



**The Executive Council of the State of New Hampshire**  
**State House, 107 North Main Street, Concord, NH 03301**

CINDE WARMINGTON  
EXECUTIVE COUNCIL  
DISTRICT TWO

**TO:** All District Two Cities and Towns  
**FROM:** Executive Councilor Cinde Warmington  
**DATE:** Thursday, January 11, 2024

The Governor and Executive Council met on Wednesday, January 10, 2024, in Concord, NH at the State House and considered an agenda of approximately 75 items. The next scheduled meetings of the Governor and Executive Council will be held on Wednesday, January 31, 2024, in Concord, NH, beginning with the breakfast meeting at 8:00 a.m. at the New Hampshire Department of Information Technology at 27 Hazen Drive and following with the regular meeting at 10:00 a.m. at the State House.

**These meetings are open to the public.**

The highlighted items below are of significance to District Two:

**All Items were approved by unanimous vote of the Executive Council Except for the following:**

**Item #61: Item TABLED (unanimous)**

**CONSENT CALENDAR AGENDA**

**#1 MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Office of the Commissioner**

A. Authorized to enter Rebecca Lovell into an educational tuition agreement with Southern New Hampshire University, Boston, MA, to participate in Measuring Success in an Organization, from February 26, 2024 to May 5, 2024 and to pay costs in the amount of \$1,433.75. **20% Federal Funds, 80% General Funds**

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**NEW HAMPSHIRE LOTTERY COMMISSION**

B. Authorized to enter Kelly Crockett into an educational tuition agreement with Southern New Hampshire University, Manchester, NH, to participate in Leading People and Organizations, from February 26, 2024 to May 5, 2024 and to pay costs in the amount of \$1,719.90. **100% Lottery Funds**


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**#2 MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division for Children, Youth & Families**

A. Authorized Sununu Youth Services Center (SYSC) to accept a donation from The Trust Management Committee in the amount of \$570 to purchase future Holiday Gifts to support the youth at SYSC. Effective upon G&C approval through December 31, 2024. Funds will be deposited into the NH Youth Development Center Special Projects Bank Account.

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**#3 MOP 150, I, B (3): Reports and Findings**

## **DEPARTMENT OF ADMINISTRATIVE SERVICES**

A. Authorized to accept and place on file the Report and Findings of Councilor Cinde Warmington with regard to a certain project in participation with Kimball Union Academy, Plainville, NH. Effective upon G&C approval.

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### **#4 MOP 150, I, B (4): Nominations, Confirmations and Appointments**

#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

A. Authorized the nomination of Captain Zachary H. Ashley, Saco, ME, for promotion to the rank of Major, in the NH Air National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Air National Guard.

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#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

B. Authorized the nomination of Captain Steve P. Kawonczyk, Somersworth, NH, for promotion to the rank of Major, in the NH Air National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Air National Guard.

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#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

C. Authorized the nomination of Major Harald J. Torgesen, Carolina Shores, NC, for promotion to the rank of Major, in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.

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#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

D. Authorized the confirmation of Major James R. Blume, Wilbraham, MA, for appointment to the rank of Lieutenant Colonel, in the NH Air National Guard.

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#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

E. Authorized the confirmation of Lieutenant Colonel Jared P. Boucher, Lebanon, ME, for appointment to the rank of Colonel, in the NH Army National Guard.

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#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

F. Authorized the confirmation of Major Barry D. Emmert, Trumbull, CT, for appointment to the rank of Lieutenant Colonel, in the NH Army National Guard.

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#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

G. Authorized the confirmation of Major Logan T. Kenney, Dover, NH, for appointment to the rank of Lieutenant Colonel, in the NH Army National Guard.

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### **#5 MOP 150, I, B (5): Other Items**

#### **DEPARTMENT OF TRANSPORTATION**

A. Authorized the Bureau of Materials & Research to amend a **sole source** Cooperative Project Agreement with the University of New Hampshire Sponsored Programs Administration, Durham, NH (originally approved by G&C on 5/5/21, Item #27), by extending the completion date from January 31, 2024 to January 31, 2026, to provide a

cooperative evaluation to reduce runoff and improve water quality at the Welcome and Information Center rest area along Interstate 89 southbound in Sutton, NH. Effective upon G&C approval. No additional funding is involved in this time extension.

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## DEPARTMENT OF ENVIRONMENTAL SERVICES

B. Authorized to amend an American Rescue Plan Act grant to the City of Lebanon, NH (originally approved by G&C on 11/22/22, Item #142), by extending the completion date from May 23, 2024 to May 23, 2025, for a sewer system infrastructure improvement project. This is a no cost time extension. **100% Federal Funds**

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## DEPARTMENT OF TRANSPORTATION

C. Authorized the Bureau of Aeronautics to enter into a Memorandum of Agreement with the Federal Aviation Administration (FAA) Headquarters, Washington, DC, that ensures the Department is in compliance with statutory and regulatory requirements on behalf of the State of New Hampshire in the management of the State Block Grant Program which uses FAA funds for airport infrastructure program projects at NH's eligible airports. Effective upon G&C approval through September 30, 2028.

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## DEPARTMENT OF EDUCATION

D. Authorized the Division of Learner Support to enter into a Memorandum of Understanding with the US Department of Education (USED) for no cost, to support the interconnection of the Migrant Student Information Exchange System owned by the USED and New Hampshire Department of Education's State System. Effective upon G&C approval through December 31, 2026.

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## REGULAR AGENDA

### DEPARTMENT OF HEALTH AND HUMAN SERVICES

#### Division for Children, Youth & Families

#6 Authorized to enter into a contract with Strategies For Youth, Inc., Cambridge, MA, in the amount of \$129,679 for the provision of an Interactive Education Program that engages participants in a game-like experience and promotes positive relationships and collaboration between youth and law enforcement officers. Effective upon G&C approval through October 31, 2025, with the option to renew for up to two additional years. **100% Federal Funds**

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#### New Hampshire Hospital

#7 Authorized to continue one full-time temporary HLTH PRACT TECHS-1, formerly known as Pharmacy Technician II, a position needed to support hospital medication services for patients. Effective February 17, 2024, upon G&C approval through February 16, 2025. **68% General Funds, 32% Other Funds (Provider Fees)**

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#### Division of Long Term Supports and Services

#8 Authorized to amend an existing contract with Area Agency of Greater Nashua, Inc., d/b/a Gateways Community Services, Nashua, NH (originally approved by G&C on 6/29/22, Item #42), for ongoing financial management and employer of record services to manage payments for respite and supplemental support services for caregivers under the New Hampshire Family Caregiver Support Program and the Alzheimer's Disease and Related Disorders Program, by exercising a contract renewal option by increasing the price limitation by \$1,614,712 from \$2,293,564 to \$3,908,276 and by extending the completion date from June 30, 2024 to June 30, 2026. Effective July 1, 2024, upon G&C

approval. **46.90% Federal Funds, 53.10% General Funds**

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#9 Authorized to enter into a **sole source** contract with The Friends Program, Inc., Concord, NH, in the amount of \$200,000 for a Foster Grandparent Program to provide youth with mentorship and academic support in schools, childcare, and afterschool programs. Effective upon G&C approval through June 30, 2025, with the option to renew for up to four additional years. **100% General Funds**

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#10 Authorized to enter into grant agreements with the Grantees as detailed in the letter dated December 21, 2023, in an amount not to exceed \$2,459,073 for Workforce Recruitment and Retention Strategies for Home and Community Based Services. Effective upon G&C approval through March 31, 2025. **100% Federal Funds**

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#10A Authorized to enter into **sole source** amendments to existing contracts with the Contractors as detailed in the letter dated December 21, 2023 (originally approved by G&C on 5/20/20, Item #18) to modify the scope of services and add funding to support the Aging and Disability Resource Centers (also known as Servicelink), System of Care for Healthy Aging services, by increasing the price limitation by \$482,709 from \$13,857,911.02 to \$14,340,620.02 and no change to the contract completion dates of June 30, 2024. Effective upon G&C approval. **18.13% Federal Funds, 81.87% General Funds**

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### **Legal and Regulatory Services**

#11 Authorized to enter into **sole source** amendments to existing contracts with the Contractors as detailed in the letter dated October 23, 2023, to continue to serve as members of the Multidisciplinary Team by assessing and evaluating whether or not individuals convicted of a sexually violent offense, who are eligible for release from total confinement, meet the definition of sexually violent predators and, as such, meet the criteria for civil commitment under New Hampshire RSA 135-E, by extending the completion date from June 30, 2024 to June 30, 2026, and increasing the total shared price limitation by \$50,000 from \$128,000 to \$178,000. Effective July 1, 2024, upon G&C approval. **100% General Funds**

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### **Division for Behavioral Health**

#12 Authorized the Bureau of Mental Health Services to provide four organized meetings on the dates and at the locations as detailed in the letter dated December 20, 2023, for a total cost not to exceed \$5,016.27, for the purpose of providing Youth Mental Health First Aid Training to a total of up to 120 non-State of New Hampshire employees. Effective upon G&C approval through July 30, 2024. **100% Federal Funds**

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#13 Authorized to enter into a **sole source** amendment to an existing contract with Brandeis University, Waltham, MA (originally approved by G&C on 9/7/22, Item #33), to add funding to expand the development of Certified Community Behavioral Health Clinic related application and tools, by increasing the price limitation by \$155,891 from \$182,405 to \$338,296, with no change to the contract completion date of June 30, 2024. Effective upon G&C approval. **100% Federal Funds**

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### **Division of Public Health Services**

#14 Authorized to enter into a **sole source** contract with Ganesha, LLC d/b/a National Biomedical, Manchester, NH, in the amount of \$59,996 for preventative maintenance and repair of biomedical equipment. Effective upon G&C approval through June 30, 2026, with the option to renew for up to two additional years. **66% Federal Funds, 34%**

## General Funds

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#15 Authorized to enter into an amendment to an existing contract with Michael Lazarczyk, Au.D. CCC-A, Franconia, NH (originally approved by G&C on 3/23/22, Item \$22), for clinical pediatric audiology and consultation activities, by extending the completion date from February 29, 2024 to February 28, 2026 and increasing the price limitation by \$28,000 from \$28,000 to \$56,000. Effective March 1, 2024, upon G&C approval. **100% Federal Funds**

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#16 Authorized to enter into a **sole source** contract with the National Coalition of STD Directors, Washington, DC, in the amount of \$110,000 to conduct a Partner Services Community Assessment. Effective upon G&C approval through December 31, 2024, with the option to renew for up to two additional years. **100% Federal Funds**

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#17 Authorized to enter into a **sole source** contract with the City of Nashua, NH, in the amount of \$994,000 for clinical testing for infectious diseases and child lead exposure, case management services, and outreach and education programs to prevent and control infectious diseases and child lead exposure. Effective retractive to January 1, 2024, upon G&C approval through December 31, 2027, with the option to renew for up to two additional years. **81% Federal Funds, 14% General Funds, 5% Other Funds (Lead Poisoning Prevention Fund)**

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#18 Authorized to enter into a **sole source** amendment to an existing contract with the New Hampshire Coalition Against Domestic and Sexual Violence, Concord, NH (originally approved by G&C on 1/26/22, Item #18), for the provision of primary prevention activities for the reduction of sexual violence, by extending the completion date from January 31, 2024 to January 31, 2026 and increasing the price limitation by \$586,842 from \$599,873 to \$1,186,715. Effective February 1, 2024, upon G&C approval. **100% Federal Funds**

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#19 Authorized to enter into contracts with the vendors as detailed in the letter dated December 4, 2023, in an amount not to exceed \$743,000 for reimbursement for payment of educational loans through the State Loan Repayment Program. Effective upon G&C approval through December 31, 2026, with the option to renew for up to two additional years. **100% General Funds**

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## DEPARTMENT OF TRANSPORTATION

#20 Authorized the Executive Office to **retroactively** pay membership dues to the Intelligent Transportation Society of America (ITS America), Washington, DC, in the amount of \$10,000, for membership in the ITS America organization for the period of January 1, 2024 through December 31, 2024. **100% Federal Funds**

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#21 Authorized the Bureau of Finance & Contracts to **retroactively** pay memberships dues to the American Association of State Highway and Transportation Officials, Washington, DC, in the amount of \$34,000, for continued membership in their STEM Outreach Solutions and Technical Training Solutions for the period of July 1, 2023 through June 30, 2024. Effective upon G&C approval. **100% Federal Funds**

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#22 Authorized the Bureau of Right-of-Way to sell 2,410 square feet of state-owned land on the westerly side of Shadow Lake Road in the Town of Salem, NH. The sale will be direct to Sfeir Realty, LLC, for \$37,100, which includes the \$1,100 administrative fee. Effective upon G&C approval.

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#23 Authorized the Bureau of Planning & Community Assistance to enter into an agreement totaling \$734,417 with the Town of Enfield, NH to provide funding and services under the Federal Scenic Byways Program, through a local project administration process. Effective upon G&C approval through September 30, 2024. **100% Federal Funds**

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#24 Authorized the Bureau of Construction to **retroactively** increase the contract value amount with Pine Ridge Technologies, Inc., No. Reading, MA, by \$15,000 from \$219,216 to \$234,216 for signal upgrades, including the implementation of flashing yellow arrows for left turn movements at eleven locations statewide within the Towns of Allenstown, Bedford, Belmont, Gilford, and Lee. Effective upon G&C approval. **100% Federal Funds**

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#25 Authorized the Bureau of Construction to enter into a contract with Pike Industries, Inc., Belmont, NH on the basis of a low bid of \$4,972,866.69 for roadway resurfacing on I-93 northbound and southbound in Hooksett, including all Exit 11 ramps and the concrete pad on the Exit 11 toll booth. (2) Further authorized a contingency in the amount of \$248,643.33 be approved for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 20, 2024. **100% Turnpike Funds**

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#25A Authorized the Bureau of Construction to **retroactively** pay the invoice to American Association of State Highway and Transportation Officials, Washington, DC, in the amount of \$9,375, for HaulHub electronic ticketing software, for the period of October 1, 2023 through June 30, 2024. Effective upon G&C approval. **100% Federal Funds**

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#25B Authorized the Bureau of Right-of-Way to sell 1.18+/- acres of state-owned land located on the westerly side of NH Route 3 and north of Merrill Access Road in the Town of Thornton, NH. The sale will be directed to the Town of Thornton for \$8,000, plus an administrative fee of \$1,100 already collected. Effective upon G&C approval.

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#25C Authorized the Bureau of Aeronautics to award a grant to the Pease Development Authority, in the amount of \$7,184,210.53, to construct an expansion of the terminal building at the Portsmouth International Airport at Pease, Portsmouth, NH. Effective upon G&C approval through August 17, 2027. **97.5% Federal Funds, 2.5% State Funds**

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## DEPARTMENT OF INFORMATION TECHNOLOGY

#26 Authorized to enter into a **sole source** contract with Interactive Voice Applications, Dallas, TX in the amount of \$349,150, for the purpose of obtaining a Software as a Service cost allocation solution for properly allocating IT costs to benefiting state agencies. Effective upon G&C approval through June 30, 2027, with the option to renew for an additional three years. **100% Capital Funds**

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#27 Authorized, for the benefit of the Department of Safety, to enter into a **sole source** amendment to an existing contract with Coforge, Inc., Princeton, NJ (originally approved by G&C on 8/17/22, Item #27), by increasing the price limitation by \$400,000 from \$10,908,857 to \$11,308,857, to extend existing technical support services and VPN network support of applications in support of the Justice Information Bureau through the end of the contract as detailed in the letter dated December 11, 2023. **100% Federal Funds (ARPA SFRF)**

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## EXECUTIVE COUNCIL

#27A Authorized the approval of an annual salary step increase for Meagan Rose, Executive Assistant in the Executive Council Office, from an annual salary of \$70,557 to a new salary of \$82,740. Effective **retroactive** to

October 5, 2023, upon G&C approval. (2) Further authorized the payment of **retroactive** pay and benefits in the amount of \$15,694.71. Effective upon G&C approval. **100% General Funds**

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## OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#28 Authorized to **retroactively** renew its membership with the Council of Landscape Architectural Registration Boards, Reston, VA, in the amount of \$6,550. Effective upon G&C approval for the period of October 1, 2023 through September 30, 2024. **100% Agency Funds**

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## STATE TREASURY

#28A Authorized to pay the College Savings Foundation, Rockville, MD, the amount of \$2,500, for membership dues for the period of January 1, 2024 through December 31, 2024. Effective **retroactive** to January 1, 2024, upon G&C approval. **100% Other Funds (Unique Plan Management Fees)**

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## COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#29 Authorized, under the Community Development Block Grant program, to award a grant to the City of Berlin, NH, in the amount of \$459,480, to support the renovation of its leased space at the White Mountain Community College into a new childcare center which is situated at 2020 Riverside Drive, Berlin, NH. Effective upon G&C approval through December 31, 2025. **100% Federal Funds**

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## NEW HAMPSHIRE BOARD OF TAX AND LAND APPEALS

#30 Authorized to establish a \$1,000 differential above a subordinate classified employee for Eric J. Wind, Esq., Board Member, at the salary of \$103,199.50, which is \$3,699.50 above the labor grade DD maximum step on the unclassified salary chart. Effective January 12, 2024, upon G&C approval. **90% General Funds, 10% Fuel Inventory Maintenance**

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## NEW HAMPSHIRE LIQUOR COMMISSION

#31 Authorized to amend the contract agreement with Exel Inc. d/b/a DHL Supply Chain Americas, Westerville, OH (originally approved by G&C on 8/14/13, Item #48A), for transportation services and fuel charges by extending the completion date from January 31, 2024 to January 31, 2029. **100% Liquor Funds**

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## FISH AND GAME DEPARTMENT

#32 Authorized to enter into a **sole source** contract with Matson's Laboratory, LLC, Manhattan, MT in the amount of \$11,809 for the purpose of providing age data by performing laboratory analysis of teeth collected from captured and/or harvested New Hampshire black bear, moose, fisher, and bobcats. Effective upon G&C approval through June 30, 2024. **75% Federal Funds, 25% Other (Game Management Funds)**

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#33 Authorized to enter into a **sole source** Cooperative Project Agreement with the University of New Hampshire, Durham, NH, in the amount of \$1,239,855 to conduct a research project in support of furbearer management (i.e., fishers). Effective upon G&C approval through June 30, 2027. **100% Federal Funds**

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## DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

#34 Authorized the Division of Parks and Recreation to enter into contract with Capital Well Company, Inc., Dunbarton, NH, in the amount of \$24,320 to drill one bedrock well at Jericho Mountain State Park, Berlin, NH.

Effective upon G&C approval through February 21, 2024. **100% Other Funds (Agency Income)**

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#35 Authorized the Division of Forests and Lands to enter a contract with Martin Forestry Consulting, LLC, New Hampton, NH, in the amount of \$14,000 to complete mechanical thinning of 10 acres of white pine saplings at Bear Brook State Park. Effective upon G&C approval through April 1, 2024. **100% Federal Funds**

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#36 Authorized the Division of Historic Resources to award a Conservation Number Plate (Moose Plate) grant to the Atkinson Historical Society, in the amount of \$20,000 for exterior rehabilitation of Atkinson Central School. Effective upon G&C approval through September 30, 2025. (2) Further authorized an advance payment in the amount of \$10,000 to the Atkinson Historical Society in accordance with the terms of the contract. Effective upon G&C approval. **100% Other Funds (Agency Income)**

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#37 Authorized the Division of Historic Resources to award a Conservation Number Plate (Moose Plate) grant to the Town of Westmoreland, NH, in the amount of \$20,000 for rehabilitation of the town hall wood floors. Effective upon G&C approval through September 30, 2025. (2) Further authorized an advance payment in the amount of \$10,000 to the Town of Westmoreland in accordance with the terms of the contract. Effective upon G&C approval. **100% Other Funds (Agency Income)**

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#38 Authorized the Division of the Arts to award a Partnership Initiative grant to Arts Alive!, Keene, NH, in the amount of \$5,100 to support an immersive arts experience at the Keene Parks and Recreation Winter Festival. Effective upon G&C approval through October 31, 2024. **100% Federal Funds**

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#39 Authorized the Division of the Arts to award a Public Value Partnership grant to Arts Alive, Inc., Keene, NH, in the amount of \$15,000 to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2024. **100% General Funds**

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#40 Authorized the Division of the Arts to award a Partnership Initiative grant to New Hampshire Theatre Project, Portsmouth, NH, in the amount of \$6,000 to develop a film portraying the journey of families navigating the elder care system. Effective upon G&C approval through September 30, 2024. **100% Federal Funds**

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#41 Authorized the Division of Historical Resources to award a Certified Local Government grant to the City of Keene, NH in the amount of \$12,000 to complete an expanded survey of the city's existing historic district. Effective upon G&C approval through September 30, 2025. **100% Federal Funds**

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#42 Authorized the Division of Parks and Recreation, Bureau of Community Recreation to award a Federal Land and Water Conservation Fund – State Assistance Program sub-grant to the City of Concord, NH in the amount of \$500,000 for the development of public outdoor recreation property. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#43 Authorized the Division of Parks and Recreation, Bureau of Community Recreation to award a Federal Land and Water Conservation Fund – State Assistance Program sub-grant to the Town of Chester, NH in the amount of \$240,625 for the redevelopment of public outdoor recreation property. Effective upon G&C approval through September 30,



## 2026. 100% Federal Funds

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#44 Authorized the Division of Parks and Recreation, Bureau of Community Recreation to award a Federal Land and Water Conservation Fund – State Assistance Program sub-grant to the Town of Salem, NH in the amount of \$204,055 for the redevelopment of public outdoor recreation property. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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### DEPARTMENT OF ENVIRONMENTAL SERVICES

#45 Authorized to award an Asset Management grant to North Walpole Village District, North Walpole, NH totaling \$70,000 to improve public water system management. Effective upon G&C approval through November 1, 2025. **100% Federal Funds**

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#46 Authorized to award a grant to the Town of Newmarket, NH in the amount not to exceed \$500,000 for septage receiving upgrades at its Wastewater Treatment Facility. Effective upon G&C approval through March 1, 2026. **100% Federal Funds**

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#47 Authorized to award a grant to the Lee Oak Cooperative, Inc., Barrington, NH, in the amount not to exceed \$430,000 for water system improvements. Effective upon G&C approval through June 1, 2025. **100% Federal Funds**

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#48 Authorized to award a grant to the Cogswell Spring Water Works, Henniker, NH in the amount not to exceed \$6,234 for wastewater and drinking water utility cybersecurity improvements. Effective upon G&C approval through July 1, 2024. **100% Federal Funds**

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#49 Authorized to amend an Aquatic Resource Mitigation Fund grant to the Merrimack County Conservation District (originally approved by G&C on 4/20/22, Item #86) by increasing the grant amount by \$97,000 from \$164,660 to \$261,660 for the purpose of replacing a culvert for stream restoration that is located in Loudon, NH and extending the completion date from December 31, 2027 to December 31, 2030. Effective upon G&C approval. **100% Federal Funds**

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#50 Authorized to award a grant to the City of Concord, NH in the amount of \$68,000 for a drinking water consolidation study under the provisions of RSA 485:F. Effective upon G&C approval through December 31, 2025. **100% Drinking Water and Groundwater Trust Fund**

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#51 Authorized to award a grant to the Town of Hooksett, NH in the amount not to exceed \$384,170 for water system capital improvements under the provisions of RSA 485:F. Effective upon G&C approval through December 31, 2024. **100% Drinking Water and Groundwater Trust Fund**

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#52 Authorized to enter into a grant agreement with the Town of Henniker, NH totaling \$2,500 for the purpose of used oil collections. Effective upon G&C approval through July 31, 2025. **100% Hazardous Waste Cleanup Funds**

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#53 Authorized to award a **sole source** grant to the Gundalow Company, Portsmouth, NH in the amount of \$25,000 to conduct an on-board environmental education series at locations in the Seacoast region. Effective upon G&C approval through December 31, 2024. **100% Federal Funds**

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#54 Authorized to enter into a contract with the New Hampshire Water Works Association, Inc., Concord, NH totaling \$80,000 to provide training classes for certified drinking water operators and contract services for NH's Drinking Water Week Festival. Effective upon G&C approval through December 31, 2025. **100% Drinking Water Management Fund**

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#55 Authorized to enter into a contract with Cyano Holdings, Inc. d/b/a Greenwater Laboratories, Palaka, FL, in the amount of \$311,250 to provide cyanotoxin testing services. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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#56 Authorized to enter into an agreement with Michels Construction, Inc., Brownsville, WI in the amount of \$5,993,190 for construction services for the rehabilitation of Goose Pond Dam, Canaan, NH. (2) Further authorized a contingency in the amount of \$500,000 for unanticipated construction expenses, bringing the total to \$6,493,190. Effective upon G&C approval through October 31, 2025. **92.3% American Rescue Plan Act Funds, 7.7% Capital (General) Funds**

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#56A Authorized to **retroactively** amend an agreement with the Newfound Lake Region Association, Bristol, NH (originally approved by G&C on 10/13/21, Item #65) for the *Newfound Watershed Management Plan Implementation Phase 4: Culverts, Structural BMPs and Non-structural BMPs* project by extending the completion date from December 31, 2023 to December 31, 2024. Effective upon G&C approval. This is a no cost time extension. **100% Federal Funds**

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## DEPARTMENT OF EDUCATION

#57 Authorized to enter into a contract with Cookson Strategies Corporation, Manchester, NH, in the amount of \$286,200 to implement a marketing and public relations campaign promoting a new Computer Science Educator Program. Effective upon G&C approval through June 30, 2025. **100% General Funds**

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#58 Authorized the Division of Learner Support to amend an existing **sole source** contract with KaiPod Learning Inc., Boston, MA (originally approved by G&C on 5/4/22, Item #83) by increasing the price limitation by \$180,000 from \$1,819,520 to \$1,999,520, to increase the implementation of the Connecting Bright Futures Program – a KaiPod Summer Enrichment Program to support 3rd-12th grade online learners through in-person academic and other enrichment activities. Effective upon G&C approval through September 30, 2024. **100% Federal Funds**

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#59 Authorized the Bureau of Vocational Rehabilitation New Hampshire (VRNH) to enter into a **sole source** contract with Abilities, Inc. of Florida, Clearwater, FL, in an amount not to exceed \$650,800 to provide temporary support staff to support VRNH's participants through eligibility, comprehensive assessment, and service plans. Effective upon G&C approval through December 31, 2024, with the option to renew for four additional one-year extensions. **100% Federal Funds**

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#60 Authorized the Division of Learner Support to enter into a **sole source** Memorandum of Understanding with Institute for the Development of Educational Advancement, Fort Scott, KS, in an amount of \$58,500 to provide technical assistance and support services to assist in the Identification and Recruitment Consortium Consortium Incentive Grant. Effective upon G&C approval through September 30, 2026. **100% Federal Funds**

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### DEPARTMENT OF SAFETY

#61 **TABLED** - the Division of Motor Vehicles to enter into a contract with Idemia Identity & Security USA LLC, Bedford, MA, in an amount not to exceed \$4,933,920 to implement a driver and non-driver credential fulfillment system. Effective upon G&C approval through December 31, 2028, with an option to renew at the State's discretion for up to an additional two years. **100% Agency Income**

[Download](#)  **VOTE: 5-0 Tabled**

### DEPARTMENT OF JUSTICE

#62 Authorized to appoint Rory S. Miller as an Attorney, at a salary level of \$105,000. Effective upon G&C approval or April 5, 2024, whichever is later.

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#63 Authorized to conduct a two and one-half-day 2024 Advanced Trial Techniques Training to be held January 24, 2024 to January 26, 2024 at the NH Department of Justice in Concord, NH, at a cost not to exceed \$4,043. Effective upon G&C approval through February 28, 2024. **100% Agency Income**

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#64 Authorized to enter into a subgrant with the NH Department of Safety, Concord, NH, in an amount not to exceed \$54,750, from the US Department of Justice, Office of Justice Programs, Bureau of Justice Statistics, Bureau of Justice Statistics, Statistical Analysis Center, for the purpose of improving the State's crime data collection and sharing capabilities. Effective upon G&C approval through September 30, 2025. **100% Federal Funds**

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#65 Authorized to enter into a subgrant with the NH Department of Safety, Concord, NH, in an amount not to exceed \$80,000, from the Federal Paul Coverdell Forensic Science Improvement Grant Program for the purposes of funding drug analyst overtime, lab certification maintenance, and lab personnel training. Effective upon G&C approval through September 30, 2024. **100% Federal Funds**

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#66 Authorized to enter into a subgrant with the Weare Police Department, Weare, NH in an amount not to exceed \$81,496.10 from the Federal American Rescue Plan Act, for the purpose of supporting municipalities and state agencies with activities related to relaxed COVID-19 restrictions. Effective upon G&C approval through June 30, 2024. **100% Federal Funds**

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#67 Authorized to **retroactively** amend an existing subgrant with the Manchester Police Department, Manchester, NH (originally approved by G&C on 1/12/22, Item #74), by extending the end date from September 30, 2023 to September 30, 2024, for the purpose of upgrading the Manchester Police Department's National Incident-Based Reporting System crime statistical data storage and sharing program. Effective upon G&C approval. No additional Funds are involved in the time extension. **100% Federal Funds**

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#68 Authorized to **retroactively** amend an existing subgrant with the NH Department of Safety (originally approved by G&C on 12/7/22, Item #90), by increasing the price limitation by \$144,461 from \$415,602 to \$560,063 and by extending the end date from September 30, 2023 to September 30, 2024 for the purpose of upgrading software that

supports the National Instant Criminal Background Check System, upgrade software that validates submission entries into the National Crime Information Center, and to purchase Livescan machines. Effective upon G&C approval.

**100% Federal Funds**

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#69 Authorized to enter into a contract with Research Triangle Institute d/b/a RTI International, Highlands Ranch, NC, in an amount no to exceed \$199,590, for the purpose of conducting assessments and analysis on Human Trafficking issues in the State of NH. Effective upon G&C approval through December 31, 2024. **25% Federal Funds, 75% Agency Income**

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**DEPARTMENT OF ADMINISTRATIVE SERVICES**

#70 Authorized a Working Capital Warrant for the month of February 2024 in the amount of \$600,000,000 to cover the payment of expenditures for the month.

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#71 Authorized the request of the Division of Personnel for waiver of classification decisions. Effective upon G&C approval.

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#72 Authorized the Bureau of Court Facilities to **retroactively** pay a past due invoice, in the amount of \$1,895, to Overhead Door Company, for overhead door repair work. Effective upon G&C approval. **96% Transfer from Other Agencies, 4% Agency Income**

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#73 Authorized the Division of Risk and Benefits to waive a portion of the State's \$177,431.75 gross lien related to a worker's compensation claim and to accept \$40,000 to satisfy the lien. Effective upon G&C approval.

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#74 Authorized the Division of Public Works Design and Construction to enter into a **retroactive** and **sole source** amendment to an existing contract with Integrated Facilities Construction Corp., Medford, MA (originally approved by 5/17/23 Item #116) by increasing the price limitation by \$490,000 from \$4,600,157 for a total price not to exceed \$5,090,157 for APS Beds Renovation E&F Patients Units. Effective upon G&C approval through March 18, 2024. (2) Further authorized the amount of \$10,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,467,360. **26% General Funds, 74% Other Funds**

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#75 Authorized the Division of Public Works Design and Construction to enter into an agreement with Oak Point Associates, P.A., Portsmouth, NH, for Architectural Services required for planning, design and construction of various Public Works' Projects as necessary and required by the Department. The amount expended under this agreement shall not exceed \$750,000. Effective upon G&C approval through June 30, 2027.

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**TABLED ITEM**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES** *(Tabled at G&C Meeting 12/20/23)*

**Division of Medicaid Services**

#33 **Removed and approved - Authorized** - The Governor and Council on motion of Councilor Kenney, seconded by

Councilor Stevens voted to adopt the item for the purpose of discussion. Following discussion, The Governor and Council on motion of Councilor Kenney, seconded by Councilor Wheeler, voted to **table** the request to enter into contracts with AmeriHealth Caritas New Hampshire, Inc., Manchester, NH; Boston Medical Center Health Plan, Inc. d/b/a WellSense Health Plan, Manchester, NH; and Granite State Health Plan, Inc. d/b/a New Hampshire Healthy Families, Bedford, NH, to provide health care services to eligible and enrolled Medicaid provide health care services to eligible and enrolled Medicaid participants through NH's Medicaid managed care program known as NH Medicaid Care Management, in an amount shared by all vendors not to exceed \$1,004,871,237. Effective upon G&C approval through August 31, 2029, with services to beneficiaries starting September 1, 2024.

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## **LATE ITEM AGENDA**

January 10, 2024

### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

#A (1) Authorized the Division of Public Works Design and Construction to enter into a contract Smith, Alvarez, Sienkiewicz Architects, P.C., (VC#260846), 117 St. Paul Street, Burlington, VT., 05401, for a total price not to exceed \$2,357,705, for Project Number 81293R-A Plymouth Readiness Center. This contract is effective upon Governor and Council approval through the completion of construction administration services, estimated to be July 31, 2026, unless extended in accordance with the contract terms. **100% Capital Funds.** (2) Further authorized that a contingency in the amount of \$100,000 be approved for unanticipated site expenses for the Plymouth Readiness Center, bringing the total to \$2,457,705. **100% Capital Funds.** (3) Further authorized the amount of \$46,360 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC#311152), for engineering services provided, bringing the total to \$2,504,065. **100% Capital Funds.**

\*

### **The Executive Council confirmed the following individuals to serve on State Boards and Commissions**

Patricia Tilley, New London, NH as Associate Commissioner, Department of Health and Human Services for the State of New Hampshire

Courtney L. Costello, Merrimack, NH on the Board of Licensed Dietitians for the State of New Hampshire

Jared J. Bedrick, Portsmouth, NH as Justice of the New Hampshire Circuit Court for the State of New Hampshire

Benjamin E. Leduc, Bow, NH as Justice of the New Hampshire Circuit Court for the State of New Hampshire

Harry C. Brown, Stewartstown, NH on the Connecticut Lakes Headwaters Citizens Committee for the State of New Hampshire

James W. Kennedy, Concord, NH as Justice, New Hampshire Superior Court for the State of New Hampshire

Gail Hanson, Colebrook, NH on the Connecticut Lakes Headwaters Citizens Committee for the State of New Hampshire

Joanie McIntire, Concord, NH on the Lakes Management Advisory Committee for the State of New Hampshire

Sally Manikian, Shelburne, NH on the Nash Stream Forest Citizens Committee for the State of New Hampshire

Donald R. Brabant, Portsmouth, NH on the New Hampshire Motor Vehicle Industry Board for the State of New Hampshire

Daniel J. Enxing, Windham, NH on the New Motor Vehicle Arbitration Board for the State of New Hampshire

Nancy M. O'Brien, Stratham, NH on the New Motor Vehicle Arbitration Board for the State of New Hampshire

Aarron R. Dupuis, Epping, NH on the Volunteer New Hampshire Board of Directors for the State of New Hampshire

Thomas J. Fencil, Nashua, NH on the Volunteer New Hampshire Board of Directors for the State of New Hampshire

Madison Hawkes, Nashua, NH on the Volunteer New Hampshire Board of Directors for the State of New Hampshire

### **The Governor nominated the following individuals to serve on State Boards and Commissions**

Paula S. Bellemore, Goffstown, NH on the Agricultural Lands Preservation Committee for the State of New Hampshire

Daniel Hicks, Londonderry, NH on the Agricultural Lands Preservation Committee for the State of New Hampshire

Daniel H. DeTolla, Portsmouth, NH on the Board of Dental Examiners for the State of New Hampshire



Thomas Deel, Manchester, NH on the Board of Licensing for Alcohol and Other Drug Use Professionals for the State of New Hampshire  
John W. Vlk, Wentworth, NH on the Board of Septic System Evaluators for the State of New Hampshire  
David George, Hampstead, NH on the Boxing and Wrestling Commission for the State of New Hampshire  
Lori Weaver, Concord, NH as Commissioner, Department of Health and Human Services for the State of New Hampshire  
Daniel LeClerc, Amherst, NH on the Compensation Appeals Board for the State of New Hampshire  
Brian Mitchell, Hooksett, NH on the Compensation Appeals Board for the State of New Hampshire  
Stephen Schulthess, Manchester, NH on the Compensation Appeals Board for the State of New Hampshire  
Sarah D. Christie, Newbury, NH as Justice, New Hampshire Circuit Court for the State of New Hampshire  
Dorothy Thrush, Alton, NH on the Juvenile Parole Board for the State of New Hampshire  
Aleksandar Mitov, Exeter, NH on the New Motor Vehicle Arbitration Board for the State of New Hampshire  
Richard J. Tichko, Canterbury, NH on the Public Water Access Advisory Board for the State of New Hampshire

***The Executive Council welcomes public input on nominations  
that are brought forward by the Governor for consideration and confirmation.***

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume to the Director of Appointments in care of the Governor's office. Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have. A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://sos.nh.gov/GC2.aspx>