



City of Concord

Fiscal Policy Advisory Committee

Meeting Minutes - Draft

Monday, September 16, 2024

4:30 PM

City Hall
41 Green Street, 2nd Floor Conference
Room

1. Call to Order

The meeting was called to order at 4:30 PM.

2. Roll Call

Present:

City Councilors - Nathan Fennessy (Chairman), Jennifer Kretovic, Karen McNamara, and Mayor Byron Champlin.

City Staff - Thomas Aspell, Jr., City Manager; Brian LeBrun, Deputy City Manager - Finance; Matt Walsh, Deputy City Manager - Development; John Chisholm, Fire Chief; Audrey Masters, Assistant Finance Director; Bob McManus, Director of OMB; and Rebekah Dougherty, Budget Analyst.

Excused:

City Councilors - Amanda Grady Sexton, Fred Keach, and Brent Todd.

3. Approval of the Meeting Minutes

A motion was made and seconded to approve the draft minutes from the February 20, 2024 meeting. The motion passed unanimously.

4. Fire Department June 30, 2024 Billing Report

The committee discussed the 3rd and 4th quarter ambulance billing reports, as provided by the Fire Department. Chief Chisholm noted that, in the third quarter, there were slightly higher COVID-related write offs than usual, which is federally mandated. Councilor Kretovic moved to accept the report, seconded by Councilor McNamara. The motion passed unanimously.

5. Purchasing Change for Limited Purchase Threshold

The committee discussed the proposed changes to the Purchasing Ordinance, as proposed by the City's Purchasing Manager. Councilor Kretovic moved to recommend the purchasing ordinance changes to the City Council in October for a November public hearing and action. Mayor Champlin seconded the motion. The motion passed unanimously.

6. Proposed Revisions to Fiscal Goals and Fund Balance Policy

The committee discussed the proposed changes to the City's Fiscal Goals and Fund Balance Policy. Councilor Kretovic moved to recommend the Fiscal Goals and Fund Balance Policy changes to the City Council for their October meeting. The motion was seconded by Councilor McNamara. The motion passed unanimously.

8. Adjournment

A motion was made to adjourn. The motion was duly seconded and passed with no dissenting votes. The meeting adjourned at 5:25 PM.