



Facilities Naming Committee  
January 12, 2023  
**Draft Meeting Minutes**  
City Council Chambers  
12:00 p.m.

1. Councilor Nyhan, Chair, called the meeting to order at 12:22 p.m.
2. Committee Chair, Councilor Nyhan, indicated that Councilors Bouchard and Matson would be attending the meeting remotely.

**Roll Call:** Councilor Nyhan was present. Councilor Bouchard, attending remotely, indicated that she was alone. Councilor Matson indicated she was attending remotely from her office further stating she was alone. Mayor Bouley was absent.

3. Council referral to the Facilities Naming Committee.
  - Communication from Kenneth C. Moulton, Concord resident, requesting consideration be given to naming the tennis court at Memorial Field after Coach Harvey Smith, who passed away in April 2022.

**Action:** Councilor Nyhan read a letter of support for the renaming of the court from Betty, Mark, Kim and Andy Smith into the public record. Councilor Nyhan indicated that the letter would be on file at the City Clerk's Office.

Councilor Nyhan reiterated his support for the renaming of the court. Councilor Nyhan further stated that the request before them was similar in nature to the naming of Doane Diamond as well as the Gene Connelly Press Box. Councilors Bouchard and Matson spoke in support of the proposed remaining.

Committee members discussed signage suggesting that a fundraising effort should be organized by supporters of this initiative to cover costs of producing potential signage. They further indicated that, should the request be approved, signage should be similar in nature to signs currently on the tennis courts fencing. Councilor Nyhan asked Janice Bonenfant, City Clerk to reach out to Public Properties/General Services staff to obtain a quote on the proposed signage. Ms. Bonenfant will reach out to staff, bringing information back to the committee at the next meeting. Councilor Nyhan asked Ms. Bonenfant to also inquire as to how the fundraising/reimbursement to the City for the cost of the signage would work.

4. At 12:31 p.m., there being no further discussion, Councilor Bouchard moved to adjourn the meeting. Councilor Nyhan noted that a meeting would be scheduled once the estimated costs were obtained. The motion was duly seconded and passed with no dissenting votes.

*A true copy; I attest:*  
*Janice Bonenfant*  
*City Clerk*