

**CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Monday, December 4, 2023, 6:00 PM**

**Blanchard Room**

In Attendance: Todd Fabian, Jeremy Clemans, Chris Casco, Fatawu Issah, Norm Kinsler, Michelle Marino, Charles O'Leary, Ali Sekou

1. J. Clemans calls the meeting to order at 6:01 pm
2. Accept minutes of November 6, 2023, Monthly Meeting - N. Kinsler motions to accept J. Clemans seconds; All are in favor.
3. Public Comment
  - None
4. Library Director's Report and Monthly Update
  - The Director would like to amend #13 on the CPL Rules & Regulations regarding patrons complying with requests of the library director/librarians regarding disrespectful and/or disruptive behavior, moving and misusing furniture, running, foul language, etc. The inability to cease such behavior interferes with the library's effective functioning and affects the library patrons' mutual enjoyment as well as their safety. A. Sekou motions to accept, C. Casco seconds; All are in favor.
  - The staff has been doing a great job in partnerships. Sign language story kits (Lit Kits) are being donated by Michaela Hoover of Northeast Deaf and Hard of Hearing Services.
  - After speaking with Jennifer Blagriff of Decoding New Hampshire, the library will be adding decodable books to the children's collection.

- David Sanders Zakre, with Game On, a group for adults with disabilities and their caregivers, has been meeting at the library every other week to do various activities.
- The library has partnered with CHS art students, where student artwork is displayed in the Teen room.
- The library has also partnered with Heritage Heights in a trial run where members of their retirement community have requested items, which are sent over weekly.
- The Concord Community Programs & Social Services packet (4 pages) is hung in the library entryway. This is updated annually with aid for mental health resources, homelessness, and soup kitchens. Multiple copies will be put in the library so patrons can take a copy.
- The library's catalog app - SirsiDynix is the library's catalog system. Sirsi does not design the app. Solis designed it. The two companies' relationship has fractured. Therefore, the app is no longer working as it once did. The desktop website is still working.
- The library has been working on revising ILL and hold procedures.

## 5. The Foundation Update

- The most recently scheduled Foundation meeting was canceled at the last minute. The Foundation is working on a program slate for the selected Concord Reads title. The author event will be in May at the Heights Branch.
- A joint meeting with CPL and the Foundation is planned for January 8, 2024.

6. New Business

- A. Sekou will be stepping down as a Trustee.
- The Director has a new Trustee in mind and has already met with them.

7. Old Business

- None

8. Next meeting January 8, 2024 at 6:00 p.m.

9. N. Kinsler motions to adjourn the meeting at 6:30 p.m., J. Clemans seconds; All are in favor.