



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Deputy Chief Gregory Taylor, Police Department

**DATE:** September 19, 2016

**SUBJECT:** NH Highway Safety Grant – Mobile Scanning and Printing Equipment

**Recommendation** - Through the City Manager, authorize the Police Department to accept and appropriate \$13,500 in grant funding from the New Hampshire Highway Safety Agency designated for the purchase of mobile scanning and printing equipment to be utilized by the Police Department in its marked cruisers.

**Background** – The New Hampshire Highway Safety Agency has provided grant funding to the Police Department for many years in order for the Department to conduct varied enforcement initiatives designed to improve the safety of the City's roadways. The Department has also received funding for equipment to be used in the field for traffic enforcement. The funding provided by this grant will allow for the purchase of mobile scanning and printing equipment which will be installed in all of the Department's marked cruisers. This equipment is necessary as the State moves to an eCitation and eCrash implementation whereby accident reports and traffic enforcement activity is completed and transmitted electronically to the State.

The Concord Police Department currently submits manual citations and accident reports to the State. This has resulted in a backlog of these reports which are then entered by DMV staff, resulting in duplication of data entry and untimely data for analysis. The installation of the mobile scanning and printing equipment will streamline this process allowing for better data collection and efficiency of processing reports and enforcement actions.

**Discussion** – Funding provided by this grant will cover the complete costs of purchasing mobile scanning and printing equipment for fifteen marked cruisers. The price of this equipment is \$900 per vehicle, with a total expense of \$13,500 for 15 vehicles. The Highway Safety Agency also requires an in-kind match for this grant in the amount of \$3,375. This in-kind match simply puts a dollar amount on the resources and time that the City will be providing towards the installation, maintenance, consumable expense, and training necessary for this equipment. It is anticipated that these costs will easily account for the in-kind match required by Highway Safety. These costs will be tracked and reported to Highway Safety to document the Department's in-kind match requirement.

It is recommended that the City Council accept and appropriate this grant funding provided by the NH Highway Safety Agency.