



# City of Concord

## City Council

### Meeting Agenda

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Monday, December 12, 2016

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public sessions in accordance with RSA 91-A: 3, II (d) to discuss property acquisition and RSA 91-A: 2, I (b) with legal counsel to be held at 6:15 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

November 14, 2016 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

6. Resolution in recognition of the services of Jackie Whatmough.

**Attachments:** [Resolution](#)

7. Resolution proclaiming December 2016 as Capital Region Food Program Month.

**Attachments:** [Resolution](#)

8. Friends of the City Auditorium Presentation.

**Attachments:** [Friends of the Auditorium](#)

9. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referral to Community Development and Planning**

10. Petition for discontinuance of a portion of a public highway known as Broad Cove Drive; together with communication from Robert M. Beaulac, submitted by T.F. Bernier, Inc.

**Attachments:** [Petition](#)

[Beaulac Communication](#)

[Easement Deed](#)

[Map](#)

**Items Tabled for January 9, 2017 Public Hearings**

11. Resolution authorizing and appropriating \$12,796 as a supplemental appropriation to the Cable TV System expense line to support the added expenditure in conjunction with the newly signed agreement with Concord Community Television; together with report from Deputy City Manager - Finance.  
**Attachments:** [Resolution](#)  
[Report](#)
12. Resolution authorizing and appropriating the sum of \$45,000 from the Mountain Green Reserve Fund as a supplemental appropriation to the pump station replacement renovations project, Mountain Green Station Project (CIP#275); together with report from the General Services Director.  
**Attachments:** [Resolution](#)  
[Report](#)
13. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant Funds on behalf of the Concord Family YMCA; together with report from the Director of Redevelopment, Downtown Services and Special Projects  
**Attachments:** [Resolution](#)  
[Report](#)  
[YMCA - Firehouse Block CDBG Proposal](#)
14. Resolution re-adopting the City of Concord's Housing and Community Development Plan; together with report from the Director of Redevelopment, Downtown Services and Special Projects.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Housing & Community Development Plan January 2017](#)
15. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures; together with report from the Director of Redevelopment, Downtown Services and Special Projects.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Antidisplacement & Relocation Plan 2017](#)
16. Resolution authorizing the City Manager to continue implementation of the revolving loan fund program and appropriating the sum of \$505,634; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

### **From the City Manager**

17. Positive Citizen Comments.

**Attachments:** [Citizen Comments](#)

### **Consent Reports**

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$3,144.41 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

19. Status report from the Deputy City Manager - Finance regarding the Hall Street solar project.

**Attachments:** [Report](#)

20. Report from the Parks and Recreation Department regarding Rollins Park Trees.

**Attachments:** [Map](#)  
[Report](#)

### **Consent Resolutions**

21. Resolution authorizing the City Manager to apply for, and accept, up to \$45,000 from the NH Department of Environmental Services for Household Hazardous Waste Collection and Special Project Grants; together with report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

### **Consent Communications**

22. Street closure request for the White Park's Ugly Sweater 5K to be held on January 21, 2017.

**Attachments:** [Request](#)

23. Street closure request from the Concord Food Co-Op for a fund raising event, for area non-profit corporations, to be held on Saturday June 3, 2017.

**Attachments:** [Request](#)

### **Appointments**

24. City Manager's proposed reappointments to the Library Board of Trustees. Elizabeth Mulholland, Lisa Calgaard Sands, Jeremy Clemans, Megan DeVorse and Michael Alberici

**Attachments:** [Appointment](#)

25. City Manager's proposed appointment to the Conservation Commission. Karen Rose

**Attachments:** [Appointment](#)

26. City Manager's proposed reappointment to the Board of Trustees of Trust Funds.  
Jeffrey L. Schindler

**Attachments:** [Appointment](#)

27. City Manager's proposed appointment to the Zoning Board of Adjustment. Amy Ireland Bourgault

**Attachments:** [Appointment](#)  
[Resume](#)

*\*\*End of Consent Agenda\*\**

**Public Hearings**

- 28A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1, Stop Required Before Entering a Through Street; Schedule V, Stop Intersections and Schedule Va, Four-Way Stop Intersections; Warren Street and Rumford Street; together with report from the Traffic Engineer.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)

- 28B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 9, Water; Article 9-1, Waterworks; Section 9-1-10, Operating Rules and Procedures, Fees and Charges; together with report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

- 28C. Resolution appropriating the sum of \$375,000 in Traffic Impact Fee funds for the construction of the Exit 16/Mountain Road/Shawmut Street Roundabout Improvement Project (CIP #24); together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

- 28D. Resolution authorizing and appropriating \$930,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2016 general fund assigned fund balance; together with report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)

28E. Resolution appropriating the sum of \$50,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchases and replacement and education/training. Funding for these purposes shall be entirely from Trust Fund Reserve Accounts.

**Attachments:** [Resolution](#)

28F. Resolution accepting and appropriating the sum of \$320,000 in grant funds from the NH Department of Environmental Services, including \$300,000 from the Aquatic Resource Mitigation Fund Grant and \$20,000 from the Local Source Water Protection Program Grant to be used toward the purchase of two parcels totaling 116-acres within the Penacook Lake Watershed, located off of Lakeview Drive and West Parish Road, CIP #352; together with report from the Acting Assistant City Planner.

**Attachments:** [Resolution](#)  
[Report](#)

28G. Resolution appropriating the sum of \$20,000 from the Conservation Reserve Fund as a supplemental appropriation to the City's General Fund for the purposes of completing an update to Conservation Open Space Plan, funding for these purposes shall be entirely from Conservation Reserve Fund; together with report from the Conservation Commission.

**Attachments:** [Resolution](#)  
[Report](#)

28H. Resolution accepting and appropriating the sum of \$12,190.65 from the sale of tax deeded property located at 8 Coral Street for management of the tax deeded property account; together with report from the Tax Collector/Treasurer.

**Attachments:** [Resolution](#)  
[Report](#)

### **Public Hearing Action**

29. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1, Stop Required Before Entering a Through Street; Schedule V, Stop Intersections and Schedule Va, Four-Way Stop Intersections; Warren Street and Rumford Street; together with report from the Traffic Engineer.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)

30. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 9, Water; Article 9-1, Waterworks; Section 9-1-10, Operating Rules and Procedures,

Fees and Charges; together with report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

31. Resolution appropriating the sum of \$375,000 in Traffic Impact Fee funds for the construction of the Exit 16/Mountain Road/Shawmut Street Roundabout Improvement Project (CIP #24); together with report from the City Engineer.  
**Attachments:** [Resolution](#)  
[Report](#)
32. Resolution authorizing and appropriating \$930,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2016 general fund assigned fund balance; together with report from the Deputy City Manager - Finance.  
**Attachments:** [Resolution](#)  
[Report](#)
33. Resolution appropriating the sum of \$50,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchases and replacement and education/training. Funding for these purposes shall be entirely from Trust Fund Reserve Accounts.  
**Attachments:** [Resolution](#)
34. Resolution accepting and appropriating the sum of \$320,000 in grant funds from the NH Department of Environmental Services, including \$300,000 from the Aquatic Resource Mitigation Fund Grant and \$20,000 from the Local Source Water Protection Program Grant to be used toward the purchase of two parcels totaling 116-acres within the Penacook Lake Watershed, located off of Lakeview Drive and West Parish Road, CIP #352; together with report from the Acting Assistant City Planner.  
**Attachments:** [Resolution](#)  
[Report](#)
35. Resolution appropriating the sum of \$20,000 from the Conservation Reserve Fund as a supplemental appropriation to the City's General Fund for the purposes of completing an update to Conservation Open Space Plan, funding for these purposes shall be entirely from Conservation Reserve Fund; together with report from the Conservation Commission.  
**Attachments:** [Resolution](#)  
[Report](#)
36. Resolution accepting and appropriating the sum of \$12,190.65 from the sale of tax deeded property located at 8 Coral Street for management of the tax deeded property

account; together with report from the Tax Collector/Treasurer.

**Attachments:** [Resolution](#)  
[Report](#)

### **Reports**

37. Drought Presentation.

### **New Business**

#### **Unfinished Business**

38. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

**Attachments:** [Report](#)  
[Proposed Council Rules](#)

39. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

**Attachments:** [Report](#)

### **Comments, Requests by Mayor, City Councilors**

#### **Comments, Requests by the City Manager**

#### **Consideration of Suspense Items**

Sus1. Parking Committee report recommending City Administration be authorized to work with the legislative delegation to pursue amendments to state statutes pertaining to the use of motor vehicle registration fee surcharges to support public parking facilities and parking meters.

**Attachments:** [Report](#)  
[RSA 231](#)  
[RSA 261](#)

#### **Referral to the Fire Department**

Sus2. Communication from Councilor Kenision requesting consideration be given to adopting a Safe Stations Program in Concord.

**Attachments:** [Request](#)

### **Adjournment**

#### **Information**

Inf1. September 22, 2016 Transportation Policy Advisory Committee Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf2. October 18, 2016 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3. October 11, 2016 Concord Public Library Board of Trustees Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4. November 7, 2016 Concord Public Library Board of Trustees Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5. Communications from Comcast notifying the City of Concord of upcoming program changes.  
**Attachments:** [Communication](#)  
[Communication](#)
- Inf6. Communication from Comcast Cable notifying the City of Concord of upcoming increases in prices for certain services and fees.  
**Attachments:** [Communication](#)
- Inf7. Merrimack County's proposed budget for calendar year 2017.  
**Attachments:** [Merrimack County Proposed Budget](#)