



ST. PAUL'S SCHOOL



April 4, 2018

Mr. Thomas J. Aspell, Jr.
City Manager
City of Concord
City Hall, 41 Green St.
Concord, NH 03301

Dear Tom,

Thank you for taking the time to meet with me earlier this week regarding the letter sent March 14, 2018 to Mike Hirschfeld regarding the portions of the public ways known as Silk Farm Road and Dunbarton Road running through the grounds of St. Paul's School. The School and the community rely on the safe passage of traffic on Silk Farm Road and we have every intention of maintaining that roadway to allow for that use.

In response to the items noted in the letter I believe we agreed to the following plan of action in the short-term:

- St. Paul's will assess the roadway in the next few weeks as the last of the frost and spring thaw retreats.
- St. Paul's will clean the roadway of debris and leaves remaining from the fall and winter.
- St. Paul's will address any large potholes, crack or other major items noted in the review.

We expect to complete this work by June 1. Shortly after June 1, we will coordinate a meeting of City and School personnel to view the road to ascertain that the work has been completed and continues to allow for safe passage.

In the longer term, the School has included major repairs to Silk Farm Road in its five-year capital expenditure plan. As we move nearer to the time for those major repairs we would be in contact with the City to review the proposed action plan. In the meantime, we will continue to maintain the road as noted above.

I trust this letter is a fair recital of our discussion. If not, please let me know.

Sincerely,

Michelle L. Chicoine
Vice Rector for Operations & Finance

Cc: M Hirschfeld
B Jorgensen



CITY OF CONCORD

New Hampshire's Main Street™
City Manager's Office

Thomas J. Aspell, Jr.
City Manager

March 14, 2018

Mr. Michael G. Hirschfeld, Rector
St. Paul's School
325 Pleasant Street
Concord, NH 03301

Dear Mr. Hirschfeld:

This correspondence follows my letter dated January 10, 2017, requesting a maintenance plan from St. Paul's School regarding the portions of the public ways known as Silk Farm Road and Dunbarton Road running through your campus. As you are aware, the portions of those roads that run through the campus were discontinued as public ways subject to certain easements and rights of the City and St. Paul's.

As discussed in my previous letter, the Easement Agreement, dated February 8, 2010, requires the school to continue "to maintain those former public ways as internal roadways within the St. Paul's School property to at least the same size and condition of other School roads currently in use for emergency vehicle, pedestrian and bicycle traffic." (*Easement Agreement, Section 1*). The school is further obligated to provide maintenance that shall include, but is not limited to, "snow removal, sanding and salting, removal of branches and debris, street sweeping, and other actions as may be necessary to ensure the easement area is in good order and in a condition suitable for public access and passage in all seasons." (*Easement Agreement, Section 2*).

In response to my request for a maintenance plan, we were notified on January 24, 2017, by Michelle Chicoine, that St. Paul's would be inspecting the roadways at the end of that winter to address any large potholes, cracks or other major deficiencies in order to keep the road passable for pedestrian, bicycle and other emergency vehicle traffic.

Please be advised that a recent inspection of the roadways has revealed that our concerns have not been adequately addressed. It was found that there continues to be growing asphalt pavement distress (also known as crocodile or alligator cracking), heaving, significant potholes and extensive deterioration in sections of the road. The condition of the roadway does not appear to be the result of recent winter frost heave action, but rather, appears to be the result of a lack of adequate maintenance and repair. The condition of this roadway is significantly poorer than other School roads that are used for emergency vehicles, pedestrian and bicycle traffic.

Mr. Michael G. Hirschfeld, Rector
March 14, 2018
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At this time, we would like to schedule an inspection with your school to review the condition of the portions of Silk Farm Road and Dunbarton Road that run through your campus. We are also requesting a proposed plan to adequately bring those roadways to the same condition as other school roads that are currently used for pedestrian, bicycle and other emergency vehicle traffic.

Please contact my assistant, Sue Stevens, at 225-8570, to schedule an inspection with City staff.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas J. Aspell, Jr.", written in a cursive style.

Thomas J. Aspell, Jr.
City Manager

TJA/ss