



# City of Concord

## City Council

### Meeting Agenda

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Monday, January 13, 2020

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A:3, II (a) to discuss Compensation Adjustment followed by a non-meeting with legal counsel in accordance with RSA 91-A:2, I (b) to be held following the Council meeting.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Ceremonial Swearing in of Mayor Bouley.
6. Ceremonial swearing in of Members of City Council.
7. Nominations for Mayor Pro Tem.
8. Election of Mayor Pro Tem.
9. Remarks by Mayor Pro Tem.
10. Comments by Members of City Council.
11. Approval of the Meeting Minutes.

December 9, 2019 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

12. Agenda overview by the Mayor.

**\*\*Consent Agenda Items\*\***

#### **Items Tabled for February 10, 2020 Public Hearings**

13. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public Hearings to be held in February and March with action taken in April).

**Attachments:** [Resolution](#)  
[Report](#)

14. Resolution appropriating the sum of \$40,565.39 for the reimbursement of personnel costs related to the deployment of Fire Department personnel to areas impacted by natural disasters and accepting the sum of \$40,565.39 from the Federal Emergency Management Agency; together with report from the Interim Fire Chief.

**Attachments:** [Resolution](#)  
[Report](#)

15. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; together with report from the Director of Human Resources and Labor Relations.

**Attachments:** [Ordinance](#)  
[Report](#)

### **Items Tabled for March 9, 2020 Public Hearings**

16. Ordinance amending the Code of Ordinances; Title I, General Code; Chapter 14, Morals and Conduct, Article 14-2, Miscellaneous Police Regulations, Section 14-2-7 Designated Tobacco Non-Use Areas prohibiting the use of tobacco products in City-owned parking garages; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)

17. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, by amending Schedule X, to establish a 3 hour meter time limit for certain parking spaces located on Storrs Street near Dixon Avenue; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Request for 3 Hour Parking](#)

18. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, by amending Schedule X, concerning certain metered parking spaces on Court Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)

19. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic, Article 17-4, Operation of Motor Vehicles, Section 17-4-3, One-Way Streets, Schedule VI, concerning Perkins Street; together with report from

the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Ordinance](#)

[Report](#)

[Map 1 - Narrow Streets Study Area](#)

[Map 2 - Streets of Concern](#)

[Map 3 - Zone 4 Streets of Concern](#)

[Zone 4 Forum #1 Pres 1 Oct. 8, 2019 Full Slides](#)

[Zone 4 Forum #2 Dec. 5 , 2019 Full Slides](#)

[Zone 4 Summary Spreadsheet](#)

20. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Ordinance](#)

[Report](#)

[Map 1 - Narrow Streets Study Area](#)

[Map 2 - Streets of Concern](#)

[Map 3 - Zone 4 Streets of Concern](#)

[Zone 4 Forum #1 Pres 1 Oct. 8, 2019 Full Slides](#)

[Zone 4 Forum #2 Dec. 5 , 2019 Full Slides](#)

[Zone 4 Summary Spreadsheet](#)

21. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Ordinance](#)

[Report](#)

[Map 1 - Narrow Streets Study Area](#)

[Map 2 - Streets of Concern](#)

[Map 3 - Zone 4 Streets of Concern](#)

[Zone 4 Forum #1 Pres 1 Oct. 8, 2019 Full Slides](#)

[Zone 4 Forum #2 Dec. 5 , 2019 Full Slides](#)

[Zone 4 Summary Spreadsheet](#)

**From the City Manager**

22. Positive Citizen Comments.

**Attachments:** [Report](#)

### **Consent Reports**

23. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept monetary gift totaling \$625, as provided for under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
24. Diminimus gifts and donations report from the Health & Licensing Officer requesting authorization to accept a program monetary award totaling \$6,500 as provided for under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
25. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$11,734.00, as provided for under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
26. City Council 2018-2019 Quarterly Priorities Report from the City Manager.  
**Attachments:** [Report](#)
27. Report from City Manager regarding New Hampshire Golf Association's request for space at Beaver Meadow Golf Course.  
**Attachments:** [Report](#)
28. Report from the Deputy City Manager Development requesting authorization for the City Manager to Apply for Eligibility to Host an ICMA Local Government Management Fellow in FY21.  
**Attachments:** [Report](#)
29. Report from the Deputy City Manager Finance in response to a referral from City Council and recommendation from the Golf Course Advisory Committee regarding Agronomist reports for Beaver Meadow Golf Course.  
**Attachments:** [Report](#)
30. Report from the Director of Real Estate Assessments recommending the City Manager be authorized to enter a Payment in Lieu of Taxes Agreement between the City of Concord and Concord Regional Visiting Nurse Association, Inc.  
**Attachments:** [Report](#)  
[PILOT Agreement](#)
31. Report from Assistant City Planner regarding the proposed Trails Master Plan.  
**Attachments:** [Report](#)

### **Consent Resolutions**

32. Resolution in recognition of the services of Lieutenant Sean K. Ford. (For presentation in February)  
**Attachments:** [Resolution](#)
33. Resolution in recognition of the services of Detective Chris A. DeAngelis. (For presentation in February)  
**Attachments:** [Resolution](#)
34. Resolution in recognition of the services of Councilor Mark Coen. (To be submitted under separate cover; for presentation in February)
35. Resolution in recognition of the services of Allan Herschlag. (To be submitted under separate cover; for presentation in February)
36. Resolution repurposing the sum of \$24,850 from the Water Plant Improvements 2018 Fence Replacement subproject (CIP #88) for use on the Pump Station Improvements 2018 Pump Station #5 Refurbishments subproject (CIP #372); together with report from the General Services Director.  
**Attachments:** [Resolution](#)  
[Report](#)
37. Resolution directing the Tax Collector not to execute a tax deed on certain properties in accordance with RSA 80:76 II and II-a; together with report from the City Treasurer/Tax Collector.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Report List](#)
38. Resolution authorizing the City Manager to apply for a Federal Emergency Management Agency grant (\$700,000), with a ten percent (\$70,000) City cash match to provide vehicle operations and safety training; together with report from the Interim Fire Chief.  
**Attachments:** [Resolution](#)  
[Report](#)
39. Resolution authorizing the City Manager to apply for a Federal Emergency Management Agency grant (\$100,000), with a ten percent (\$10,000) City cash match to provide NFPA 1582 physicals and purchasing physical fitness equipment; together with report from the Interim Fire Chief.  
**Attachments:** [Resolution](#)  
[Report](#)
40. Resolution correcting scrivener's errors in Resolution #9252 concerning RSA 79-E Community Tax Revitalization Tax Relief Incentives for real estate located at 135

North State Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)  
[Res #9252 79-E for 135 NSS LLC](#)

### **From the Mayor**

41. City Council Committee Assignments. (To be submitted under separate cover)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 42A. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant housing funds for building improvements at property owned by Fellowship Housing at 36 Pleasant Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)  
[Fellowship Housing Proposal](#)

- 42B. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant Public Facility Funds for building improvements at property owned by the Crisis Center of Central New Hampshire; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)  
[Crisis Center of Central NH Proposal](#)

- 42C. Resolution re-adopting the City of Concord's Housing and Community Development Plan; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

- 42D. Resolution readopting the City's Anti-Displacement and Relocation Policy Statement and procedures; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

- 42E. Resolution determining the proposed project has a public benefit and approving an application by WB4 L.L.C. for a nine year RSA 79-E Community Revitalization Tax Relief Incentive for the renovation of real estate located at 10 Pleasant Street Extension, City Assessor's Parcel Map 35, Block 2, Lot 3; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Revised resolution and supplemental report submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Tax Savings Calculation](#)  
[1999 Historic Inventory](#)  
[2019 Historic Inventory](#)  
[Renovation Plans](#)  
[10 Pleasant Ext 79-E Application](#)  
[Revised Resolution](#)  
[Supplemental Report](#)

- 42F. Resolution appropriating the sum of \$708,760 for the purpose of the design, right-of-way acquisition, and bidding of the Loudon Road Bridge Rehabilitation Project (CIP #588), accepting \$566,960 in New Hampshire State Bridge Aid Program funds, and authorizing the issuance of bonds and notes in the sum of up to \$141,800 for the local agency match for this project; together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

- 42G. Resolution appropriating the sum of \$300,000 for improvements to the School Street Parking Garage (CIP #433) and authorizing the issuance of bonds and notes in the amount of up to \$300,000 for the School Street Parking Garage (CIP #433); together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

- 42H. Resolution appropriating the sum of \$230,000 for the purpose of supplementing the design, permitting, right-of-way, and construction of the North Pembroke Road Bridge Replacement Project (CIP #478), and accepting \$184,000 in New Hampshire State Bridge Aid Program funds and \$46,000 in donations from the Town of Pembroke, NH, as the local agency match for this project; together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

- 42I. Resolution appropriating the sum of \$50,000 designated for conducting illegal drug related investigations and accepting \$50,000 in grant funding from the New Hampshire Department of Safety Law Enforcement Opioid Abuse Reduction Initiative; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

### **Public Hearing Action**

43. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant housing funds for building improvements at property owned by Fellowship Housing at 36 Pleasant Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)  
[Fellowship Housing Proposal](#)

44. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant Public Facility Funds for building improvements at property owned by the Crisis Center of Central New Hampshire; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)  
[Crisis Center of Central NH Proposal](#)

45. Resolution re-adopting the City of Concord's Housing and Community Development Plan; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

46. Resolution readopting the City's Anti-Displacement and Relocation Policy Statement and procedures; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

47. Resolution determining the proposed project has a public benefit and approving an application by WB4 L.L.C. for a nine year RSA 79-E Community Revitalization Tax Relief Incentive for the renovation of real estate located at 10 Pleasant Street



Extension, City Assessor's Parcel Map 35, Block 2, Lot 3; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Revised resolution and supplemental report submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Tax Savings Calculation](#)  
[1999 Historic Inventory](#)  
[2019 Historic Inventory](#)  
[Renovation Plans](#)  
[10 Pleasant Ext 79-E Application](#)  
[Revised Resolution](#)  
[Supplemental Report](#)

48. Resolution appropriating the sum of \$708,760 for the purpose of the design, right-of-way acquisition, and bidding of the Loudon Road Bridge Rehabilitation Project (CIP #588), accepting \$566,960 in New Hampshire State Bridge Aid Program funds, and authorizing the issuance of bonds and notes in the sum of up to \$141,800 for the local agency match for this project; together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

49. Resolution appropriating the sum of \$300,000 for improvements to the School Street Parking Garage (CIP #433) and authorizing the issuance of bonds and notes in the amount of up to \$300,000 for the School Street Parking Garage (CIP #433); together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

50. Resolution appropriating the sum of \$230,000 for the purpose of supplementing the design, permitting, right-of-way, and construction of the North Pembroke Road Bridge Replacement Project (CIP #478), and accepting \$184,000 in New Hampshire State Bridge Aid Program funds and \$46,000 in donations from the Town of Pembroke, NH, as the local agency match for this project; together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

51. Resolution appropriating the sum of \$50,000 designated for conducting illegal drug related investigations and accepting \$50,000 in grant funding from the New Hampshire Department of Safety Law Enforcement Opioid Abuse Reduction

Initiative; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

### **Appointments by the Mayor**

### **Reports**

52. UNH Sustainability Fellowship discussion. (Communication from Councilor Werner submitted)

**Attachments:** [UNH Sustainability Fellowship](#)  
[Communication from Council Werner](#)

53. Presentation by the Police Chief on a proposed departmental reorganization.

### **New Business**

### **Unfinished Business**

54. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.)

**Attachments:** [Ordinance](#)  
[Report](#)  
[Request](#)  
[Public Testimony](#)  
[Additional Public Testimony](#)  
[Additional Public Testimony 2](#)

### **Comments, Requests by Mayor, City Councilors**

### **Comments, Requests by the City Manager**

### **Consideration of Suspense Items**

### **Adjournment**

**Information**

- Inf1 March 11, 2019 Transportation Policy Advisory Committee Bicycle & Pedestrian Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2 May 6, 2019 Transportation Policy Advisory Committee Bicycle & Pedestrian Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 June 3, 2019 Transportation Policy Advisory Committee Bicycle & Pedestrian Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 July 1, 2019 Transportation Policy Advisory Committee Bicycle & Pedestrian Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5 July 23, 2019 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf6 August 22, 2019 Transportation Policy Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf7 August 27, 2019 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf8 September 2, 2019 Transportation Policy Advisory Committee Bicycle & Pedestrian Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf9 September 24, 2019 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf10 October 7, 2019 Transportation Policy Advisory Committee Bicycle & Pedestrian Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf11 October 22, 2019 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf12 October 24, 2019 Transportation Policy Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- inf13 December 2, 2019 Concord Public Library Trustee Meeting Minutes.  
**Attachments:** [Minutes](#)

Inf14 December 5, 2019 Golf Course Advisory Committee Draft Meeting Minutes.

**Attachments:** [Minutes](#)

Inf15 December 17, 2019 Airport Advisory Committee Draft Meeting Minutes.

**Attachments:** [Minutes](#)