



City of Concord

Fiscal Policy Advisory Committee

Meeting Minutes - Draft

Monday, September 15, 2025

4:30 PM

City Hall
41 Green Street, 2nd Floor Conference
Room

1. Call to Order

The meeting was called to order at 4:30 PM.

2. Roll Call

Present:

City Councilors: Nathan Fennessy (Chair), Amanda Grady Sexton, Jennifer Kretovic, Brent Todd, and Mayor Byron Champlin.

City Staff: Thomas J. Aspell, Jr., City Manager; Brian LeBrun, Deputy City Manager - Finance; Matt Walsh, Deputy City Manager - Development; John Chisholm, Fire Chief; Mick Costello, Acting Deputy Fire Chief; Audrey Masters, Assistant Finance Director; Rebekah Dougherty, Director of OMB; and Olivia Harvey, Budget Analyst.

Excused:

City Councilors: Fred Keach and Karen McNamara.

3. Approval of Draft Meeting Minutes

A motion was made and seconded to approve the draft minutes from the April 21, 2025 meeting. The motion passed with no dissenting votes.

4. Referral from City Council

The committee reviewed the Recreation and Parks Advisory Committee's (RPAC) response letter to City Council's referral request for fee reductions for athletic field and light use. RPAC indicated that they do not support fee waivers or reductions, and they are concerned that without a clear written policy, if fees are waived for one user group and not another, there will be a perception of favoritism. During the discussion, several questions were raised, such as what other groups use White Park; and which baseball/softball fields have lights. The committee felt they needed more information before taking action on this. Parks & Recreation Director David Gill will be invited to attend the next meeting in order to answer questions from committee members.

5. Year End Ambulance Billing

Fire Chief John Chisholm provided an overview of the FY 2025 4th Quarter Ambulance Billing and Receivables report. There was a brief discussion about upcoming changes to Medicare billing. Councilor Fennessy asked if the Fire Department could provide data which demonstrates how much it costs to staff an ambulance and how much of that cost the City recoups. Chief Chisholm indicated they would pull that data together and provide it to the committee at a future meeting. With no further discussion, a motion was made and seconded to accept the FY 2025 4th Quarter Ambulance Billing and Receivables Report. The motion passed with no dissenting votes.

Chief Chisholm introduced Acting Deputy Fire Chief Mick Costello.

6. Adjournment

A motion was made to adjourn. The motion was duly seconded and passed with no dissenting votes. The meeting adjourned at 4:57 PM.