

R. Jon Duhamel

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Career Profile

Highly organized and detail oriented individual providing excellent customer service to taxpayers while performing duties required ensuring smooth operation of assessing department. Professional attributes include consistent punctuality, effective follow-through, committed team player and avid learner.

- Collect data for Mass Appraisal Process
- Review Field Work for Quality Control
- Time/Multi-Task Management
- Assist Supervisor during Revaluations
- Maintain Excellent Client Relations
- CAMA System Experience
- Manage Abatement Process
- Educate Property Owners Regarding Assessments

Professional Experience – Accomplishments

Chief Assessor

- Perform all duties as Real Estate Assessor Supervisor per Rev 603.03 & 603.04
- Skillfully manage/coordinate the collection of data of 10,000 properties totaling over \$1.9 billion in assessed value for general assessing purposes, abatements, appeals, revaluations, and yearly statistical updates.
- Prepare & Defend values in front of the BTLA and Superior Court for Appeals.
- Understanding of NH laws governing assessing, Current Use, tax exemptions and/or credits.
- Excellent interpersonal relations and written communication skills with the ability to relate effectively to individuals of all levels.

Real Estate Assessor

- Perform all duties as Real Estate Assessor per Rev 603.03 & 603.04 described in the Revaluation of Real Property and Qualifications of Appraisal Companies.
- Under the supervision of the Appraiser Supervisor, skillfully manage the collection of data of up to twelve municipalities with over 14,000 properties totaling over \$1.9 billion in assessed value for general assessing purposes, abatements, appeals, revaluations, and statistical updates.
- Assist Appraiser Supervisor in preparation for BTLA and Superior Court Appeals.
- General understanding of NH laws governing assessing, Current Use, tax exemptions and/or credits.
- Eligible for Real Estate Assessor Supervisor status October 2006.

Employment Chronology

Chief Assessor	City of Nashua	• Nashua, NH	2015-present
Chief Assessor	City of Laconia	• Laconia, NH	2007-2015
Real Estate Assessor	Avitar Associates of NE, Inc.	• Chichester, NH	2006-2007
RE Appraiser Trainee/Supervisor Assistant	Avitar Associates of NE, Inc.	• Chichester, NH	2003-2006
Building Measurer and Lister	Avitar Associates of NE, Inc.	• Chichester, NH	2001-2003
Area Supervisor	Papa John's of NE	• Manchester, NH	2000-2001

Computer Proficiencies

Windows 2000/XP • MS Word and Excel • Corel WordPerfect • Avitar CAMA System

Education

Business Administration • New Hampshire College • 1992-1995
High School Diploma • Merrimack High School • Merrimack, NH • 1992

Real Estate Appraisal Courses

IAAO Course 101 – Fundamentals of Real Property Appraisal
IAAO Course 102 – Income Approach to Valuation
IAAO Course 300 – Fundamentals of Mass Appraisal
IAAO Course 112 – Income Approach to Valuation II
IAAO Course 400 – Assessment Administration
IAAO Course 402-Property Tax Policy
NH State Statues
United Standards of Professional Appraisal Practice