



CITY OF CONCORD

New Hampshire's Main Street™

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Gwen Williams, Health & Licensing Officer

DATE: December 20, 2019

SUBJECT: Authorization to accept De Minimis grant funds and a program monetary award totaling \$6,500 as provided for under the preauthorization granted by City Council

Recommendation

It is recommended that the City Council approve the acceptance of the below cited FDA grant funds and an award from the UNH Community of Action for Lead Safety.

Grantor/Donor	Amount	G/L Account
FDA Category 1 – Small Projects	\$2,500	Project to be established
FDA Category 3 - Training	\$3,000	Project to be established
UNH Community of Action for Lead Safety	\$1,000	Project to be established
TOTAL	\$6,500	

Background & Discussion

1. Funds are requested to be expended under the authority established pursuant to Resolution #8120, adopted December 10, 2007.
2. Permission to apply for the FDA Category 1 and Category 3 grants was granted by City Council at the September 2019 Council Meeting.
3. The purpose of the FDA grants is to perform an assessment of the Office of Health & Licensing based on the FDA's best practices standards for food safety inspections, as well as to pursue additional training and education to better serve the public.
4. The purpose of the grant funds and the UNH award is consistent with and presents no conflict or obstacle to the accomplishment of City Council goals, the code of ordinances, or the operating functions of the Community Development Department's Code Administration Division.
5. The grant programs do not require any match by the City.
6. The Lead Program Development funds were awarded to municipal partners who participated in the New Hampshire Listens Learning Exchange Program. There was no application process to receive these funds.
7. The purpose of the Lead Program Development grant is to facilitate ongoing efforts to identify and eliminate lead hazards in our community. These funds are intended to be



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used to facilitate training of local contractors so that lead hazards can be more readily identified and safely remediated.