

MINUTES

Beaver Meadow Golf Advisory Committee Meeting
January 17, 2019

In Attendance: Jim Marshall, Jennifer Kretovic, Bob Norton, Dick Holden, Roger Jobin, Linda Mattlage, Mark Coen, Brian LeBrun, Bernard “Sid” Chase, and Phil Davis.

Excused: Chris Mulleavey (Chairman) and Fran Hunt.

The meeting was called to order by Dick Holden, who served as Chairman in Chris Mulleavey’s absence.

- 1) **Public Input:** Charles Randall introduced himself and explained that he was in attendance to see the Committee at work. He indicated that he may be interested in serving on the committee when he retires.
- 2) **Approval of December 13, 2018 Meeting Minutes:** Bob Norton motioned, and Jennifer Kretovic seconded, to approve the minutes. The minutes were unanimously approved.

Sid Chase informed the committee that Dave Croft recently tendered his resignation. The committee is now looking for candidates to fill vacancies left by Dave Croft, Travis Martin and Justin Kimball.

3) **Course Update:**

- Skating and skiing have been popular when weather conditions allow. The Bill Koch Junior Ski League is there each Friday for instruction, and a race is planned later this winter.
- Irrigation Project: A wetlands permit has been granted to dredge the pond. Pricing is coming in a little higher than expected. The course is working with Unitil for permission to de-water the material next to the pond.
- Building Project: Pricing was received from Milestone Engineering, which is quite high. Staff will be meeting with Milestone later today.
- Tent Project: Through the Purchasing Division, staff has sent out a Request for Quotes from three vendors. This budget is extremely tight. A frame tent would save on annual costs but would cost more initially. Sid Chase cautioned that there is not enough money for a floor. A floor is desirable because it will be difficult to maintain turf under the tent for the entire year. Brian LeBrun stated that the plan is to submit a supplemental appropriation request to City Council at its February meeting for additional funding for this project. Flooring options of concrete and removable heavy plastic were discussed.
- The simulator season is going extremely well. Revenue is up significantly over last year.
- Sid Chase noted that this is the strongest Pro Shop staff the course has had in several years, and noted a positive e-mail received regarding staff member Charlie LePore. Jennifer Kretovic suggested it be sent to the City Clerk for inclusion in the City Council’s monthly agenda packet.
- Phil Davis’ lesson program has been particularly popular.

YTD Financials:

- Brian LeBrun, Deputy City Manager – Finance, shared financials through 12/31/2018. Overall, revenues are up. Brian cautioned that memberships were booked earlier this year than last year.
 - Greens fee revenue is down. Staff has surveyed other New England courses and they have experienced the same trend due to poor weather.
 - Advertising revenue was discussed. Mark Coen offered to work with Phil Davis, making introductions starting in Boscawen and working towards the golf course.
- 4) **Old Business:** Phil Davis researched Survey Monkey and learned that we can create a 10 question survey at no cost. Sid Chase received no feedback from the committee regarding potential survey questions. Staff will send City Manager Tom Aspell ten questions for his review and approval.
- 5) **Adjournment:** Bob Norton motioned, and Jennifer Kretovic seconded, to adjourn the meeting. With a unanimous vote, the meeting was adjourned.
- 6) **Next Meeting:** Thursday, February 14th, at 8:00 AM, at BMGC Clubhouse.