



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Jennifer Johnston, Director of Human Resources and Labor Relations

**DATE:** June 23, 2017

**SUBJECT:** Amend Schedule D to Add the Position Specified in the Attached Ordinance for FY2018

### **Recommendation**

It is requested and recommended that the City Council accept this report and set a public hearing date in August for the proposed ordinance to add the position of Assistant IT Director to Schedule D.

### **Background**

The position of Assistant IT Director was discussed and added during the budget appropriation process in June for fiscal year 2018. The position's cost was reflected in the Budget Transmittal Letter and will not require any additional funding during the course of the fiscal year as a result of adding it to Schedule D.

### **Discussion**

The position has been classified as per the attached ordinance. It must be added to Schedule D in order to place it within the City's position classification system.

In order to accomplish the aforementioned, the City Council would have to set a public hearing for August and then approve the position as per the attached ordinance.

Respectfully Submitted,

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Jennifer Johnston

cc: Thomas J. Aspell Jr., City Manager