



State of New Hampshire Department of Revenue Administration

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DIVISION
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Director

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Assistant Commissioner

MAR 25 2015

David M. Cornell
Assistant Director

March 23, 2015

CITY COUNCIL
CITY OF CONCORD
41 GREEN STREET
CONCORD, NH 03301-4255

Re: Municipal Bureau Auditor Assignment

Dear Governing Body:

At the Municipal Bureau, a new team member has recently completed the hiring and training process, filling the vacancy left after the retirement of one of our four municipal auditors last year. As a result, the roster has been readjusted to accommodate new staffing levels. This redistribution of assignments also has been implemented with the aim of improving the effectiveness of our services by better aligning bureau staff to match the needs of each entity served. For example, one of the changes implemented will now assure that all municipalities in a regional school district will now have the same auditor.

I am pleased to announce that Shelley Gerlarneau has been chosen as your new municipal auditor, effective immediately.

In order to ensure a seamless transition, your prior auditor will continue to mentor Shelley and every member of our team will work diligently to ensure the success of this transition.

For your reference, Shelley may be reached by email at shelley.gerlarneau@dra.nh.gov or directly to her phone extension at 230-5093, if you have any questions or concerns.

Best regards,

Cate De Vasto
Supervisor, Municipal Bureau
Municipal and Property Division
New Hampshire Department of Revenue Administration

TDD Access: Relay NH 1-800-735-2964

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