



**City of Concord**  
**City Council**  
**Meeting Minutes - Draft**

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Monday, July 12, 2021

7:00 PM

City Council Chambers  
37 Green Street  
Concord, New Hampshire

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*Non-public session in accordance with RSA 91-A:3, II (I), consideration of legal advice, to take place at 6:00 p.m.*

**Present:** 13 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Brent Todd, and Councilor Robert Werner

**Excused:** 1 - Councilor Zandra Rice Hawkins

**Action:** At 6:05 p.m. Councilor Pierce moved to enter non-public session in accordance with RSA 91-A:3, II (I), consideration of legal advice. The motion was duly seconded and passed with no dissenting votes.

Staff members present: Deputy City Manager Carlos Baia, City Clerk Janice Bonenfant, Director of Redevelopment, Downtown Services and Special Projects Matt Walsh and Deputy City Solicitor Danielle Pacik.

At 6:30 p.m. Councilor Kretovic moved to exit non-public session. The motion was duly seconded and passed with no dissenting votes.

Councilor Bouchard moved to adjourn the non-public session. The motion was duly seconded and passed unanimously.

1. Mayor Bouley called the meeting to order at 7:02 P.M.
2. Invocation.
3. The Pledge of Allegiance was completed.
4. Roll Call.

**Present:** 13 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Brent Todd, and Councilor Robert Werner

**Excused:** 1 - Councilor Zandra Rice Hawkins

5. Approval of the Meeting Minutes.

June 14, 2021 City Council Draft Meeting Minutes.

**Action:** Councilor Grady Sexton moved approval of the June 14, 2021 meeting minutes. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

June 21, 2021 City Council Draft Meeting Minutes.

**Action:** Councilor Kretovic moved approval of the June 21, 2021 meeting minutes. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

6. Agenda overview by the Mayor.

7. Update from the New Hampshire Preservation Alliance regarding the Gas Holder building.

**Action:** Jennifer Goodman, Executive Director of the New Hampshire Preservation Alliance, gave an update on the Concord Gas Holder building and thanked City Council and City staff members for their ongoing partnership and coordination of third party communications. She highlighted several New Hampshire Preservation Alliance group members and advisors that offered their expertise in construction, project management, legal and environmental matters. She noted that the materials, methods, and design being used were similar to those envisioned in Structures North Consulting's report presented in December 2020. She stated that Liberty Utilities agreed to share the cost of phase I with the New Hampshire Preservation Alliance, for the emergency stabilization of the building, and that they were actively discussing those financial contributions and the phase I action plan.

Frank Lemay, a Board Member of the New Hampshire Preservation Alliance, noted that Structures North Consulting was contracted to provide expert structural engineering specialists to help with the construction and design stages. He noted that structural drawings were anticipated by the end of July 2021, with potential construction starting in August, and stabilization by December. He stated that there was a steel structure put inside the building in 1997 and additional reinforcements and staging would be needed to support the roof.

Ms. Goodman stated that the City and Liberty Utilities had been great about supporting the New Hampshire Preservation Alliance's grant and application requests, noting that approximately \$800,000 in requests had been submitted for phase II. Regarding engagement efforts, she stated that inquiries, feedback and financial donations had been received from all over the country. She noted that the Historical Society had a summer program in the works, and effective and interactive communications would be shared to keep everyone in the loop during construction.

Huck Montgomery, Director of Government Affairs at Liberty Utilities thanked Mr. Lemay for his construction coordination efforts. He stated that Liberty Utilities was pleased to be part of the Community led project and would do anything they could to help preserve the Concord Gas Holder building. He noted his appreciation for the City's partnership, collaboration, and leadership shown along with everyone involved in the ongoing preservation efforts. He stated his belief that the project was on the correct pathway towards final and more permanent preservation. He noted that although additional resources would still be needed, he thanked everyone for their efforts and support in getting the immediate emergency stabilization underway.

Councilor Pierce thanked everyone for their ongoing preservation efforts and asked if there were any plans for reuse of the building in the future. Ms. Goodman stated that the feasibility study, previously adopted by City Council, left the door open for potential commercial or institutional use.

Councilor Kretovic, on behalf of the Heritage Commission, thanked Mr. Montgomery and Liberty Utilities for participating in the project, and noted her appreciation for the ongoing partnerships between the City, the New Hampshire Preservation Alliance, and Liberty Utilities.

Councilor Fennessy asked Mr. Lemay if there were any construction contingency plans if the anticipated completion dates were unmet due to activities in the construction market. Mr. Lemay stated that he could not guarantee anything, but was ready to meet any challenges that came up.

***\*\*Consent Agenda Items\*\****

**Action:** Councilor Matson moved approval. The motion was duly seconded and passed with no dissenting votes. Councilor Champlin used rule 6A, to recuse himself from voting on Item 26.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

**Referrals to Community Development, General Services and the City Solicitor**

8. Communication from Patricia B. Michaud seeking to have the emergency lane designation for Abbottville Road released for the portion of the private road that crosses her property at 394 North State Street.

**Action:** This referral was referred to Community Development, General Services, and the City Solicitor.

9. Communication from Kevin Walker, John Flatley Company, requesting consideration be made to rezone City of Concord Parcel 46Z-33, Map 46 Block 233, currently zoned Medium Density Residential (RM) to Gateway Performance District (GWP) to allow a residential multi-family development.

**Action:** This referral was referred to Community Development, General Services, and the City Solicitor.

### **Items Tabled for August 9, 2021 Public Hearings**

10. Resolution establishing an Opioid Abatement Reserve fund for expenses related to opioid abatement, appropriating the sum of \$13,425.24 as a transfer to the Opioid Abatement Reserve fund, for Fiscal Year 2021 retroactive to June 30, 2021, and accepting the sum of \$13,425.24 for this purpose; together with report from the Deputy City Manager-Finance.

**Action:** This resolution was moved to set for a public hearing.

11. Resolution appropriating the sum of \$12,500 for a facility assessment of Beaver Meadow Golf Course and authorizing the use of Golf Fund Balance for this purpose; together with report from the Deputy City Manager - Finance.

**Action:** This resolution was moved to set for a public hearing.

12. Resolution appropriating the sum of \$23,118.64 for the Annual Roadway Surface Improvements project (CIP #78) and accepting the sum of \$23,118.64 in Resident Granite Curb Cost Sharing Program contributions for this purpose; together with report from the General Services Director.

**Action:** This resolution was moved to set for a public hearing.

13. Resolution appropriating the sum of \$23,151 for law enforcement related programs and accepting the sum of \$23,151 in unmatched grant funds from the United States Department of Justice, Edward Byrne Memorial Justice Assistance Grant program for this purpose; together with report from the Deputy Chief of Police.

**Action:** This resolution was moved to set for a public hearing.

14. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-9, Administration and Enforcement; together with report from the City Solicitor.

**Action:** This ordinance was moved to set for a public hearing.

15. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, modifying positions within Schedule D based on Fiscal Year 22 Budget Appropriations; together with report from the Director of Human Resources and Labor Relations.

**Action:** This ordinance was moved to set for a public hearing.

**From the City Manager**

16. Positive Citizen Comments.

**Action:** These positive comments were received and filed.

**Consent Reports**

17. Diminimus gifts and donations report from the Arena and Arena Properties Manager requesting authorization to accept a gift of 300 pairs of roller skates, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

18. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept monetary gift totaling \$11.39, as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

19. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept a monetary gift totaling \$650, as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

20. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$4,925.98, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

21. Diminimus gifts and donations report from the Library Director requesting authorization to accept grant funding from the Library Services and Technology Act (LSTA) in the amount of \$5,742.00, as provided for under preauthorization granted by the City Council.

**Action:** This consent report was approved.

22. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$11,265 as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

23. Report from the Deputy City Manager - Development requesting the City Manager be authorized to grant a License agreement to Liberty Utilities for a regulator structure located within the City's right of way at 1 Black Hill Road. (Revised license agreement and map submitted.)

**Action:** This consent report was approved.

24. Report from the Deputy City Manager - Development authorizing the City Manager to enter into an amendment to the November 23, 2020 License with Bangor Bank to (1) replace the glass canopy at 82 N. Main Street with a steel louver canopy and (2) revise the building address in the license to 82 N. Main Street.

**Action:** This consent report was approved.

25. Report from the Deputy City Manager - Finance regarding American Rescue Plan Act (ARPA) funding status.

**Action:** This consent report was approved.

26. Report from the Deputy City Manager - Development requesting authorization for the City Manager to enter into a License Agreement with the Greater Concord Chamber of Commerce for the installation of a painted mural on City property at 137 Storrs Street.

**Action:** This consent report was approved. Councilor Champlin used rule 6A, to recuse himself from voting on Item 26.

27. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.

**Action:** This consent report was approved.

28. Report from the General Services Director requesting authorization to convert an existing vacant Fleet Maintenance Technician position to a Fleet Body and Maintenance Tech/Welder.

**Action:** This consent report was approved.

29. Report from the General Services Director regarding the reorganization of the Water Treatment Plant.

**Action:** This consent report was approved.

30. Report from the Senior Planner requesting authorization for the City Manager to amend a trail and license agreement with the Friends of the Concord Lake-Sunapee

Rail Trail to build and maintain additional multi-use rail trail on City property.

**Action:** This consent report was approved.

31. Status report from the Purchasing Manager regarding RFP 01-20, Ground Mounted Solar PV Systems on City-Owned Parcels, project site the Waste Water Treatment Plant, 125 Hall Street.

**Action:** This consent report was approved.

### **Consent Resolutions**

32. Resolution repurposing the sum of \$53,455.06 from the completed Fiscal Year 2021 Screw Pump Repair subproject (CIP #104) to a new Containment Berm Repair subproject (CIP #104); together with report from the General Services Director.

**Action:** This consent resolution was approved.

33. Resolution authorizing the City Manager to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with report from the Police Department.

**Action:** This consent resolution was approved.

34. Resolution Ordering the Elimination of a Hazardous Building at 107-109 South Main Street in Concord, NH; together with report from the Code Administrator.

**Action:** This consent resolution was approved.

35. Resolution authorizing the City Manager to enter into a Development Agreement Amendment with Interchange Development L.L.C.; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** This consent resolution was approved.

### **Appointments**

36. City Managers proposed appointment to the Zoning Board of Adjustment: Laura Scott

**Action:** This appointment was approved.

37. City Manager's Appointment to the Zoning Board of Adjustment: Tedd Evans

**Action:** This appointment was approved.



*\*\*End of Consent Agenda\*\**

**Public Hearings**

- 38A. Resolution appropriating the sum of \$5,000 for use in the Roadway Surface Improvements project (CIP #78) to perform pavement restoration on Eastside Drive and accepting the sum of \$5,000 as payment from a recalled surety bond for this purpose; together with report from the City Engineer.

**Action:** Deputy City Manager - Development Baia stated that a private contractor was hired to permit and perform a utility connection at the residence of 187 East Side Drive. In 2018, the contractor obtained the necessary permits from the Engineering Services Division and provided a \$5,000 surety bond to ensure that the roadway pavement associated with the excavation permit was properly restored. The contractor, however, declared bankruptcy prior to completing the agreed upon final pavement restoration. The City's Engineering Services Division and City Solicitor have been working to release the bond funds to cover the cost of completing the final pavement restoration at the subject site. The funds received by the surety provider would be used to supplement the Annual Highway Improvement Program (CIP #78) and allow the General Services Department to utilize the City's paving contractor to perform the necessary final pavement restoration at the subject location.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 38B. Resolution appropriating the sum of \$10,825 for the purchase of a tracked trail groomer for the Beaver Meadow Golf Course (CIP #515) and accepting the sum of \$10,825 as a donation from the Capital Ski and Outing Club for this purpose; together with report from the Assistant Parks & Recreation Director.

**Action:** Deputy City Manager - Development Baia stated that the Nordic Ski Community started to raise money to help purchase a new tracked snow machine. This new machine would help improve the conditions of the cross-country ski trails at Beaver Meadow Golf Course. The Capitol Ski and Outing Clubs' generous donation of \$10,825 would be applied toward the new machine, bringing the donations raised to \$20,000.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 38C. Resolution appropriating the sum of \$12,750 for the installation of water for the dog park at Terrill Park (CIP #59) and accepting the sum of \$12,750 from the Concord Rotary Club for this purpose; together with report from the Parks & Recreation Director.

**Action:** Deputy City Manager - Development Baia stated that Phase one of the new Terrill Park Master Plan included building the first section of the Merrimack River Greenway Trail, a new dog park and a new upper parking lot. Due to the cost of the project, an alternative to install water service to the new dog park was not included. He noted that the Concord Rotary Club donated the \$12,750 needed to install the line. With the donation, the City could install the water line to the new dog water fountain located inside the park.

Councilor Champlin asked if the sign acknowledging the Concord Rotary Club had been installed, to which Deputy City Manager - Development Baia confirmed that it was.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 38D. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.

**Action:** Deputy City Manager - Development Baia stated that the City of Concord offered its employees a flexible benefit plan, “Beneflex”, which included a Cafeteria Benefits Plan under Section 125 of the Internal Revenue Code. He noted that the Resolution was to readopt the program for the 2022 Fiscal Year in accordance with applicable federal and state statutes, rules and regulations.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 38E. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Parking Officer and Equipment Technician; together with report from the Director of Redevelopment, Downtown Services, and Special Projects, the Police Chief and the Human Resources and Labor Relations Director.

**Action:** Deputy City Manager - Development Baia stated that the Parking Division of the Police Department had 7.6 Full-Time Equivalent (FTE) positions responsible for carrying out parking activities in the field, but only five had historically been filled. He noted that the remaining 2.6 positions had never been filled and the funding for these positions was not included in the City Manager's FY2022 budget due to the COVID-19 Pandemic and negative financial impacts on the Parking Fund. He stated that the Ordinance changes would result in the vacant 0.6 FTE Parking Technician position being permanently eliminated. The remaining six Parking Enforcement Officer and one Parking Technician positions would then be reclassified into new positions titled "Parking Officer and Equipment Technician" ("POETs"). POETs would be crossed trained to conduct parking enforcement activities, as well as to maintain and repair meters, kiosks, and related equipment. The POET positions shall be classified at Labor Grade 12. This change would improve the Division's operational efficiencies and customer service, and would save the City \$19,801 annually. The Parking Committee reviewed this change and was supportive.

Councilor Champlin noted that a Downtown business owner contacted him about a car being parked in front of his business place for the majority of the day, without being ticketed. He asked if this change would help with enforcement issues and be a better use of staff. Matthew Walsh, Director of Redevelopment, Downtown Services, and Special Projects stated that he believed the change would be beneficial as the Parking Division was currently operating with multiple vacancies, and a labor grade change would make the position more competitive in the job market.

Mayor Bouley asked to clarify if there were only three active Parking Enforcement Officers covering 65 hours per week, to which Mr. Walsh confirmed.

Councilor Kretovic asked for clarification on the pay range of Labor Grade 12. Mr. Walsh stated that the pay range was between \$40,102 to \$58,032. Councilor Kretovic noted that this was a good opportunity to promote the job, to which Mr. Walsh stated that training would be available and that a high school diploma was all that was needed.

Mayor Bouley opened the public hearing.

Roy Schweiker, a Concord resident, stated that raising the pay rate was a good way to fill positions, but he felt that the plan would not accomplish the intended goal. He proposed creating three POET positions so the machines could be fixed,

but suggested leaving the three positions at a Labor Grade 11. He noted that during his time with the State of New Hampshire, changing Labor Grades also changed the job descriptions and ultimately led to not getting fully qualified candidates. He noted that \$20 an hour didn't seem like a lot for an electronics technician type job, and feared an increase in employee turnover, as the City would train candidates and then lose them to better paying jobs. He proposed making these positions, uniforms, and duties more friendly and engaging to the community. He noted that City Ambassadors would be ideal with outgoing personalities. He proposed having the revenue from parking tickets go to the Police Department so they would take an active role in issuing tickets.

Judith Eliasberg, a Concord resident, stated that she couldn't imagine anyone wanting to walk around the City for eight or nine hours a day with the current weather conditions, and asked if these positions could be made part time so that more people would want to apply. She noted that if there were reduced exposures to poor weather conditions it might be easier to fill the jobs. Mayor Bouley noted that there were part time positions in the past but noted that the same staffing issues were present then.

Mayor Bouley closed the public hearing.

### **Public Hearing Action**

39. Resolution appropriating the sum of \$5,000 for use in the Roadway Surface Improvements project (CIP #78) to perform pavement restoration on Eastside Drive and accepting the sum of \$5,000 as payment from a recalled surety bond for this purpose; together with report from the City Engineer.

**Action:** Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

40. Resolution appropriating the sum of \$10,825 for the purchase of a tracked trail groomer for the Beaver Meadow Golf Course (CIP #515) and accepting the sum of \$10,825 as a donation from the Capital Ski and Outing Club for this purpose; together with report from the Assistant Parks & Recreation Director.

**Action:** Councilor Matson moved approval. The motion was duly seconded and passed with no dissenting votes.

Councilor Kretovic noted that the Golf Course Advisory Committee's five year plan had an intent focus on improving the winter operations at Beaver Meadow, for year round facilities use. She noted that their partnership with the cross country skiing community has been highlighted and encouraged the community to participate in and support fundraising efforts.

Councilor Fennessy noted that this donation was only a fraction of the overall groomer machine's cost and that there was still a way to go. He also encouraged community support and fundraising participation.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

41. Resolution appropriating the sum of \$12,750 for the installation of water for the dog park at Terrill Park (CIP #59) and accepting the sum of \$12,750 from the Concord Rotary Club for this purpose; together with report from the Parks & Recreation Director.

**Action:** Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

42. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.

**Action:** Councilor Kenison moved approval. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

43. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Parking Officer and Equipment Technician; together with report from the Director of Redevelopment, Downtown Services, and Special Projects, the Police Chief and the Human Resources and Labor Relations Director.

**Action:** Councilor Champlin moved approval. The motion was duly seconded and passed with no dissenting votes.

Councilor Keach stated that even with a reduced staff, he found that the Parking Enforcement Officers were still pretty effective.

Mayor Bouley thanked City staff and the Parking Committee members for their efforts. He stated that this reorganization was giving tax payers the best "bang for their buck," and noted that cross training staff would help promote positive experiences in the Downtown area. He noted that the parking enforcement team included some of the best ambassadors for the City and stated that one even saved his father's life. He stated that his father was once having a diabetic seizure and a parking enforcement officer recognized his distress and got emergency assistance to help him. He stated that these employees are talented, compassionate, and were underpaid for their service. He endorsed his support for this reorganization to help tax payers, citizens, and to recognize the important service being provided.

Councilor Kretovic thanked Mayor Bouley for sharing his personal story and emphasized that this group of employees were Enforcement Officers and were part of the Police Department. She noted that in her experience with the Concord Coalition to End Homelessness, Concord's Parking Enforcement Officers were some of the first to actually recognize when homeless individuals needed help. She noted that they were also the first to recommend services and options for assistance. She stated that they were first responders in the area and declared her appreciation and pride for the work that they do, serving some of the underserved and overlooked groups.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

### **Reports**

### **New Business**

### **Unfinished Business**

**Action:** Councilor Kretovic moved to seal the minutes of the non-public session held prior to the meeting. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

### **Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Bouchard stated that July was Parks and Recreation Month and thanked Mayor Bouley for signing a Proclamation declaring it so in Concord. She noted that Parks and Recreation and green spaces greatly added to the community's way of life. It was noted that Concord's first park dated back to the 1800's. She noted that there were currently 20 parks citywide, seven neighborhood pools, 13 cemeteries, a dog park, a lodge, and a state of the art community center. She noted her excitement for the City's future parks and recreational developments, projects, and enhancements. She noted that the Recreation and Parks Advisory Committee recently had two groups propose disc golf and enhancements to the skate park. She extended her thanks and appreciation to all of the Parks and Recreation staff members for their work and dedication to the community.

Councilor Kretovic stated that the Beaver Meadow Golf Course was hosting a kick-off fundraising event called Ski the Beav, to continue with fundraising efforts for the snow groomer. She stated her belief that Concord could be a winter sports destination if cross country skiing was prioritized. It was noted that the event would be held on Sunday, July 18th, from 4 P.M. to 6 P.M. with food and live music.

Councilor Todd reminded everyone that the Penacook Farmer's Market was held Monday's from 4 P.M. to 6:30 P.M. at the Beede building, located at 97 Village Street. He noted that there was lots of parking, great food vendors, and it was a great opportunity to shop locally.

Councilor Kenison noted her excitement for Ward 6 to start a narrow streets review process, and added that there was ample opportunity for public input.

Councilor Pierce stated that he was receiving positive feedback and improved safety comments regarding the stop signs installed at the Bog, Carter Hill, River, and Horse Hill Road intersection, and thanked members of Council for approving their installation and support.

Councilor Grady Sexton asked if there was an update on the Diversity training for Council. Mayor Bouley noted that the contract had been signed and finalized. Deputy City Manager - Development Baia stated that the contract had been returned, but due to employee turnover, the City was waiting for the organization to move forward.

### **Comments, Requests by the City Manager**



**Action:** Deputy City Manager - Development Baia stated the City's adopted Fiscal Year 2022 budget included a position for a local government management fellowship, and introduced Crayton Brubaker. Mr. Brubaker introduced himself as a new Texas college graduate, and noted his excitement learning and working with the City.

Deputy City Manager - Development Baia also noted that a public hearing date was needed for the Atlantic Broadband Franchise agreement, to which Council members approved meeting at 5:30 P.M. on September 20, 2021.

City Clerk Bonenfant reminded Ward 4 residents to vote at the Special Election being held on Tuesday, July 13th, from 7 A.M. to 7 P.M. at the Boys and Girls Club.

### **Adjournment**

Councilor Kenison moved approval to adjourn. The motion was duly seconded and passed unanimously with a roll call vote.

**Action:** Councilor Kenison moved approval to adjourn. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Excused:** 1 - Councilor Rice Hawkins

**Information**

Inf1 March 24, April 28, and May 26, 2021 Energy and Environment Advisory Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf2 May 13, 2021 Golf Course Advisory Committee Minutes.

**Action:** Information item received and filed.

Inf3 June 14, 2021 Concord Public Library Board of Trustee Meeting Minutes.

**Action:** Information item received and filed.

Inf4 June 17, 2021 Golf Course Advisory Committee Draft Meeting Minutes.

**Action:** Information item received and filed.

Inf5 June 22, 2021 Ad-Hoc Beaver Meadow Golf Course Clubhouse Committee Draft Meeting Minutes.

**Action:** Information item received and filed.

Inf6 Communication from Comcast Cable regarding courtesy adjustments for regional sport network fees.

**Action:** Information item received and filed.

*A true copy: I attest:*

*Ashley Hamilton*

*Deputy City Clerk*