

CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Monday, February 6, 2023

6:00 PM

Library Blanchard Room

In Attendance: Jeremy Clemans, Chris Casco, the Library Director-Todd Fabian, Norm Kinsler, Michelle Marino, Charles O'Leary, Ali Sekou

1. J. Clemans Calls to Order at 6:05 p.m.
2. Accept minutes of January 9, 2023 Monthly Meeting - N. Kinsler motions to accept, J. Clemans seconds. All in favor. Meeting minutes unanimously accepted.
3. Public Comment
 - None.
4. Library Director's Report and Monthly Update
 - There are a few legislative bills that the Director has an eye on in the New Hampshire Legislature. Should any of these bills move to the next phase, the Director will bring it to the attention of the Trustees at the next meeting.
 - The Director has a list of several individuals to speak to regarding the open positions on the Board of Trustees. The list includes individuals from Penacook. The Director would like to see Penacook representation on the CPL Board of Trustees.
 - Staffing – The library is in the process of hiring a full time (37.5 - 40 hours) paid intern right now due to staff absences. Ashley Miller is taking a position elsewhere - she is a division head - Archivist, Reference, and Outreach Coordinator. Her job position has been posted nationally.
 - Per the Director, the City is in the middle of its budget season, with some deadlines this week for the overall budget and CIP items. The CIP really helps us evaluate the long-term facility needs at each location.
 - Circulation is almost the same as 6 months ago - CPL is almost at 100% pre-Covid circulation. Physical traffic is at 60%. Fewer people are

spending all day at the library. It has been a positive winter in that there have not been a lot of behavioral issues noted.

5. CPL Foundation Update

- The Director sent the Foundation a report with an update of what the CPL is doing.
- The Foundation discussed the passing of Becky Herrmann at their last meeting.
- The Foundation discussed the Penacook branch library and shared letters from the people that wrote in about the Penacook branch.

6. New Business

- To thank two recent Trustees for their service on the Board and to the library upon their respective departure, the Trustees will be getting cards and flowers for the Trustees to sign.

7. Old Business

- N. Kinlser asked about the maximum number of members of the Board of Trustees - the answer is nine.

8. Next Meeting: March 6, 2023

9. C. Casco motions to adjourn at 6:28 pm, A. Sekou seconds. All in favor.

Meeting adjourned.