

CITY OF CONCORD

In the year of our Lord two thousand and twenty-one

AN ORDINANCE amending the CODE OF ORDINANCES, Title V, Administrative Code, Chapter 30, Administrative Code, Article 30-2, Municipal Departments

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES, Title V, Administrative Code, Chapter 30, Administrative Code, Article 30-2, Municipal Departments, Section 30-2-20, Community Development Department, by amending Subsection (e), as follows:

30-2-20 - Community Development Department.

- (e) The Division of Engineering Services shall be under the immediate supervision of the City Engineer. It shall perform the following functions:
- (1) Perform or cause to be performed the design, layout, and mapping of all municipal public works projects as required;
 - (2) Review and approve the design and construction of all additions and improvements to the City's street system and other facilities proposed to be constructed by parties other than the City, but which are to subsequently become public facilities;
 - (3) Review and approve the design of traffic studies and traffic/transportation improvements for facilities proposed to be constructed;
 - (4) Maintain all maps and location records for the City;
 - (5) Prepare and maintain all records pertaining to Engineering Services as required;
 - (6) Care for and maintain all property and equipment assigned to Engineering Services;
 - (7) Prepare and maintain all engineering and physical records relating to City assets including buildings, roadways, bridges, water, sewer, and storm sewer systems;
 - (8) Prepare, maintain and operate the City's Geographical Information System;
 - (9) Prepare for the City Manager's review the annual Capital Improvement Program (CIP) related to street, sidewalk, bridge, traffic signals, water distribution, sewer collection, and stormwater collection systems;
 - (10) Issue all permits regarding encumbrance or excavation of sidewalks, streets, or other public *rights-of-way*[s]; which shall include driveway[s] *permits*;
 - (11) Issue all permits for [~~new~~] water, [~~or~~]sewer, *and drainage* construction, *including new construction, repairs, and other modifications* (connections *and disconnections*) to the municipal systems, *or private systems that connect to a municipal system*;

(12) Assist the Community Planning Division in performing field inspections to ensure projects are constructed in accordance with Planning Board approvals as directed by the Deputy City Manager – Development;

(~~12~~)13) Participate in the approval process for the issuance of Certificates of Occupancy;

(14) Participate in the approval process for the issuance of demolition permits;

(~~13~~)15) Manage and maintain the Community Development Project Inspection Fund including the collection of fees and the coordination of timely and effective construction inspection; and

(~~14~~)16) Perform all other related functions as directed by the Deputy City Manager—
Development.

SECTION II: This ordinance shall take effect on adoption.

Explanation: Matter removed from the current ordinance appears in [~~struck through and italics~~].
Matter inserted into the current ordinances appears in ***bold and italics***.