



CITY OF CONCORD

REPORT TO MAYOR AND CITY COUNCIL

FROM: Brian LeBrun, Deputy City Manager— Finance

DATE: April 1, 2015

SUBJECT: Refuel Agreement with Merrimack Valley School District

Recommendation

Accept this report authorizing the City Manager to enter into a vehicle refueling agreement with the Merrimack Valley School District.

Background

The City of Concord currently has an agreement with the Concord School District that allows the Concord School District to purchase fuel for its vehicles at the Combined Operations & Maintenance Facility (“COMF”). This agreement has been beneficial to both the City of Concord and the Concord School District because it reduces purchasing costs through economies of scale. Essentially, the agreement allows the City of Concord to “buy in bulk,” which results in a reduced cost of fuel.

The City of Concord has been approached by the Merrimack Valley School District to enter into a similar agreement allowing the Merrimack Valley School District to refuel its vehicles at the COMF Refueling Site. This agreement will be beneficial to both the City of Concord and the Merrimack Valley School District because it will result in lower costs for both agencies. Similar to the agreement with the Concord School District, the cost of the fuel to Merrimack Valley School District will also include an administrative mark-up (\$.10/gallon) to assist in offsetting the equipment and maintenance costs of the COMF Refueling Site.

Discussion

Under RSA 53-A:3-a, two public agencies are allowed to enter into agreements for public works programs, which includes the “furnishing or exchanging of supplies, equipment, facilities, personnel and services.” Under RSA 53-A:3, the agreement must first be approved by the governing bodies of the participating public agencies.

By accepting this report, City Council will authorize the City Manager to enter into an agreement with the Merrimack Valley School District for the sale of gasoline and diesel fuel at the COMF Refueling Site.