

From: Craig Tufts, Chair TPAC-Bicycle
Sent: February 22, 2016
To: Mayor Bouley and City Council c/o Janice Bonenfant
Cc: Christopher Hilstro
Subject: Demonstration Bike Lane on North State St

Dear Mayor Bouley and City Council,

The bicycling subcommittee of the Transportation Policy Advisory Committee (TPAC-Bike) requests to set up a demonstration bike lane on three blocks of North State Street, from Warren St to Park St. starting on the morning of Thursday June 2, and ending in the evening on Saturday June 4. This event is anticipated to affect parking in this three block area, but is not anticipated to affect normal traffic flow of motor vehicles or pedestrians. The purpose of the event is to educate the public on complete streets and receive feedback on various implementation strategies. The concept of complete streets is described in Concord's "Comprehensive Transportation Policy".

[Policy Statement \(6/2015\)](#)

[Resolution 8849 \(6/2015\)](#)

Description:

This event will temporarily create a buffered bike lane northbound and a protected bike lane southbound along three blocks of N State St. The buffered northbound bike lane would involve removal of 26 parking spaces to allow space for a bike lane and a 3' buffer, which would include a vertical element (plastic bollards) between the bike lane and travel lane. The southbound protected bike lane would be located between the curb and relocated parking spaces, and would also include a small buffer for getting into and out of parked cars. The southbound lane would involve removal of one parking space.

There is no anticipated change to the normal traffic flow through the area, however the vehicle travel lanes and remaining parking will be relocated slightly to make space for the demonstration bike lanes. This will be accomplished by applying black tape to cover existing roadway markings, and reflective tape to slightly alter the alignment of the travel way. The tape is specifically designed for this purpose, and will be applied under direct supervision from Engineering staff. Signage will be included during and in advance of the event to inform the public.

Set up will take place in the early morning of June 2, and take down in the afternoon or evening of Saturday the 4th. It is not anticipated that set up or take down will effect normal traffic flow.

Coordination:

TPAC-Bicycle is taking the lead on the project, and has been working with the Engineering Division and Planning Division. It has consulted with other departments in advance.

On January 19th, event organizers met with Engineering, Planning, General Services, Police (parking supervisor and police detail), Fire, and Code Administration to discuss whether the event is feasible and to seek out any concerns. Parking impacts were considered to be minimal due to the nearby presence of parking garages and the availability of parking on adjacent streets. There was discussion about the impact the event might have on the Complete Streets Project on South Main St, but it was concluded that impacts would be minimal if any.

It was advised that TPAC submit an application for an event permit.

The YMCA has been contacted, and is supportive of the project. Volunteers are currently reaching out to the churches along the route to seek any concerns they may have.

TPAC-Bicycle is also partnering with the Central New Hampshire Bicycling Coalition (CNHBC) and the Bike-Walk Alliance of NH (BWA-NH). These organizations will provide additional volunteers, will assist with outreach, education, and awareness, and will secure funding and equipment.

Purpose:

The purpose is to educate and receive feedback on methods for achieving the principles of complete streets, as described in Concord's "Comprehensive Transportation Policy".

<http://www.smartgrowthamerica.org/complete-streets>

Concord has been implementing this complete streets policy since its adoption in 2010 by painting bike lanes and bike shoulders, designating bike routes, and by better accommodating pedestrians and public transit. The City's achievements have earned Concord a Bicycle Friendly Community designation at the Bronze Level. Over the past decade nationally, there have been large advancements in various "complete street" configurations, especially as they pertain to bicycling infrastructure. This event is intended to introduce several of these alternative concepts and engage the public on different ways of configuring our streets. Elements like protected and buffered bike lanes are indicative of the type of infrastructure seen in communities with "Silver" or "Gold" level bicycle friendly designations.

While traditional bike lanes or shared lanes appeal to experienced cyclists, protected and buffered bike lanes are designed to appeal to a wider demographic, including seniors, children, and those biking for transportation who do not necessarily self-identify as bicyclists.

This demonstration bike lane project is not intended to be a proposal for a re-configured N State St. It is intended to continue a conversation about complete streets with an eye towards improving bicycle access to a wider segment of the population.

This event will be a follow-up to Bike to Work Day (May 20).

Parking Fee Waiver Request:

TPAC-Bicycle requests the parking fee for the 27 parking spaces be waived for the three-day period for this City-sponsored event. No city funds are requested.

Thank you for your consideration.

Craig Tufts



Return to:
 City of Concord
 Code Administration
 Health Services Division
 37 Green Street
 Concord, NH 03301
 603-225-8580

Permit #: _____
 Fee _____
 Make check payable to:
CITY OF CONCORD

-Police Department Use Only-	
No. of Officers Required	_____
Restrictions:	_____
APPROVED:	_____
Concord Police Dept.	

This application must be submitted forty five (45) days prior to proposed event to allow for processing of the application.

APPLICATION FOR ENTERTAINMENT / EVENT PERMIT

Name of Organization: TPAC - Bicycling (Subcommittee of TPAC) Phone: _____
 Address: 41 Green St Concord State: NH Zip Code: 03301
 Person in charge of event: Craig Tufts (TPAC - Bicycling Chair) Phone: 226 6020
 Address: 28 Commercial St Ste 3 Concord State: NH Zip Code: 03301
 Sponsor of Event: TPAC-Bike/Central New Hampshire Bicycling Coalition Phone: 226 6020 Craig Tufts
 Address: 296 S Main St Concord (CNHBC mailing address) State: NH Zip Code: 03301

Type of and Description of Event: Demonstration Bike Lane
 Location of Event: North State Street between Warren and Park
 Proposed Dates: From: June 2 2016 To: June 4 2016
 Proposed Hours: From: All Day AM / PM _____ AM / PM _____
 Number of persons expected to participate: Occasional gatherings of 10 to 15 people
 Approximate number of spectators: NA

Will the event include food vendors? Yes: No: If yes, please list name(s) below:
ADDITIONAL INFORMATION – use of a DJ, live band, guest speakers, food vendors, tents larger than 200sq. ft
NOTE: Tents Larger than 200sq. ft. need a permit from Fire Dept.: None

If the event is on City property, it is the responsibility of the event coordinator to clean up the area used immediately after the event unless prior arrangements have been made with the City. There will be a fee charged for failure to comply.

If the event is on the City Plaza (front of "Arch"), will you need electricity? Yes: No:
 If yes, please indicate times needed: _____ AM _____ PM

Certificate of Insurance Enclosed: Yes: No:
 Request for street closure: Yes: No:
 Letter for street closure attached: Yes: No:

NOTE: The use of banners is not permitted on the Arch (City Plaza).
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A letter for Street Closure must be submitted to the CITY CLERK'S OFFICE and a copy to the Health & Licensing office along with this application. Approval for Street Closure from the City Council must be received before permit is issued.

Signed: _____ Date: _____
 Approved: _____ Date: _____