



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Jennifer Johnston, Director of Human Resources and Labor Relations

**DATE:** June 22, 2016

**SUBJECT:** Amend Schedule D to Add the Positions Specified in the Attached Ordinance for FY2017

### **Recommendation**

It is requested and recommended that the City Council accept this report and set a public hearing date in August for the proposed ordinance to add the positions to Schedule D.

### **Background**

The positions of Fire Marshal, Training Captain, EMS Captain, and Fire Alarm and Traffic Superintendent in the Fire Department; Economic Development Director in the Community Development Department; and Custodial Supervisor, Public Properties Supervisor, and Building Services Supervisor in the General Services Department of the Public Properties Division were discussed and added during the budget appropriation process in June for fiscal year 2017. The positions' costs were reflected in the Budget Transmittal Letter and will not require any additional funding during the course of the fiscal year as a result of adding them to Schedule D.

### **Discussion**

The positions have been classified as per the attached ordinance. They must be added to Schedule D in order to place them within the City's position classification system.

In order to accomplish the aforementioned, the City Council would have to set a public hearing for August and then approve the positions as per the attached ordinance.

Respectfully Submitted,

---

Jennifer Johnston

cc: Thomas J. Aspell Jr., City Manager