



Concord Parks and Recreation Department

www.concordparksandrec.com

603-225-8690

MISSION STATEMENT

Concord Parks and Recreation is committed to engaging our community with safe, fun, inclusive opportunities to enhance health and wellness by providing programming, parks and recreation facilities.

VISION STATEMENT

Concord Parks and Recreations' vision is to: create cutting edge and sustainable recreational resources to connect our community through education, programs, and innovative partnerships to ensure an active city to live, work and play.

CORE VALUES

Engaged * Fun * Diverse

Overview of Fees and Charges for City Council Ad Hoc Committee on Fees

March 21, 2022

Question: Philosophy of Parks and Recreation Department Fees:

Over the past several decades the City of Concord working with the Recreation and Parks Advisory Committee and City Council have developed a fee structure to help recover some of the cost associated with operating both indoor and outdoor recreation facilities.

Parks and Open Spaces

All parks are open and free for public use however, when an individual or organization would like to reserve space for their private use we charge a fee. These fees are usually per hour and depending on how large the event is we may also require groups pay additional fees above the rental. Common private use of parks space includes: Gazebos for birthday/family parties, outdoor courts (Tennis/Basketball), open areas for special events and athletic fields.

The scheduling priority of City of Concord Athletic Fields is as follows:

- Concord Parks & Recreation Programs (except for Memorial Field covered in City/School agreement)
- Concord School District Youth Programs
- Existing Community Youth/Adult Programs/Leagues
- New/expanded community/school - leagues/special events Requests need to be made in writing to the Parks & Recreation at least six months ahead of time when requesting use of city facilities. Requests are granted only if there is available facility space and does not affect current/regular users.

Programs/classes/camps:

For recreation programs the department creates fees to cover the direct cost of running the program (instructors, supplies etc.) plus we review the cost of similar programs within the local Concord market. The department tries to keep program costs very reasonable to help ensure the programs are accessible to as many residents as possible. The department also has a youth scholarship program for residents.

Indoor Recreation Facilities

The department also has a fee structure for community organizations and individuals that allows them to rent indoor recreation facilities for private use (West Street Ward House, Green Street Community Center, City Wide Community Center, the Merrimack Lodge at White Park and the downtown Audi). The Audi and several rooms at the City-Wide Community Center also offers lower rates for registered local nonprofits.

Outdoor Pools

During public swim hours all seven outdoor pools in Concord are free to use for Concord/Penacook Residents. We do charge a fee for swim lessons, swim teams, private rentals and offer a 48 hour and season long family nonresident pool pass.

Question: Community Centers Uses

All five of the cities indoor recreation centers allow private rentals for individuals or organizations. We offer “drop in” youth and adult programs at the CWCC and GSCC. Some of the users over the past year include:

<p>West Street Ward House:</p> <p>Parks and Recreation Department programs VNA Health Clinics Boy Scouts Many birthday/family party’s ...</p>	<p>Green Street Community Center</p> <p>Parks and Recreation Department programs City Ward Voting location Cap City Basketball No Wasted Reps Basketball Parker Academy ...</p>
<p>Merrimack Lodge at White Park (opened 6/2019)</p> <p>Parks and Recreation Department programs UNH Law Several birthday party’s ...</p>	
<p>City Wide Community Center (opened 6/2018)</p> <p>Parks and Recreation Department programs Heights Branch Library Many City meetings Ward Voting location VNA Health Clinics Family Center (CSD) Change for Concord Primex Trinity Christian School Peak F.C. Riverbend Community Mental Health Girls Scouts CATCH Multicultural Festival Many birthday/family party’s DAR ...</p>	<p>City Audi</p> <p>Working with the Friends of the Audi the fee structure for the use of the Audi is different from other recreation buildings. We annually review the fees with the Friends and then will make recommendations to City Council</p> <p>Walker Lecture Concord Fire Department Turning Point Dance School Community Players Concord Dance Academy Symphony of NH ...</p>

Questions: User Groups of Parks and examples of when other departments are involved:

There are three main seasons when looking at use of our parks and open spaces: Spring, Summer and Fall.

Examples of some of the spring uses:

- Concord Parks and Recreation Programs (spring soccer, flag football, street hockey)
- Concord School District Athletics
- Concord Crush Lacrosse League
- American Legion Baseball
- Several adult baseball leagues (mainly weekend use)
- Adult Softball Leagues
- Little leagues and softball leagues
- Special Events
 - Souperfest (White Park)
 - Arts Market (Rollins Park)
 - Several 5k road races based inside/around parks
 - UNH Law School Graduation (White Park)
 - Concord High School Graduation (Memorial Field)

Examples of some of the summer uses:

- Concord Parks and Recreation Summer Camps
- American Legion Baseball
- Sunset baseball league
- Adult softball leagues
- Adult baseball leagues
- We host several baseball and softball tournaments over summer
- Special Events
 - Summer Music Series (sponsored by Parks and Recreation, various parks)
 - White Park Bike Crit
 - Arts Market (Rollins Park)
 - Several 5k road races based inside/around parks

Examples of some of fall users:

- Concord Parks and Recreation Programs (soccer, flag football)
- Concord School District Athletics
- Limited number of fall baseball games at Memorial Field
- Concord Capitals Youth Football
- Special Events
 - Multicultural Festival (Keach Park)
 - Making Strides (Memorial Field)
 - Several 5k road races based inside/around parks

We have the department rental information for parks and community centers listed on our web site:

<http://concordnh.gov/755/Rental-Information>

Special Events in Parks

When planning a special event in one of the cities parks, we ask groups to contact us as soon as possible to discuss their event: what park may fit, make sure the park is available etc. We recommend event organizers whenever possible to reach out to the department at least six months before the date of the event. This will allow time to confirm a location, review overall logistics and any additional needed permits.

After a group contacts the Parks and Recreation Department and we have a date and location secured we may have to contact the Community Development - Code Division to schedule a meeting with the event organizers and affected city departments. Depending on the size and scope of the event, additional permits may be required (for example – food vendors, road closures, large tents, etc.). This meeting is helpful for the event organizers and city staff to review the logistics of the event.

Depending on the size and type of event the group may be charged additional fees above the park rental cost.

Fire Dept: Tent Inspection fee: \$30 application, \$40 day of event inspection fee

Police Dept: Officer detail fee: \$73 per officer (4-hour minimum, additional \$17 an hour for a cruiser)

Code: Permit fees: \$20-\$112, temp licenses \$53-\$112

Additional Porta Toilets: \$40-\$60 per unit. Events typically handle this on their own,

Parks Employee: \$30 an hour (3-hour minimum on weekends)

Question: Relationship between Parks and Recreation Department and Concord School District.

The department follows the joint City/School Facilities and Recreation Agreement that was approved by City Council and the Concord School Board in 2000/2001. The purpose of the agreement was to constitute a basis for the cooperative actions of the Concord School District and the City of Concord for the acquisition, disposal, planning of new construction, maintenance, financing and joint use of buildings and grounds.

As part of the agreement it outlines the use of each other's facilities. The Beaver Meadow Golf Course and the Everett Arena are not included under the agreement as they were stand-alone enterprise accounts at the time.

City of Concord	Concord School District
<p>The City of Concord uses the following Concord School District amenities at no charge (no rental or staff costs):</p> <p>School Buses: The Parks and Recreation Department uses 1 to 2 buses a day at no charge for their summer camps. (camps run 8 – 9 weeks).</p> <p>Use of School Gyms: The Parks and Recreation Department uses the following school gyms from December to March at no cost (up to 6 days a week): Beaver Meadow School Broken Ground School Abbot Downing School Christa McAuliffe School</p> <p>In addition, the department uses Concord High School gym during summer to run a basketball camp.</p> <p>City Meetings: The city has free access to schools for public neighborhood meetings and several schools are Ward voting locations. Although not exactly covered in the City/School Agreement this follows the intent of the agreement.</p>	<p>The Concord School District uses the following City of Concord parks/athletic fields at no charge (no rental or staff costs):</p> <p>Spring Sports: The Concord High School Athletics have first priority of the athletic fields at Memorial Field Complex from early April to early June each year. The community leagues typically have access to the fields after 6 pm and weekends. The School District also uses White Park baseball field in the spring and we typically hosts one or two middle school cross country meets at White Park.</p> <p>Fall Sports: The Concord High School Athletics have first priority for the use of Memorial Field Complex from mid-August to end of October each year. The community leagues typically have access to the fields after 6 pm and weekends. The School District uses Rollins Park for their Field Hockey Program.</p> <p>During the school year Concord High School also uses the track and tennis/basketball courts at Memorial Field for High School P.E. classes.</p> <p>The Family Center: The school districts Heights Family Center that was based out of Dame School and continues to use one of the classrooms at the new center at no charge. They meet during the school year one morning a week for education and outreach to mainly the New Americans in Concord.</p>

The following fees were approved by the Recreation and Parks Advisory Committee at their January 2022 meeting (2 pages)

<i>Approved by RPAC Jan 2022</i>	Current	Recommended changes (effective 7/1/2022)
Community Centers		
CWCC Program Room**	\$45	
CWCC Exercise Rooms	\$35	
CWCC Audi**	\$100	
CWCC Gym before 5 pm mid-week	\$60	
CWCC Gym after 5 pm + weekends/holidays	\$90	
<i>Concord based non-profits received a 50% reduction for rooms with an ** above if booked within 60 days of event</i>		
West Street Ward House	\$25	\$27
Green Street Gym after 5 pm and weekends	\$72	\$80
Green Street Gym – before 5 pm mid-week		\$50
Merrimack Lodge (first two hours)	\$300	\$100 an hour (2-hour min)
<i>Merrimack Lodge (after first two hours, per hour)</i>	\$100	\$75
<i>Non-residents are charged \$15 more an hour</i>		
Pools		
Resident Swim Lessons (eight 30-minute lessons)	\$40	
NR Swim Lessons (eight 30-minute lessons)	\$50	
Resident Family Pool Use	No charge	
Non-Resident Pool Pass (family pass good for season)	\$125	
NR 2-day family pass	\$20	
Resident Pool Rental 2 hours	\$110	
NR Pool Rental 2 hours	\$125	
Drop in Gym		
Youth Resident	\$2	
Youth Non-Resident	\$3	
Adult Resident	\$3	
Adult Non-Resident	\$4	
Athletic Fields and Parks		
Existing resident, non-cut, nonprofit youth leagues (per 3-month season)	\$600	\$650
Athletic Field Rentals (per hour)	\$24	\$27
Gazebo Rentals (per hour)	\$24	
Open Area in a park (non-athletic field, per hour)	\$24	
Tennis/basketball courts (per hour)	\$11	
Staff Time for events and extra maintenance after regular hours and weekends (per hour, 3-hour min)	\$30	\$36
<i>Non-residents are charged \$15 more an hour</i>		
Senior Citizen Drop in Program		
Residents 60 and over	No Charge	
Non-Resident 60 and over	\$50 year	
Youth Camps		
Resident youth (depending on camps, weekly fee)	\$150 - \$200	
Non-Resident (\$10 extra per week)		
Youth and Adult Classes		
Depending on program (per person range of cost)	\$20 - \$90	
Non-residents \$10 extra per session		

City Audi

Following fees are reviewed with Friends of the Audi annually and then go to City Council for approval

Type of organization	Performance	Full Venue	Rehearsal Per day
Concord Resident Non-Profit	\$335	\$610	\$150
Concord Resident Profit	\$610	\$1,190	\$150
Non-Resident Non-Profit	\$610	\$1,190	\$150
Non-Resident Profit	\$920	\$1,815	\$150

Other Area Providers

Concord School District

School event (PTO): Hourly space rate plus \$25 per hour per custodian
Non-Profit: Hourly space rate plus a \$50 per hour per custodian
For Profit: Hourly space rate plus a \$50 per hour per custodian.
Gym: Non-profit \$18.75, For Profit \$112.50 (per hour plus custodian fees)
Auditorium: Non-profit \$42.50, For Profit \$112.50 (per hour plus custodian fees)
Large Classroom: Non-profit \$10.00, For Profit \$37.50 (per hour plus custodian fees)
* Depending on group there may also be a \$55 per hour set up and clean up fee assigned.

Concord Family YMCA

Monthly membership fee plus additional depending on program
Youth Sports: \$45 Member, \$85 nonmembers for eight 30-minute classes
Swim Lessons: \$80 Member, \$160 non-member for eight 30-minute classes
Drop in Open Gym: Currently have to be a member
Summer Camps: Ranges from \$160 to \$225 a week depending on camp. (2022 cost not out yet)
Pool Rentals: \$150 per hour. Include a use of a room, additional guards \$25 each an hour.
Gym Rentals: No information at this time

Health Club of Concord

Monthly membership fee plus additional depending on program
Swim Lessons: no information at this time
Drop in Open Gym: Guest fee of \$15 a day, plus \$18 court fee for pickleball, no court fee for basketball
Summer Camps: Ranges for \$160 - \$225 week depending on camp.
Pool Rentals: Currently only members
Gym Rentals: No information at this time

Concord Boys and Girls Club

Youth need to become a member of the club
Summer Camps: Ranges for \$160 - \$225 a week depending on camp. (2022 cost not out yet)

Beaver Meadow Golf Course

Club House Room: \$200 based on a 3-hour rental. Food additional