



# City of Concord

## City Council

### Meeting Minutes - Draft

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Monday, December 12, 2022

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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***Non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to be held at 6:00 P.M.***

**Present:** 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Jennifer Kretovic, Councilor Erle Pierce, Councilor Zandra Rice Hawkins and Councilor Brent Todd. Councilors Karen McNamara and Keith Nyhan arrived late.

**Excused:** 3 - Councilor Fred Keach, Councilor Gail Matson, and Councilor Paula McLaughlin

At 6:00 P.M., Councilor Nyhan moved to enter a non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies, followed by a non-public session in accordance with RSA 91-A:3, II, (d) to discuss the acquisition, sale or lease of property. The motion was duly seconded and passed with no dissenting votes.

Staff members present for the non-public session to discuss collective bargaining strategies: City Manager Tom Aspell; Deputy City Manager Brian LeBrun; Interim Deputy City Manager Matt Walsh; Deputy City Solicitor Danielle Pacik and Director of Human Resources and Labor Relations Jennifer Johnston.

Councilor Brown left the meeting while the collective bargaining strategies discussion took place.

At 6:21 P.M., the non-public session to discuss collective bargaining strategies adjourned and the non-public session in accordance with RSA 91-A:3, II (d) began.

City Solicitor Jim Kennedy and City Clerk Janice Bonenfant joined the meeting. Councilor Brown returned to the meeting. Deputy City Solicitor Danielle Pacik and Director of Human Resources and Labor Relations Jennifer Johnston left the meeting.

At 6:56 p.m., Councilor Grady Sexton moved to adjourn the non-public session. The motion was duly seconded and passed with no dissenting votes.

In public session, Councilor Grady Sexton moved to seal the minutes of the non-public session. The motion was duly seconded and passed with no dissenting votes.

At 6:57 p.m. Councilor Kretovic moved to adjourn. The motion was duly seconded and passed with no dissenting votes.

1. Call to Order.

**Action:** Mayor Bouley called the meeting to order.

2. Invocation.

3. Pledge of Allegiance.

4. Roll Call.

**Present:** 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Jennifer Kretovic, Councilor Karen McNamara, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

**Excused:** 3 - Councilor Fred Keach, Councilor Gail Matson, and Councilor Paula McLaughlin

5. Approval of the Meeting Minutes.

November 14, 2022 City Council draft meeting minutes.

**Action:** Councilor Brown requested amendments be made to the November City Council Meeting Minutes including one spelling change, one recusal by Councilor Brown, and three questions asked by Councilor Brown.

Councilor Grady-Sexton moved approval of the November 14, 2022 City Council Meeting Minutes with Councilor Brown's requested amendments. The motion was duly seconded and passed with one dissenting vote.

6. Agenda overview by the Mayor.
7. Resolution proclaiming December 2022 as Capital Region Food Program Month.

**Action:** Councilor Champlin read aloud, in its entirety, Resolution No. 9505 proclaiming December 2022 as Capital Region Food Program Month. The resolution is on file in the City Clerk's Office. Capital Region Food Program Chair Timothy Grotheer and Elena M. Alois, Vice-Chair, spoke about changes to the Capital Region Food Program and the implementation of a voucher program.

***\*\*Consent Agenda Items\*\****

***Note: Items listed as pulled from the consent agenda were discussed at the end of the meeting.***

**Action:** Councilor Nyhan moved approval of the consent agenda. The motion was duly seconded and passed with no dissenting votes.

**Referral to the Conservation Commission**

8. Communication from Megan De Vorsey, Concord resident, asking that consideration be made to adding the Broken Ground Trails to the list of Concord City trails where hunting is restricted.

**Action:** This item was referred to the Conservation Commission

**Items Tabled for January 9, 2023 Public Hearings**

9. Resolution appropriating the sum of \$50,000 in the Water Production Plant Upgrades project and \$50,000 in the Hall Street Wastewater Treatment Plant Renovations project for cyber security improvement projects and accepting the sum of \$100,000 from the New Hampshire Department of Environmental Services American Rescue Plan Act program for this purpose; together with report from the General Services Director.

**Action:** This resolution was moved to set for a public hearing.

10. Resolution appropriating the sum of \$950,000 as a transfer to Trust and authorizing the use of \$950,000 from Fiscal Year 2022 General Fund Assigned Fund Balance; together with a report from the Deputy City Manager - Finance.

**Action:** This resolution was moved to set for a public hearing.

11. Resolution appropriating the sum of \$94,000 for furniture, equipment and training

and authorizing the use of \$94,000 in reserve funds for these purposes.

**Action:** This resolution was moved to set for a public hearing.

12. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 of Community Development Block Grant funds to support acquisition and redevelopment of real estate located at 6 South State Street to create 8 units of housing to support persons exiting homelessness; together with a report from the Interim Deputy City Manager - Development.

**Action:** This resolution was moved to set for a public hearing.

13. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant Application to the New Hampshire Community Development Finance Authority to support acquisition of real estate and development of residential dwelling units at 6 South State Street by the Concord Coalition to End Homelessness; together with a report from the Interim Deputy City Manager - Development.

**Action:** This resolution was moved to set for a public hearing.

14. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 of Community Development Block Grant funds to support acquisition and renovation of real estate located at 27 Warren Street by the Crisis Center of Central New Hampshire to create programmatic office space to provide support services to victims of domestic violence; together with report from the Interim Deputy City Manager - Development.

**Action:** This resolution was moved to set for a public hearing.

15. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support acquisition and redevelopment of real estate located at 27 Warren Street to provide programmatic office space for the Crisis Center of Central New Hampshire for the purposes of providing supportive services to victims of domestic violence; together with a report from the Interim Deputy City Manager - Development.

**Action:** This resolution was moved to set for a public hearing.

16. Resolution re-adopting the City of Concord's Housing and Community Development Plan; together with reports from the Interim Deputy City Manager - Development.

**Action:** This resolution was moved to set for a public hearing.

### **From the City Manager**

17. Positive Citizen Comments

**Action:** This positive comment was received and filed.

### **Consent Reports**

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,215.21, as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

19. Diminimus gifts and donations report from the City Planner requesting authorization to accept a donation of \$252, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved. Councilor Kretovic recused.

20. Report from the General Services Director requesting the City Manager be authorized to apply for and accept grant funds from the New Hampshire Department of Environmental Services.

**Action:** This consent report was approved.

21. Report from the Parks and Recreation Director on winter outdoor recreation opportunities.

**Action:** This consent report was approved.

22. Report from the City Solicitor's Office regarding a tentative agreement with the Concord Police Supervisor's Association.

**Action:** This consent report was approved. Councilor Brown recused.

23. Report from the City Solicitor's Office regarding a tentative agreement between the City of Concord and the Concord Police Patrolmen's Association.

**Action:** This consent report was approved. Councilor Brown recused.

24. Report from the City Solicitor's Office regarding a tentative agreement with the American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME)
- Action:** This consent report was approved. Councilor Brown recused.
25. Report from the City's Transportation Engineer in regards to Capital Improvement Project (CIP) #520, Intersection Safety Improvements at the Lilac Street/Borough Road intersection.
- Action:** This consent report was approved.
26. Report from the City Planner, on behalf of the Heritage Commission, in response to a request from the Division of Historical Resources and the Department of Transportation to install a historical marker sign honoring former Concord resident Elizabeth Gurley Flynn.
- Action:** This consent report was approved.
27. June 30, 2022 Trust Reports / MS-9 and MS-10 from the City Treasurer/Tax Collector.
- Action:** This consent report was approved.

### **Consent Resolutions**

28. Resolution authorizing the City Manager to apply for up to \$3,000,000 of New Hampshire Department of Transportation Congestion Mitigation and Air Quality Program funds to support the cost of design, permitting, and construction of Capital Improvement Project (CIP #31) Broadway/West Street Intersection Improvements; together with a report from the Interim City Engineer.
- Action:** This consent resolution was approved.

### **Appointments**

29. Mayor Bouley's proposed appointments to an Ad-Hoc Beaver Meadow Building Committee: Councilor's Fennessy, Bouchard and Kretovic, Mark Coen, Tom Croteau, Linda Matlage, Christopher Mulleavey and Noemi Weirville. (Pulled from consent by Councilor Brown.)
- Action:** These appointments were pulled from the consent agenda for discussion.
30. Mayor Bouley's proposed appointment to the Community Development Advisory Committee, Kalamoh Donzo.

**Action:** This item was approved.

31. City Manager's Proposed Reappointments to the Heritage Commission: Michael Dunn, J. Richard Jaques, Sr., Jim Spain, Carol Durgy Brooks, and Bryant F. Tolles.

**Action:** This item was approved.

32. Mayor Bouley's proposed appointment to the Public Safety Board, Andrew Biemer.

**Action:** This item was approved.

33. Mayor Bouley's Proposed Appointment to the Transportation Policy Advisory Committee Appointment; Boyd Smith.

**Action:** This item was approved.

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 34A. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations; together with a report from the Code Administrator.

**Action:** City Manager Aspell provided a brief overview of Chapter 26 Building Regulations. The proposed ordinance would reflect updated changes made by the State of New Hampshire in regards to Chapter 26 Building Regulations.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley declared the hearing closed.

- 34B. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; together with a report for each from the Code Administrator.

**Action:** City Manager Aspell provided a brief overview of Chapter 27 Housing Codes. The proposed ordinance would reflect updated changes made by the State of New Hampshire in regards to Chapter 27 Housing Codes.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley declared the hearing closed.

- 34C. Resolution appropriating the sum of \$20,455.30 for residential granite curb cost sharing and developer reimbursement for off-site improvements along South State Street as part of the Roadway Surface Improvements project (CIP #78) and accepting the sum of \$20,455.30 for this purpose; together with a report from the General Services Director.

**Action:** City Manager Aspell provided a brief overview of the Granite Curb Cost Sharing Program.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley declared the hearing closed.

- 34D. Resolution appropriating the sum of \$24,960.24 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$24,960.24 in Opioid Litigation Settlement funds for this purpose; together with a report from Deputy City Manager-Finance.

**Action:** City Manager Aspell provided a brief overview of the Opioid Litigation Settlement and resulting payment to the City.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley declared the hearing closed.

- 34E. Resolution appropriating the sum of \$35,000 to clean up an abandoned homeless camp on City-owned land at 58 Locke Road and authorizing the use of General fund balance for this purpose; together with a report from the Assistant City Planner.

**Action:** City Manager Aspell provided a brief overview of a City-owned parcel located at 58 Locke Road which is managed as conservation land. The NH Society for the Protection of NH Forests, who conducts annual monitoring visits, issued a notice of violation regarding a large homeless encampment. The City has a responsibility to remove the contents of the camp and restore the area to its prior condition in order to resolve this violation.

Roy Schweiker, a Concord resident, declared his opinion that the cost outlined in the proposed resolution is too high. Mr. Schweiker also expressed his opinion that the homeless should be responsible for the cleanup, whether financially or with their time.

There being no further public testimony, Mayor Bouley declared the hearing closed.

- 34F. Resolution appropriating the sum of \$45,000 for conducting illegal drug related investigations and accepting \$45,000 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative Grant for this purpose; together with a report from the Deputy Chief of Police.

**Action:** City Manager Aspell provided a brief overview of the available funding provided by the NH Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative Grant. This grant would allow the Concord Police Department to fund overtime wages associated with addressing opioid issues within the City and surrounding communities.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley declared the hearing closed.

- 34G. Resolution appropriating the sum of \$1,300,000 for the acquisition of real estate to be developed at #76 Community Drive, Penacook for the purpose of establishing a new Penacook Branch Library and Community Center (CIP #650), authorizing the City Manager to enter into a purchase and sale agreement with the Boys and Girls Club of Central New Hampshire to acquire said real estate, authorizing the issuance of bonds and notes in the sum of \$1,300,000 for this purpose, and authorizing the divestment of city owned property located at #3 Merrimack Street, Penacook, together with other vacant City land located at the intersection of Sanders and Merrimack Street, Penacook (tax map parcel 1412p-57) upon completion of the new Penacook Branch Library and Community Center at #76 Community Drive; together with a report from the Interim Deputy City Manager - Development. (Public testimony received.) (Supplemental report, supplemental Purchase and Sales Agreement and additional public testimony received.)

**Action:** City Manager Aspell provided a brief overview of the proposed acquisition of real estate at #76 Community Drive to be developed for the purpose of a new Penacook Branch Library and Community Center. This property was acquired by the Boys and Girls Club in March 2022 to develop a new 8,900SF facility at the property. If approved, the facility will be used for part-time library and community center services. Additionally, the proposed resolution includes the divestment of the current Penacook Branch Library located at #3 Merrimack Street in Penacook.

General discussion followed regarding cost. Additionally, general discussion followed with Library Director Todd Fabian regarding square footage, ADA compliance, and the library's needs.

Mayor Bouley opened the public hearing.

Jeremy Clemans, Chair of the Library Board of Trustees, expressed full support for this resolution by the Library Board of Trustees.

Roy Schweiker, a Concord resident, discussed library access particularly for individuals whose criminal history may prevent their ability to access the proposed library because of its shared space with the Boys & Girls Club.

Fisto Ndayishimiye, a leader of Change for Concord and Penacook resident, expressed his requests including a community meeting to discuss how the library can best serve the communities of new Americans; an increase in operating hours; inclusive means, such as art work, to welcome new Americans and marginalized peoples; programming unique to new American communities; and a larger, future, stand-alone library as Penacook Village grows in population.

Wendy Follansbee, a Penacook resident, provided a brief history of the Penacook Library. Ms. Follansbee also expressed her support of the proposed library plans and desire to see the branch library remain in Penacook. Additionally, Ms. Follansbee sits on the Board of Directors of the Concord Library Foundation, and she expressed the Foundation's support of the proposal.

There being no further public testimony, Mayor Bouley declared the hearing closed.

### **Public Hearing Action recessed from the November 14, 2022 Council Meeting**

35. New Hampshire Department of Transportation proposed changes to I-93 Bow/Concord. (Public testimony received.)

**Action:** Mayor Bouley provided a letter addressed to NH Department of Transportation (NHDOT) Commissioner William Cass for discussion and review by City Council. The letter is on file in the City Clerk's Office and discusses NHDOT's proposed changes to I 93, I 93 Exits 12 15, and affected abutting areas. The letter expresses support from the City Council for the project predicated upon modifications as detailed in the letter. The City Council noted several times during discussion that the requested modifications refer to public testimony. Together, the City Council examined all contents of the letter and discussed various options pertinent to each section of the letter.

Further details of the letter are as follows:

At Exit 12, NHDOT's proposed conceptual improvements of a dual roundabout design are acceptable. The City Council requests modifications to include significant attention to the incorporation of safe access for bicyclists and pedestrians through the proposed roundabouts, as well as measures to ameliorate unreasonable additional noise impacts.

At Exit 13, the City Council supports the NHDOT's proposal to provide additional turn lanes at the north bound off ramp, as well as at the intersection of Manchester Street/Old Turnpike Road/Black Hill Road. The City Council requests that NHDOT consider safe crossings for bicycles and pedestrians at all two lane approaches and exits at this location. Also requested is that the traffic signal for the right turning traffic should not be allowed a right turn on red, as to allow safer travel for bicycles. The City also requests the location include walk signals for pedestrians, connections to the Merrimack River Greenway Trail (MRGT), multi use paths extending from the existing paths beneath the Manchester Street Bridge to the intersection with Old Turnpike Road, the addition of landscaping, and the addition of lighting.

At Exit 14, the City Council requests modifications be made to include a shared use path on the north side and sidewalk on the south side; to beautify the Interstate bridge over Loudon Road; to construct sloped abutments versus vertical retaining walls thusly opening up the area and making it more inviting for pedestrians; and to include specific landscaping and lighting. Additionally, the City Council requests the inclusion of an un signalized north bound on ramp for only westbound traffic in order to help the flow of Loudon Road traffic.

Regarding Storrs Street Extension North, the City accepts NHDOT's offer to relocate the State of New Hampshire's Lincoln Line Corridor, at the State's expense, to facilitate future construction of the extension by the City. The letter outlines that the City would be prepared to cooperate with the State relative to granting property rights of City owned property to facilitate rail relocations, provided that the State is also prepared to grant ownership to the City of surplus property resulting from said rail relocation. The letter outlines the necessity of granting ownership of surplus property to the City for the City's future construction of Storrs Street Extension North and preparation for an at grade railroad crossing over Storrs Street North Extension if and/or when high speed rail is implemented.

With regards to NHDOT's proposed changes to traffic flow at Stickney Avenue, the City Council requests that this location remain as a full access, signalized intersection. The City Council conditions its support on the State extending Stickney Avenue northerly so as to create a new intersection with South Commercial Street and Constitution Avenue, thus improving the local transportation network.

At Exit 15, the City Council supports the proposed design of the interchange as it will eliminate multiple conflict points and replace four red listed bridges. Requested modifications include the addition of specific landscaping, lighting, and design features as to beautify a gateway to the City.

In regards to widening I-93, the City appreciates NHDOT's agreement to conduct an updated traffic study to ensure that current traffic volumes are reflected and that predicted traffic growth is based upon updated data. The City expresses the importance of ensuring that any proposed widening is necessary. A genuine reconsideration of the proposed number of lanes is critical to ensuring support for this project.

The letter also discusses public access to the Merrimack River.

Councilor Brown moved approval of removing "expresses its support for the project" from the letter. The motion was duly seconded and failed.

Councilor Champlin moved approval of submitting the letter to NHDOT with amendments of adding requested lighting to Exit 13 and landscaping design to Exits 14 and 15. The motion was duly seconded and passed with two dissenting votes.

### **Public Hearing Action**

36. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations; together with a report from the Code Administrator.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

37. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; together with a report for each from the Code Administrator.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

38. Resolution appropriating the sum of \$20,455.30 for residential granite curb cost sharing and developer reimbursement for off-site improvements along South State Street as part of the Roadway Surface Improvements project (CIP #78) and accepting the sum of \$20,455.30 for this purpose; together with a report from the General Services Director.

**Action:** Councilor Kretovic moved approval. The motion was duly seconded and passed with no dissenting votes.

39. Resolution appropriating the sum of \$24,960.24 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$24,960.24 in Opioid Litigation Settlement funds for this purpose; together with a report from Deputy City Manager-Finance.

**Action:** Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes.

40. Resolution appropriating the sum of \$35,000 to clean up an abandoned homeless camp on City-owned land at 58 Locke Road and authorizing the use of General fund balance for this purpose; together with a report from the Assistant City Planner.

**Action:** General discussion ensued regarding the mitigation of future environmental hazards on City-owned properties, what type of waste necessitates the need for hazardous material handling services, and steps being taken to mitigate homeless, as well as homeless encampments.

Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

41. Resolution appropriating the sum of \$45,000 for conducting illegal drug related investigations and accepting \$45,000 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative Grant for this purpose; together with a report from the Deputy Chief of Police.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes. Councilor Brown recused.

42. Resolution appropriating the sum of \$1,300,000 for the acquisition of real estate to be developed at #76 Community Drive, Penacook for the purpose of establishing a

new Penacook Branch Library and Community Center (CIP #650), authorizing the City Manager to enter into a purchase and sale agreement with the Boys and Girls Club of Central New Hampshire to acquire said real estate, authorizing the issuance of bonds and notes in the sum of \$1,300,000 for this purpose, and authorizing the divestment of city owned property located at #3 Merrimack Street, Penacook, together with other vacant City land located at the intersection of Sanders and Merrimack Street, Penacook (tax map parcel 1412p-57) upon completion of the new Penacook Branch Library and Community Center at #76 Community Drive; together with a report from the Interim Deputy City Manager - Development. (Public testimony received.) (Supplemental report, supplemental Purchase and Sales Agreement and additional public testimony received.)

**Action:** General discussion ensued regarding public-private partnerships, support for the library's services in Penacook, and support for the future library's proximity to a park and the Boys & Girls Club.

Councilor Todd moved approval. The motion was duly seconded and passed with no dissenting votes.

### **New Business**

### **Unfinished Business**

43. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with a report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.) (Supplemental ordinance and report from the Rules Committee submitted.)

**Action:** This item remains tabled.

### **Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Rice-Hawkins declared her opinions on the culture of City Council.

Councilor Kretovic announced the February 5, 2023 Learn to Ski event being held at Beaver Meadow Golf Course by New England Nordic Ski Association.

Councilor Brown wished the City Council Happy Holidays and shared some of the VFW's membership eligibility requirements.

Councilor Grady-Sexton expressed her gratitude to Concord Police Department

and other responding agencies for their handling of the recent active shooter hoax at St. John Regional School.

### **Comments, Requests by the City Manager**

### **Consideration of items pulled from the Consent Agenda**

29. Mayor Bouley's proposed appointments to an Ad-Hoc Beaver Meadow Building Committee: Councilor's Fennessy, Bouchard and Kretovic, Mark Coen, Tom Croteau, Linda Matlage, Christopher Mulleavey and Noemi Weirwille. (Pulled from consent by Councilor Brown.)

**Action:** Discussion ensued regarding individuals selected to the proposed Ad-Hoc Beaver Meadow Building Committee as well as their qualifications. Timing of the submission of the proposed appointments was discussed, followed by the nearing completion of a Request for Quotation (RFQ) thus allowing the committee to seek a consulting engineer.

Discussion followed regarding the process of seeking a position on one of the City's more than 50 advisory committees and boards, the importance of individuals new to the committee and/or area, and the needs of the space for Beaver Meadow Golf Course varying seasonally.

Councilor Grady-Sexton moved approval. The motion was duly seconded and passed with two dissenting votes.

### **Adjournment**

**Action:** At 10:30 PM, with no other Council business to discuss, Councilor Kretovic moved to adjourn the meeting. Councilor Nyhan was absent.

**Information**

Inf1 September 20, 2022 Traffic Operations Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf2 November 7, 2022 Concord Public Library Board of Trustee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf3 Information Regarding Xfinity Services and Pricing.

**Action:** This Information item was received and filed.

Inf4 Proposed Merrimack County Budget for Calendar Year 2023.

**Action:** This Information item was received and filed.

*A true copy: I attest:*

*Elisabeth Harrington  
Deputy City Clerk*