



City of Concord

City Council

Meeting Agenda

Monday, April 14, 2025

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
March 10, 2025 City Council Draft Meeting Minutes.
Attachments: [Minutes](#)
6. Agenda overview by the Mayor.

Consent Agenda Items

Referral to Community Development-Engineering and the General Services Department

7. Communication from Councilor Brown, on behalf of her constituent, specific to ponding on Auburn Street.
Attachments: [Communication](#)

Referral to the Conservation Commission

8. Communication from Greg Pollock, Sunfox Farm, regarding parking challenges for the annual Sunflower Bloom Festival.
Attachments: [Communication](#)

Referral to the Traffic Operations Committee

9. March 11, 2025 Rolfe Park and Community Drive public meeting notes.
Attachments: [Meeting notes](#)

Items Tabled for May 12, 2025 Public Hearings

10. Resolution appropriating the sum of \$90,000 in the City-Wide Community Center project (CIP #443) for the replacement of two heat exchangers and authorizing the issuance of bonds and notes in the sum of \$90,000 for this purpose; together with a report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$73,046.50 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$73,046.50 in Opioid Litigation Settlement Funds for this purpose; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

12. Resolution appropriating the sum of \$51,900 for the establishment of a Patrol K9 Unit and accepting the sum of \$51,900 in unmatched grant funds from the Stanton K9 Foundation for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

13. Resolution appropriating the sum of \$48,000 in the Forest Inventory and Management Plan Project (CIP #672) to update the Forest Inventory and Management Plan and authorizing the use of \$48,000 from the Conservation Trust Forestry Fund for this purpose; together with a report from the Conservation Commission Chair and the City Planner.

Attachments: [Resolution](#)
[Report](#)

14. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule 1; together with non-ordinance fees and a report from the Deputy City Manager-Finance.

Attachments: [Ordinance](#)
[Report](#)
[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

15. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-9 Demolition Review; together with a report from the Code Administrator and the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)

16. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Library Acquisition Technician, together with a report from the Director of Human Services.

Attachments: [Ordinance](#)
[Report](#)

From the City Manager

17. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$3,655.36, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

19. Report from Deputy City Manager - Finance recommending the FY26 Budget Schedule and Guidelines.

Attachments: [Report](#)

[FY 2026 Finance Committee Budget Schedule](#)

[FY 2026 Finance Committee Guidelines](#)

20. Quarterly Current Use Change Tax Report from Director of Real Estate Assessments.

Attachments: [Report](#)

21. Report from the General Services Director on 2024/2025 General Services Winter Operation Recruiting and Retention Stipend.

Attachments: [Report](#)

22. Report from the Deputy Chief of Police recommending City Council de-authorize \$177.22 in grant funding from the New Hampshire Department of Safety - State Homeland Security grant to the Concord Police Department to be used for equipment purchases for police department members on the Central New Hampshire Special Operations Unit.

Attachments: [Report](#)

23. Report from the Transportation Engineer, on behalf of the Traffic Operations Committee and Transportation Policy Advisory Committee, in response to a referral from City Council regarding safety concerns on the corner of Broadway near #366 S Main Street

Attachments: [Report](#)

[Plan](#)

[Communication from Alissa Jelley to City](#)

24. Report from the Transportation Engineer, on behalf of the Traffic Operations Committee and Transportation Policy Advisory Committee, in response to a referral from City Council regarding safety concerns at the Mountain Road crosswalk at Fernald Street.

Attachments: [Report](#)
[Keith Curley Request to Review Mountain Rd & Fernald St Cross](#)

25. Report from the Transportation Policy Advisory Committee recommending transportation project priorities for the FY 2026-2035 Capital Improvements Program.

Attachments: [Report](#)
[Transportation CIP Project Scoring List](#)

Consent Resolutions

26. Resolution repurposing the sum of \$165,420.03 from the Fiscal Year 2022 Secondary Clarifier Construction Subproject (CIP #104) to the Fiscal Year 2025 Concrete Structural Repairs subproject (CIP #104); together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

Appointments

27. Mayor Champlin's proposed re-appointment to the Energy & Environment Advisory Committee: Jeffrey Evans.

Attachments: [Appointment](#)

28. Mayor Champlin's proposed appointment to the Golf Course Advisory Committee: Craig Savage.

Attachments: [Appointment](#)

29. Mayor Champlin's proposed reappointment to the Upper Merrimack River Local Advisory Committee: Claire Lund.

Attachments: [Appointment](#)

30. Mayor Champlin's proposed appointment to the Steering Committee for Concord's Plan to End Homelessness: Danielle Barrick.

Attachments: [Appointment](#)

31. Report from the Deputy City Manager - Development recommending appointments to the Opportunity Corridor Redevelopment Fund Advisory Committee: Councilor Keach, Councilor Fennessy, Deputy City Manager Matt Walsh and Assistant Community Development Director Tim Thompson.

Attachments: [Report](#)

End of Consent Agenda

Public Hearings

- 32A. Resolution appropriating the sum of \$84,000 to support efforts by Concord's Plan to End Homelessness and authorizing a transfer in from the Community Improvement Reserve in the sum of \$84,000 for this purpose; together with report from Councilor Jim Schlosser.

Attachments: [Resolution](#)
[Report](#)
[Attachments](#)

- 32B. Resolution appropriating the sum of \$11,500 in the Parks & Recreation Miscellaneous Grants and Donations project for the Free Summer Concert Series and accepting the sum of \$11,500 as a donation from the Walker Lecture Series for this purpose; together with a report from the Recreation and Parks Advisory Committee.

Attachments: [Resolution](#)
[Report](#)

- 32C. Resolution appropriating the sum of \$10,000, in the Annual Highway Improvement Program project (CIP #78) for pavement repairs and accepting the sum of \$10,000, from Main Street American Insurance for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

- 32D. Resolution modifying the All Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town Report](#)

- 32E. Resolution modifying the Elderly Exemption for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town Report](#)

- 32F. Resolution modifying the Optional Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town Report](#)

Public Hearing Action

33. Resolution appropriating the sum of \$84,000 to support efforts by Concord's Plan to End Homelessness and authorizing a transfer in from the Community Improvement Reserve in the sum of \$84,000 for this purpose; together with report from Councilor Jim Schlosser.

Attachments: [Resolution](#)
[Report](#)
[Attachments](#)

34. Resolution appropriating the sum of \$11,500 in the Parks & Recreation Miscellaneous Grants and Donations project for the Free Summer Concert Series and accepting the sum of \$11,500 as a donation from the Walker Lecture Series for this purpose; together with a report from the Recreation and Parks Advisory Committee.

Attachments: [Resolution](#)
[Report](#)

35. Resolution appropriating the sum of \$10,000, in the Annual Highway Improvement Program project (CIP #78) for pavement repairs and accepting the sum of \$10,000, from Main Street American Insurance for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

36. Resolution modifying the All Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town Report](#)

37. Resolution modifying the Elderly Exemption for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town Report](#)

38. Resolution modifying the Optional Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town Report](#)

Reports

39. Report from the Director of Special Projects & Strategic Initiatives regarding the I-93 Bridge Park Feasibility Study.

Attachments: [Report](#)
[Presentation](#)

New Business

Unfinished Business

40. Resolution appropriating the sum of \$10,308,000, in the Beaver Meadow Golf Course Club House & Buildings Project (CIP #107) for the construction of a new facility and related improvements, and authorizing the issuance of bonds and notes in the sum of \$10,308,000, for this purpose; together with a report from the Deputy City Manager - Finance. (Presentation and proforma submitted.) (Public testimony received.) (Revised presentation submitted.) (Additional public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Option 1.2 Plans](#)
[Beaver Meadow New Facility Project Presentation](#)
[Golf Proforma](#)
[Public Testimony](#)
[Beaver Meadow New Facility Project Presentation Revised](#)
[Additional Public Testimony](#)

Consideration of Suspense Items

- Sus1 Report from the City Solicitor's Office regarding Referral of Board of Ethics Complaint to City Council.

- Attachments:** [Report](#)
[Complaint](#)
[Responses to Complaint](#)
[Report to Council \(Appointment\) 7-12-21](#)
[Report to Council \(Appointments\) 12-1-21](#)
[Report to Council \(Appointments\) 7-8-22](#)
[Report to Council \(Appointments\) 9-4-24](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Adjournment

Information

- Inf1 December 5, 2024 Heritage Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 December 17, 2024 and February 18, 2025 Traffic Operations Committee Meeting Minutes.
Attachments: [Minutes](#)
[Minutes](#)
- Inf3 January 15, 2025 Heritage Commission meeting minutes
Attachments: [Minutes](#)
- Inf4 January 23, 2025 Transportation Policy Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
[Item 4 Public Comment Marcy Charette CAT Request](#)
- Inf5 January 28, 2025 Economic Development Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 January 29, 2025 Zoning Board of Adjustment Meeting Minutes.
Attachments: [Minutes](#)
- Inf7 February 3, 2025 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf8 February 4, 2025 Architectural Design Review Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf9 February 5, 2025 Zoning Board of Adjustment Meeting Minutes.
Attachments: [Minutes](#)
- Inf10 February 12, 2025 Conservation Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf11 February 18, 2025 Committee for Concord's Plan to End Homelessness Meeting Minutes.
Attachments: [Minutes](#)
- Inf12 February 19, 2025 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf13 February 20, 2025 Recreation and Parks Advisory Committee approved Meeting Minutes.
Attachments: [Minutes](#)
- Inf14 February 26, 2025 Conservation Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf15 March 3, 2025 Concord Public Library Board of Trustees Meeting Minutes.

Attachments: [Minutes](#)

Inf16 March 3, 2025 Parking Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf17 March 4, 2025 Architectural Design Review Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf18 March 4, 2025 Diversity Equity Inclusion Justice and Belonging (DEIJB) Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf19 March 5, 2025 Zoning Board of Adjustment Meeting Minutes.

Attachments: [Minutes](#)

Inf20 March 6, 2025 Heritage Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf21 March 13, 2025 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf22 March 17, 2025 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf23 March 18, 2025 Diversity Equity Inclusion Justice and Belonging (DEIJB) Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf24 March 25, 2025 Economic Development Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf25 Parks and Recreation Departments 2025 Summer Camp Brochure.

Attachments: [Brochure](#)

Inf26 Notice of 2025 Prescribed Burns from the Wildland Fire Program Manager.

Attachments: [Notice](#)