making sure all spending is transparent with any changes they may make to their mission, to help garner more community support. Further conversations are looming on these topics.

- Policy Review – Library staff are working on two new policies
 - Special Collections donations – do we have the updated language we need for materials that are ideal for the library repository?
 - Oral Histories documentation- the library would like to start an oral history program and catalog the results so that patrons can have access to oral histories permanently. The Trustees expressed overwhelming support for this project and asked about digital narratives and if ConcordTV would be involved. The project is in its infancy and we will explore a variety of formats. More details to come.

- Public Comments – None

- Next Meeting: September 13, 2021

- J. Clemans motions to adjourn at 6:58pm, C. O’Leary seconds the motion.