



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Thomas J. Aspell, Jr., City Manager  
**DATE:** March 9, 2016  
**SUBJECT:** Conservation Commission Appointment

### **Recommendation**

It is recommended that the following appointment to the Conservation Commission be reviewed at the April City Council Meeting for approval in May.

### **Background**

I hereby propose the appointment of Jeffrey Lewis to fill a current vacancy as an Alternate Member of the Conservation Commission. Mr. Lewis is a co-founder and principal owner of Northpoint Engineering, LLC, where he is the principal engineer on private development projects and is responsible for managing civil design projects throughout the state. Mr. Lewis was born and raised in Concord and resides on Lisa Lane.

Mr. Lewis will serve a three-year term to commence upon Council approval and expire on January 1, 2019. His resume is attached for your information.

### **Discussion**

In accordance with Section 15 of the City Council Rules, these proposed appointments are being distributed to the City Council as information in advance of formal action in May.

TJA/ss  
Attachment



design. This includes site evaluations and master planning, design preparation of improvement plans and construction documents, hydrology and hydraulic analyses, technical report writing and coordination of design team services. He is responsible for local, state and federal permitting including presentations at public meetings and hearings.

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**Keach-Nordstrom Associates, Inc., Bedford, NH**

**2000 - 2004**

**Project Manager**

Jeff managed design and drafting teams through various aspects of land planning and civil design projects. Projects included commercial and residential developments as well as municipal design projects. He was responsible for budget and schedule control, sub-consultant coordination, contract management, and design permitting through various regulatory authorities, including public presentations. His design emphasis was on land planning, site planning and subdivision design, with considerable experience in storm drainage analysis and design, roadway and intersection design, water/wastewater systems and utility design, and erosion control /storm water pollution prevention design. In addition, he obtained all applicable local, state, and federal permits.

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**JMA Engineering Corporation, Phoenix, AZ**

**1995 - 2000**

**Project Manager / Project Engineer**

Jeff worked on both commercial and residential civil design projects including site planning, subdivision master planning and platting, hydrology/hydraulics, grading & drainage, public roadway and utility designs. He managed design and drafting teams through various aspects of site development and he was responsible for budget and schedule control, sub-consultant coordination and permitting through various governmental agencies.

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**Engineering Department, City of Concord, NH**

**Summer 1994 & 1995**

**Engineering Intern**

Jeff performed condition surveys of the City sidewalk system and developed a database to catalog, document and rank the resulting information. He was responsible for the conversion of the data onto the City's developing Geographic Information System (GIS).

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**Professional  
Training/Education**

- Local Public Agency Certification Training - Parts 1 & 2, 2014
  - EPA Watershed Management Training, 2012
  - LEED Professional Accreditation, 2009
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**Affiliations/  
Memberships**

- Plan NH
  - Greater Concord Chamber of Commerce
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