

CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Monday, May 16, 2022

6:00 PM

Library Blanchard Room

In Attendance: Jeremy Clemans, Ray Connor, Chris Casco, the Library Director-Todd Fabian, Becky Herrmann (remote), Michelle Marino, Norm Kinsler, Charles O'Leary, Ali Sekou

1. B. Herrmann calls to order at 6:04 pm

2. Public Comments - none

3. N. Kinsler moves to accept minutes of April 4, 2022, monthly meeting; C. O'Leary seconds.

4. Library Director's Report and Monthly Update

- Building updates - AC is having issues. It worked last week for about a day. They are working on it today, hopefully, it will be fixed before it gets really hot.
- The shelves that started to fail were removed from the nonfiction 700 area. It took a few months to find the shelves and they have been ordered. The books are currently on carts so patrons can browse. The shelves were purchased with grant money (non-city funds)
- The CPL has a few part-time library openings that haven't had many applicants. Part-time openings across the city are hard to fill. Other larger libraries are having the same challenges with hiring, as are many parts of the economy.
- One high school intern for the summer; and we are exploring an MLS internship program to help offset being understaffed.
- Library Budget meetings with City Council coming up soon. The City's initial budget proposal for City Council to review is larger than normal this year. It will likely be voted on mid to late June.
- The Library Budget proposal is a level service request that considers inflation (staffing increases, database cost increases, etc.)
- The bathrooms on the first floor are in very poor shape. If the current building will be in use for the next ten years, the bathrooms need to be addressed and might be with CIP funds in the future.
- The Children's Department project has gone very well and has been positively received by patrons.

5. Old Business -

- Foundation report - Yates award - brainstorming how to do a celebration for that. They are looking for nominations for the upcoming year. Nominees need to be from Concord or the greater Concord region - if anyone has nominations, the application is on the Foundation's site.

- Review and vote on Programming Policy - A few months ago, The Director went to the City's Legal Counsel regarding questions for the Trustees related to the Photography and Filming paragraph - that paragraph has been removed from the Policy. C. Casco moves that The CPL Programming Policy, dated 3-7-22 be approved; R. Connor seconds the motion. All voted in favor.
- Review of City Treasurer visit and follow-up questions - Trustees felt like it was a thorough presentation and that their questions were answered. The Director will provide a monthly Trust Fund financial report and we will meet with the City Treasurer on an annual basis.

6. New Business

- Penacook Community Center/Penacook Branch update - nothing really has changed since last month.
- J. Clemans, Vice-chair, will temporarily take over as Chair for B. Herrmann for the months of June and July.
- R. Connor would like the Director to let us know what he wants out of a CPL Trustee Chair. The Director responded with: The new Chair would act as the spokesperson for the Library Trustees, ordained by the city, empowered to have a voice in matters that affect the library in the community. The new Trustee Chair would need to know where to go for answers regarding CPL matters. They would need to be aware of what is happening in the city and what is happening with the CPL staff and policies. The Chair would hear from the Director a lot more one-on-one. The Chair would need to make sure the agenda gets to Jo two weeks in advance of each monthly meeting; they would run the Trustee meetings.
- The Director will make a list of the Chair's responsibilities to present at the next meeting.

7. Next Meeting: June 6, 2022

8. R. Connor motions to adjourn at 6:55 pm, C. Casco seconds. Meeting adjourned.