

# CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

## Minutes

Monday, February 3, 2020

6:00 PM

Library Auditorium

In Attendance: Lisa Calgaard Sands, Jeremy Clemens, the Library Director-Todd Fabian, Norman Kinsler, Michelle Marino, Charles O'Leary

- Call to Order: J. Clemens calls the meeting to order 6:00 pm
- Public Comments - none
- L. Sands asks to correct the date on last month's meeting meetings to January 6 (correct) from December 6 (incorrect). Otherwise, J. Clemens moves to accept minutes of January 6, 2020, monthly meeting, N. Kinsler seconds.
- Library Director's Report and Monthly Update. Discusses:
  - New budget with the new financial system.
  - New Bills in the NH legislature - HB-1615-FN and HB-1452
  - The massive increase in homeless and transient population in Concord and how it affects the library
  - Difficulty in staffing on Sundays
  - The hours of service the library provides are 95.5 hours a week - 19.6 FTE- higher than other cities in NH who have a lot more money and a lot more staff but are open less than CPL.
  - L. Sands suggests examining how our community is different than other communities and how we can best serve our community.
  - Food: There was a discussion on banning all food in the library.
  - Sunday, February 23rd the library will be closed for installation of new sliding front doors and flooring in the entryway. Signs will be out notifying of the closing, in the newsletter, and on social media.
- CPL Foundation Update
  - none
- Old Business
  - Status of Trustee Appointments – The director interviewed 2 candidates and passed them along to Tom. The first one should be on the March approval and be here for our April Board of Trustees meeting.
  - Update on RFP Process - we've had 5 bids, chosen top two scorers to interview at the end of February. By the end of March hopefully, we will have a firm to work with.
  - Approval of ILL Policy – The director will send the policy to the Board members again to review.
- New Business
  - none
- Next meeting: March 2, 2020
- J. Clemens motions to adjourn at 6:50 pm. C. O'Leary seconds the motion.