



City of Concord

City Council

Meeting Agenda

Monday, November 9, 2015

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non public session in accordance with RSA 91-A: 3, II (d) to discuss contract negotiations to be held at 6:30 p.m.

1. Call to Order
2. Invocation by Reverend Emilia Halstead, First Congregational Church
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

October 13, 2015 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Canvass of the Votes for the Municipal Election held on November 3, 2015.
Attachments: [Report](#)
7. Agenda overview by the Mayor.

Consent Agenda Items

Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Traffic Operations Committee

8. Communication from Councilor Herschlag requesting that consideration be given to the placement of deer crossing signs between Blueberry and Millstream Lanes.
Attachments: [Communication](#)

Referral to the Public Safety Board

9. Petition from Concord citizens requesting the City consider improvements to the city's current permitting process in follow-up to concerns over a recent public event on Pembroke Road in Concord.
Attachments: [Petition](#)
[Attachment 1](#)
[Attachment 2](#)

Items Tabled for December 14, 2015 Public Hearings

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (Two Hours Between the Hours of 7:00AM and 6:00PM, Monday - Friday) concerning a section of Village Street; together with a report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Letter from Salon Vogue](#)
[Parking Plan Sample](#)
[Parking Plan with Route 3 Improvement Overlay](#)

11. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Development Design Standards and Article 28-Supplement Standards; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

12. Resolution appropriating the sum of \$610,000; accepting \$466,668 from the State of New Hampshire Department of Transportation and authorizing the issuance of bonds and notes for \$143,332 for the purpose of design and construction of the I-393/Horseshoe Pond Drainage Improvements and Watershed Management Study; CIP #571; together with a report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

13. Resolution authorizing and appropriating \$960,000 as a transfer to Trust Fund Reserves; funding for this appropriation shall be entirely from FY 2015 General Fund Assigned Fund Balance; together with report from Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

14. Resolution appropriating \$78,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for the purposes of equipment repair, education and training and Community Center Emergency Repairs, funding for these purposes shall be entirely from Trust Fund Reserve accounts.

Attachments: [Resolution](#)

15. Resolution accepting and appropriating the sum of \$200,000, including \$100,000 in grant funds from the Land and Water Conservation Fund and \$100,000 in private donations from the Friends of the Merrimack River Greenway Trail to be used for the design and construction of a portion of the Merrimack River Greenway Trail Project (CIP 543); together with report from the City Engineer.
Attachments: [Resolution](#)
[Report](#)
[Communication from MRGT](#)
16. Resolution accepting and appropriating the sum of \$21,086 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord's downtown and neighborhoods; together with report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)

From the City Manager

17. Citizen Comments
Attachments: [Citizen Comments](#)

Consent Reports

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$4,825.02 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
19. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$11,146 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
20. Quarterly 2014 - 2015 City Council Priorities Report from the City Manager.
(Pulled from consent by Councilor Herschlag)
Attachments: [Report](#)
21. Current Use Change Tax Quarterly update from the Director of Real Estate Assessments.
Attachments: [Report](#)
22. Report from the Deputy City Manager - Finance on proposed revisions to Fiscal Goals and Fund Balance Policy.

Attachments: [Report](#)
[Proposed Fiscal Goals FY2016](#)
[Fund Balance Policy FY2016](#)

23. September Fiscal Year-to-Date 2016 Financial Statements report from the Deputy City Manager - Finance.
Attachments: [Report](#)
24. Report from the Director of Redevelopment, Downtown Services, and Special Projects concerning use of surplus North-End Opportunity Corridor Tax Increment Finance, NEOCTIF, District funds associated with the Tsunis Project to commence design of CIP #18 Storrs Street North.
Attachments: [Report](#)
25. Report from the Parks and Recreation Director recommending repairs and improvements to Perkins Chapel.
Attachments: [Report](#)
26. Semi-Annual Pay-As-You-Throw (PAYT) Report from the General Services Director.
Attachments: [Report](#)

Consent Resolutions

27. Resolution authorizing the City Manager to enter into a Municipal Agreement with the New Hampshire Department of Transportation (NHDOT) for the purpose of completing the design and construction of the I-393/Horseshoe Pond Storm Drainage Improvements and Watershed Management Study; together with a report from the Associate Engineer.
Attachments: [Resolution](#)
[Report](#)
28. Resolution authorizing the City Manager to enter into a Land and Water Conservation Fund Project Agreement with the State of New Hampshire Department of Resources and Economic Development for a Land and Water Conservation Fund grant which the City has been awarded for the amount of \$200,000 to be used for the design and construction of a portion of the Merrimack River Greenway Trail Project (CIP 543); together with report from the City Engineer. (Pulled from consent by Councilor Herschlag)
Attachments: [Resolution](#)
[Report](#)
29. Resolution authorizing the City Manager, by way of the Police Department, to submit an application to the Department of Safety - State Homeland Security and

Emergency Management Exercise and Evaluation Program, for grant funding of a Homeland Security exercise in conjunction with Concord Hospital; together with report from the Police Department.

Attachments: [Resolution](#)

[Report](#)

Consent Communications

30. Street closure request for the 10th Annual Concord Multicultural Festival to be held on Saturday, June 25, 2016.

Attachments: [Request](#)

31. Street closure request for the 14th Annual Rock 'N Race to benefit Payson Center for Cancer Care to be held on Thursday, May 19, 2016.

Attachments: [Request](#)

End of Consent Agenda

Public Hearings

- 32A. Resolution authorizing the issuance of bonds and notes of up to \$130,000 and appropriating \$130,000 for the purchase of two golf simulators and clubhouse improvements; together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)

[Report](#)

- 32B. Resolution appropriating the sum of \$25,100 for operating expenses related to golf simulators at the Beaver Meadow Golf Course, funding for this resolution will be from the \$39,160 anticipated simulator project revenue.

Attachments: [Resolution](#)

- 32C. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Head Golf Professional; together with report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)

[Report](#)

- 32D. Resolution appropriating \$11,000 to the Airport Fund Operating Budget for Fiscal Year 2015, retroactive to June 30, 2015; together with report from the Director of OMB.

Attachments: [Resolution](#)

[Report](#)

- 32E. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking

Prohibited at all times in designated places, Schedule I; together with report from the Director of Redevelopment, Downtown Services and Special Projects. (Public testimony received)

Attachments: [Ordinance](#)
[Report](#)
[Map](#)
[Public Testimony](#)

Public Hearing Action

33. Resolution authorizing the issuance of bonds and notes of up to \$130,000 and appropriating \$130,000 for the purchase of two golf simulators and clubhouse improvements; together with report from the Parks and Recreation Director.
Attachments: [Resolution](#)
[Report](#)
34. Resolution appropriating the sum of \$25,100 for operating expenses related to golf simulators at the Beaver Meadow Golf Course, funding for this resolution will be from the \$39,160 anticipated simulator project revenue.
Attachments: [Resolution](#)
35. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Head Golf Professional; together with report from the Director of Human Resources and Labor Relations.
Attachments: [Ordinance](#)
[Report](#)
36. Resolution appropriating \$11,000 to the Airport Fund Operating Budget for Fiscal Year 2015, retroactive to June 30, 2015; together with report from the Director of OMB.
Attachments: [Resolution](#)
[Report](#)
37. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at all times in designated places, Schedule I; together with report from the Director of Redevelopment, Downtown Services and Special Projects. (Public testimony received)
Attachments: [Ordinance](#)
[Report](#)
[Map](#)
[Public Testimony](#)

Reports

38. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

New Business**Unfinished Business**

39. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; Article 27-1, Housing Maintenance and Occupancy Code, Section 27-1-5, Amendments to the International Property Maintenance Code/2009; together with report from Code Administration. (8-14)(9-26C; 9-29) (10-37) (11-41) (12-38) (1-43) (2-57) (3-46) (4-49) (5-46) (6-43) (7-39) (8-27) (9-43) (10-42) (11-42) (12-34) (1-48) (2-35) (3-31) (Action on this item was tabled after a public hearing was held on September 9, 2013.)

Attachments: [Ordinance](#)
[Report](#)

40. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16) (2-33I; 2-42) (3-39) (4-37) (5-58) (6-53) (7-40) (8-65) (9-37) (10-36) (11-40) (12-37)(1-42) (2-56) (3-45) (4-18) (5-45) (6-42) (7-38) (8-26) (9-42) (10-41) (11-41) (12-33) (1-47) (2-34) (3-30) (Action on this item tabled following a February 2013 public hearing)

Attachments: [Resolution](#)
[Report](#)
[Map](#)

41. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

Comments, Requests by Mayor, City Councilors**Comments, Requests by the City Manager****Consideration of Suspense Items**

Items 20 and 28 were pulled from the consent agenda for discussion.

Adjournment

Information

- Inf1 August 27, 2015 Transportation Policy Advisory Committee meeting minutes
Attachments: [Minutes](#)
- Inf2 September 1, 2015 Transportation Policy Advisory Committee meeting minutes
Attachments: [Minutes](#)
- Inf3 September 24, 2015 Transportation Policy Advisory Committee meeting minutes
Attachments: [Minutes](#)
- Inf4 October 5, 2015 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 October 20, 2015 Traffic Operations Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 Communication from the Concord Veterans Council inviting Mayor Bouley and Members of City Council to participate in the Veterans Day Ceremony at the State House Hall of Flags on Wednesday, November 11, 2015 at 9:00 a.m.
Attachments: [Veterans Day](#)
- Inf7 Communications from Comcast notifying the City of Concord about upcoming channel and rate changes.
Attachments: [Comcast Communication](#)
- Inf8 Communication from Martha Hofman thanking City Council for the senior free play at Beaver Meadow Golf Course.
Attachments: [Communication](#)
- Inf9 Copy of communication from the Deputy City Manager - Community Development to Brian Mills, US Department of Energy, regarding the Northern Pass.
Attachments: [Northern Pass](#)
- Inf10. Communication from Roger B. Phillips, certifying the results of the November 3, 2015 Concord School District Board of Education Election.
Attachments: [Communication](#)