

**City of Concord  
Transportation Policy Advisory Committee**

**Meeting Minutes**

Thursday, March 26, 2015 - 6:00pm to 8:00pm  
City Council Chambers

**1. Call to Order/Introductions**

Dick Lemieux, Chair, called the meeting to order. Those in attendance included:

Committee Members Present:

Dick Lemieux (At-Large - Chair)  
Brent Todd (Council Representative)  
Byron Champlin (Council Representative)  
Tom Irwin (At-Large)  
Ursula Maldonado (At-Large)  
Craig Tufts, (Bicycling Community)  
Sheila Zakre (At-Large)  
Jim Sudak (Public Transportation Representative)  
Rob Mack, Traffic Engineer (City Manager's Designee)

Committee Members Not Present:

Rob Werner (Council Representative)

Staff, Visitors and Guests Present:

None

**2. Approval of February 26, 2015 meeting minutes**

The February 26, 2015 meeting minutes were approved as submitted (Motion-Champlin; Second-Sudak; Unanimous).

**3. Presentations**

There were no presentations.

**4. Public Comment**

There was no public comment.

**5. New business**

There was no new business.

**6. Old Business**

**a. Review/update Comprehensive Transportation Policy**

The Chair noted that there were two items needing further consideration: wording related to the policy statements on public transit; and wording for Policy Item 2 related to street connectivity. Regarding the former, Tom Irwin suggested incorporating a statement supporting public transportation. After some discussion, members concurred on inserting the following additional statement as 'Item 3' in the amended policy (all

numbered items following to be increased by one): 3. *Plan, promote and support public transportation to enhance mobility for Concord residents and visitors, including those who cannot or choose not to rely on personal vehicles.*

Regarding a reference to promoting neighborhood connectivity, members concurred on the following wording for Item 2: 2. *Enhance neighborhood livability by promoting: (a) connectivity between neighborhoods via local streets; (b) motor vehicle through-travel along arterial and collector streets; and (c) traffic management measures that lessen the adverse impact of traffic.*

Members also concurred on minor simplifications to Items 7 and 8 to refer to components of 'this policy.' TPAC approved the amended policy subject to the above changes (Motion-Champlin; Second-Todd; Unanimous, less the Chair who had to leave due to a time commitment).

## 7. **Consent Reports**

### a. **Approval of Subcommittee Minutes (Pedestrian, Bicycle, Public Transportation, and Traffic Operations)**

The following subcommittee reports were accepted by unanimous consent: Public Transportation – October 21, 2014; November 18, 2014; and January 20, 2015.

## 8. **City Council Meeting Update**

At its March 9, 2015 meeting, City Council approved a resolution recommending that any passenger rail service implemented in New Hampshire as a result of the New Hampshire Capital Corridor Rail and Transit Alternatives Analysis include service to Concord.

## 9. **TPAC Referrals from City Council, Staff and Chair**

### a. None

## 10. **Status report on subcommittees**

### a. **Bicycle/Pedestrian Committee, Craig Tufts**

Craig Tufts reported that funds were approved for CNHRPC's to provide assistance to the city in developing a pedestrian master plan. TPAC-B/P met last month and began setting potential dates for public meetings related to the master plan study.

### b. **Public Transit Committee, Tom Irwin**

Tom Irwin reported that TPAC-PT is continuing to work on a new mission/goals statement.

### c. **Traffic Operations Committee, Rob Mack**

Rob Mack reported that TOC discussed a resident's concern about pedestrian safety along the segment of Fisherville Road between Bog and Borough Roads and request to: add signals at mid-block crosswalks for pedestrians; add signals at the shopping plaza/ Irving Station to help vehicles turn out quicker; improve winter sidewalk maintenance along this street segment; and install covered bus shelters at bus stops.

## 11. Staff Updates

- a. **Downtown Complete Streets Improvement Project - TIGER 2012 (CIP460)**  
Rob Mack reported that construction on the N. Main Street segment of the corridor began this week along the east side of the street. West-side construction will begin after the Market Days event scheduled from June 25 to 27 this year.
- b. **US Route 3 North Improvements (CIP 35)**  
Rob Mack reported that a request for construction bids for the final segment of the project (Phase 6 from Borough Road to Stark Street) had been advertised and bid openings are expected at the end of the month. Councilor Todd noted that Engineering Services will host a public forum on this phase of the project at the Penacook Village Association meeting scheduled for April 1, 2015 at 6:00 PM at the Penacook Elementary School.
- c. **Sewalls Falls Bridge Replacement Project (CIP 22)**  
Rob Mack reported that the final design of the new bridge is underway.
- d. **Loudon Road Corridor Improvements (CIP 19)**  
Rob Mack reported that the preliminary design has been completed and is under NHDOT review. The environmental study is also complete and has been approved. Advertising for construction bids is anticipated in the late spring with construction to follow in the summer.
- e. **I-93 Bow-Concord (NHDOT)**  
Rob Mack reported that traffic modeling for the project continues and that NHDOT has contacted the city about developing a Project Advisory Committee in anticipation of initial study discussions later this year.

## 12. Other Discussion Items

- a. **Study of Potential Bus Service to the Lakes Region**  
Jim Sudak reported that Community Action Program of Belknap-Merrimack Counties, Inc. has begun a study of potential new bus service between the Tilton-Franklin area (Winnipesaukee Transit) and Concord.
- b. **TPAC Member Contact Information**  
Rob Mack suggested that it might be helpful to update member contact information so that a call or text message could be distributed to members regarding potential meeting cancellations due to weather or other events. Members concurred and would email preferred contact information to staff for compilation.

## 13. Adjourn

The meeting was adjourned by unanimous consent at about 8:20 PM.

Upcoming Meeting Dates:   April 23, 2015  
                                      May 28, 2015  
                                      June 25, 2015