



# CITY OF CONCORD

*New Hampshire's Main Street™*

## MINUTES

### **Bicycle and Pedestrian Subcommittee of the Transportation Policy Advisory Committee**

The Bicycle and Pedestrian Subcommittee of the Transportation Policy Advisory Committee met at 5:30 p.m., on June 3, 2019, in the second floor conference room, City Hall 41 Green Street.

Attendees: Craig Tufts, Ursula Maldonado, Dick Lemieux

Absent: Greg Bakos, Robert Baker

Staff: Sam Durfee, Senior Planner, Staff Representative

#### **1. Minutes of the May 6, 2019 Meeting**

Dick motioned to approve the minutes of the May 6 meeting, Ursula seconded. The motion passed unanimously.

#### **2. TPAC-BP Project List and Strategy**

The subcommittee reviewed the 2015 feedback letter from The League of American Bicyclists' (LAB) Bicycle Friendly Community review of Concord's bicycle environment. LAB's feedback was organized into Engineering, Education, Encouragement, Enforcement, and Evaluation & Planning categories. The engineering category is where the City can make significant impact, whereas other categories may be better addressed by other organizations such as the Bike Walk Alliance or the Central New Hampshire Bicycling Coalition. The subcommittee discussed the importance of drafting construction standards for new streets. Ten foot wide travel lanes with five foot shoulders has been a preferred layout when restriping roads, but standards that provide for separated bicycle facilities where traffic volumes and speeds are greater should be drafted so that contractors have something to go by when constructing new roads or rehabilitating existing roads.

#### **3. Demonstration Project**

Sam provided an update on his latest efforts on the demonstration project which included drafting an application for Southern New Hampshire Planning Commission's pop-up planning program. This program could provide all of the necessary materials to construct a one-day demonstration project which would include bump-outs on the south side of the Pillsbury St and Broadway intersection and bike lanes on both sides of South Street from Pillsbury St to the school driveway. Sam mentioned the subcommittee will need to do some community outreach

on the project and probably some door-knocking. The subcommittee approved of the plan as presented. The group thought it was an appropriate size and complexity, and appreciated that it addressed both bicycling and pedestrian issues and thanked Sam for his work. Sam will reach out to Southern this week to talk about the project and application.

**4. City and NHDOT Paving Program**

The subcommittee stressed the need to be proactive in ensuring that roads are restriped to accommodate five foot shoulders. This was something Jeff used to do and now Planning and Engineering will need to continue the practice.

**5. CMAQ Funding Round Open**

Craig informed the subcommittee that the deadline for the submission of Letters of Interest for CMAQ funding has been extended to Friday June 14<sup>th</sup>. The subcommittee guessed that the extension is due to a lack of projects and suggested that the City submit LOIs of the Gully Hill project and the Merrimack River Greenway Trail.

**6. CNHBC Update**

Craig informed the group that both the Bike Swap and Bike Rodeo were a great success. The weather did not cooperate for Bike/Walk to Work Day on May 17<sup>th</sup> and turnout was below average.

**7. Bikeshare Update**

Nothing to report

**8. Private Development Update/Plan Reviews**

Nothing to report

**9. Other Discussion Items**

Nothing to report

Meeting adjourned at 6:58 PM