

**CITY OF CONCORD
TRANSPORTATION POLICY ADVISORY COMMITTEE
MINUTES OF June 5, 2019**

The Transportation Policy Advisory Committee (TPAC) met at 6:00 p.m., on June 5, 2019, in the Second Floor Budget Room, City Hall, 41 Green Street.

Attendees: Dick Lemieux, Chair
Craig Tufts
Ursula Maldonado
Sheila Zakre
Greg Bakos
Ryan Buchanan
Rebecca McWilliams

Absent: Councilor Rob Werner
Councilor Brent Todd

Staff: Dave Cedarholm, City Engineer
Sam Durfee, Senior Planner
Ashley Hamilton, Fiscal Supervisor

Guests: Councilor Linda Kenison
Councilor Zandra Rice Hawkins

1. Call to Order

The Chair called the meeting to order.

2. Approval of Minutes

The minutes of the April 25, 2019 were approved with minor edits suggested (Motion-Tufts; Second-Maldonado; Unanimous).

3. Public Comment

None

4. Presentations

- a. The Concord Energy and Environment Advisory Committee's 100% Renewable Energy Strategic Plan was tabled until the next meeting in Councilor Werner's absence.

5. New Business

None

6. Old Business

None

7. Consent Reports

a. Acceptance of Subcommittee Minutes

There were no Subcommittee Minutes to review. Dick Lemieux and David Cedarholm agreed to coordinate efforts to prepare this information for the next meeting.

8. City Council Meeting Update

Councilor Kenison & Councilor Rice Hawkins had no Council Meeting updates to discuss.

9. TPAC Referrals from City Council, Staff and Chair

- a. **No new activity.**
- b. **Referral from City Council regarding a communication shared by Councilor Werner from Kensington Road residents with concerns about cut-through traffic and speeds on Kensington Road** – *Further discussion on findings with Councilor Werner regarding next steps in this referral on hold pending the next TPAC meeting when Councilor Werner can attend.*
- b. **Referral from City Council regarding a communication from Councilor Bouchard on resident safety concerns about illegal vehicle left turns from East Side Drive northbound into the CVS/Burger King driveway**

David Cedarholm gave updates on Engineering's recent evaluation, stating that the cost estimate previously given to CVS of \$15,000.00 to raise the median to prevent illegal left turns into their parking lot was inaccurate. This option did not extend the median long enough to prevent the illegal turns. New estimates put this cost at \$47,000.00, which would include relocating the entrance of Red Apple restaurant to accommodate a median at the correct length to prevent illegal left turns, and a police detail during the construction. Cedarholm indicated that this information was to be shared with Councilor Bouchard for review and consideration. TPAC members briefly discussed possible options of enforcement and reaching out to CVS for additional funds, but agreed to wait for further action until Councilor Bouchard reviewed all the details.

10. Status Report on Subcommittees

a. **Traffic Operations Committee (TOC), Dave Cedarholm**

Dave Cedarholm reported that TOC met on May 25th. Further discussion took place on concerns about on-street parking along Sewalls Falls Road near the entrance driveway to Beaver Meadow School for student drop-off/pickup. TPAC members discussed several options and agreed that potentially stacking parked cars along Second Street would be ideal as Sylvester Street would have residential impact. It was also suggested that it would be beneficial to work with the School and PTA to further promote carpooling and TPAC – Bike and Pedestrian Subcommittee initiatives. Cedarholm stated that he would be meeting with the Beaver Meadow School Principal on Friday June 7th to discuss possible options to implement in the fall 2019 school year, and would keep TPAC updated on the progress.

TOC also discussed resident traffic and speed concerns on Ironworks Road. Cedarholm said that traffic counts would start on Friday June 7th, to include counts before and after "reduced speed ahead" signs were installed. Evaluation findings would be shared with TPAC once available.

b. **Bicycle/Pedestrian Committee (TPAC-BP), Craig Tufts**

Craig Tufts noted that he and Sam Durfee were actively evaluating proposed projects and master plan initiatives. Updates were provided on recent efforts for the demonstration project which included drafting an application for Southern New Hampshire Planning Commission's pop-up planning program. This program could provide all of the necessary materials, for free, to construct a one-day demonstration project which would include bump-outs on the south side of the Pillsbury St and Broadway intersection and bike lanes on both sides of South Street from Pillsbury St to the school driveway. There are future plans to coordinate the demonstration by the Abbot Downing

School on October 2nd, 2019 to sync with the School's "Walk & Bike to School Day" event. The next steps would be community outreach.

Tufts indicated that the Bike Swap and Bike Rodeo events were successful and educational. He is monitoring the City's new Tree Committee for possible TPAC involvement and walking accessibility.

c. Public Transportation Committee (TPAC-PT), Sheila Zakre

Sheila Zakre reported that TPAC-PT met last week and discussed issues identified in the final report for NHDOT's CAT Bus Service Study that include typos and inaccurate map and text references. Dean Williams would follow up with NHDOT on reported issues and concerns of Committee. Zakre mentioned that the new Transportation Manager for CAT was announced and that the Planning Commission might be hiring someone to review and potentially implement a program for voucher taxi services.

11. Staff Updates

a. Merrimack River Greenway Trail (CIP543)

David Cedarholm indicated that CIP #543 was allotted \$23,000.00 for an alternative route to boardwalk. It was speculated that the City is in discussions with Pan Am railways to potentially purchase their right-of-way. The State of NH would have right of first refusal, so that would need to be determined before the City could purchase the land. Financial information and a purchase timeline are unknown.

b. I-93 Bow-Concord/Storrs Street Extension North

None

c. Langley Parkway Phase 3 (CIP40)

None

12. Other Discussion Items

a. Hoit Road – Tallant Road Intersection Issues

David Cedarholm discussed recent resident complaints about firetrucks and buses being difficult to access Tallant Road Hoit Road. 2016 TOC excerpts that indicated staff reviewed the same concern and at that time they determined that the Fire Department's ladder truck could negotiate the intersection with a minimal amount of difficulty, but it required a 3 point turn.

b. CMAQ application

Dick Lemieux mentioned that the due date for the CMAQ grant applications, managed by the State DOT, was extended to June 14, 2019 and stated that letters of interest were due by June 14th. Funding available is \$1.5 million per project. TPAC members agreed unanimously recommend that the City should submit letters of interest. Craig Tufts and Dick Lemieux agreed to draft letters of interest for two projects that David Cedarholm would follow up with the City Manager on, to determine which projects would be most ideal. Cedarholm agreed to bring all ideas and proposals to City Hall.

13. Adjourn

The meeting was adjourned by unanimous consent at about 9:00 p.m.