

**Scope of Work****City of Concord NH****Purpose:** Community engagement prior to update to Master Plan**Project dates:** September 19, 2025 – January 30, 2026

**About NH Listens:** We envision a New Hampshire where everyone is connected, engaged, and heard in decisions that impact their lives and where all have equitable access to justice, opportunity, and liberty. We bring people together to talk, listen, and act so communities can work for everyone.

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**Proposed Activities**

1. Facilitate a planning process with a group of Concord leaders, including elected leaders, City staff, and community members. Determine focus and design for community engagement event(s). Onboard ambassadors for outreach process. Event and discussion guide design.

*1 day*

2. Facilitate, transcribe and theme dialogue to shape future planning process.

*2 days***Budget**

<b>Personnel</b>	<b>\$3,600.00</b>
<b>Travel</b>	<b>500.00</b>
<b>Overhead 15%</b>	<b><u>615.00</u></b>
<b>Flat Fee For Service Contract</b>	<b>\$4,715.00</b>