



# City of Concord

## City Council

### Meeting Minutes

---

Monday, December 14, 2020

7:00 PM

Zoom Meeting Link:  
<https://us02web.zoom.us/j/8507573256>

8

Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#: 850 7573 2568

---

#### *COVID-19 - Public Meeting Procedures Notice*

*Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.*

*Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.*

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial \*9 to alert the host that you wish to speak. The host will unmute you at the appropriate time during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

*Website address: <https://us02web.zoom.us/j/85075732568>*

*Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 850 7573 2568.*

*Members of the public can also email questions or other public testimony to [citycouncilmeeting@concordnh.gov](mailto:citycouncilmeeting@concordnh.gov).*

*Any member of the public can also call the City of Concord at 603-230-3718 or email: [citycouncilmeeting@concordnh.gov](mailto:citycouncilmeeting@concordnh.gov) if they are unable to access the meeting and assistance connecting is needed.*

*Meeting in accordance with RSA 91-A:2, I (b) to be followed by non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.*

**Present:** 15 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Meredith Hatfield, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, Councilor Brent Todd, and Councilor Robert Werner

**Action:** At 5:35 p.m., Councilor Champlin moved to meet in accordance with RSA 91-A: 2, I (b), to be followed by a non-public session in accordance with RSA 91-A: 3, II (d), to discuss the acquisition, sale or lease of property. The motion was duly seconded and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Action:** At 6:56 p.m., Councilor Nyhan moved to exit non-public session. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Action:** At 7:03 p.m. Councilor Bouchard moved to seal the minutes of the non-public session. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

1. Mayor Bouley called the meeting to order at 7:05 p.m.

**Action:** Mayor Bouley welcomed everyone to the December 14, 2020 Electronic Meeting of the City Council, indicating City Council was meeting electronically due to the COVID-19/Coronavirus pandemic, in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04. Mayor Bouley noted that, in accordance with the Governor's Emergency Order, we have provided public notice of the necessary information for accessing this meeting. He noted that instructions are provided on our agenda on the City of Concord's website at: <https://concordnh.legistar.com/Calendar.aspx>. He further noted that Council was utilizing the Zoom platform for this electronic meeting. All members of the City Council have the ability to communicate contemporaneously during this meeting, and the public has access to listen and, if necessary, participate in this meeting via the following website address: <https://us02web.zoom.us/j/85075732568>.

2. Invocation.
3. The Pledge of Allegiance was done.
4. Roll Call.

**Action:** In accordance with the Right-to-Know law, Councilor Kretovic indicated she was home with members of her family, Bill, Mike, Jack, Jessica and Cora, in the house with her. All other members of City Council indicated they were alone.

**Present:** 15 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Meredith Hatfield, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, Councilor Brent Todd, and Councilor Robert Werner

5. Approval of the Meeting Minutes.

November 9, 2020 City Council Draft Meeting Minutes.

**Action:** Councilor Bouchard moved approval of the November 9, 2020 meeting minutes. The motion was duly seconded and passed with a roll call vote. Councilors Kretovic and Hawkins abstained.

**Yes:** 13 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Todd, and Councilor Werner

**Abstain:** 2 - Councilor Kretovic, and Councilor Rice Hawkins

6. Agenda overview by the Mayor.

7. Resolution proclaiming December 2020 as Capital Region Food Program Month.

**Action:** Maria Manus Painchaud and Tim Grotheer, from the Capital Region Food Program, addressed Council providing an overview on their organizations 2020 food preparation activities and responses. Mayor Bouley and Councilor Keach extended their thanks and appreciation for all the work the organization does for the health and safety of Concord citizens.

8. Black Ice Hockey Presentation.

**Action:** Dan Luker and Chris Brown addressed Council providing an overview on their ongoing Black Ice Hockey initiative and activities. Chris Brown gave a brief historic overview of their organization and the ongoing relationship with the City of Concord for the benefit of new Council members. They respectfully asked City Council to keep the White Park pond improvement CIP on their radar to keep the space beautiful. Councilor Champlin and Councilor Fennessy offered their thanks and appreciation to the organization for their positive impacts in Concord and for their partnership.

*\*\*Consent Agenda Items\*\**

**Action:** Councilor Nyhan moved approval of the consent agenda. The motion was duly seconded.

Councilor Hatfield asked for clarification from the City Manager on the process relating to negotiating a purchase and sales agreement with the State of New Hampshire concerning acquisition of State-owned real estate formerly occupied by the New Hampshire Department of Transportation located at 11 Stickney Avenue. City Manager Aspell confirmed that there were multiple steps involved and that the approval of the resolution, agenda item 29, only allowed staff to start working on a purchase and sales agreement. Staff would then bring recommendations to Council for due diligence and further action as later determined.

There being no further discussion, the motion to approve the consent agenda passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

### **Items Tabled for January 11, 2021 Public Hearings**

9. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Assistant City Prosecutor/Solicitor position; together with report from the City Solicitor.

**Action:** This ordinance was moved to set for a public hearing.

10. Resolution appropriating the sum of \$718,000 for the replacement of existing outdoor lighting fixtures with light emitting diode (LED) fixtures (CIP #628), accepting the sum of \$325,000 in incentive funding from Unitol's Energy Efficiency Program, authorizing the sum of \$393,000 as on-bill financing for the remaining balance, and authorizing the City Manager to enter into a long term agreement with Unitol for this project; together with report from the Deputy City Manager - Finance.

**Action:** This resolution was moved to set for a public hearing.

11. Resolution appropriating the sum of \$49,000 for the acquisition of conservation land as recommended by the Conservation Commission, authorizing the use of

\$49,000 in Conservation Trust funds for this purpose, and authorizing the acquisition of land south of and adjacent to the discontinued portion of District No. 5 Road; together with report from the Assistant City Planner on behalf of the Conservation Commission.

**Action:** This resolution was moved to set for a public hearing.

12. Public hearing for the purposes of discussing a progress report regarding Community Development Block Grant Funds secured by the City in 2019 for infrastructure improvements at the Top of the Hill Manufactured Housing Park Cooperative located at 190 Manchester Street, Concord. (Supplemental report and informational handout submitted.)

**Action:** This report was moved to set for a public hearing.

13. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Housing Community Development Block Grant Funds for improvement of properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Supplemental report and informational handout submitted.)

**Action:** This resolution was moved to set for a public hearing.

14. Resolution readopting the City's Anti-displacement and Relocation Policy Statement and Procedures in support of the City's Housing Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support improvements to properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services and Special Projects. (Supplemental report, informational handout and revised resolution submitted.)

**Action:** This resolution was moved to set for a public hearing.

15. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Public Facilities Community Development Block Grant Funds for improvement of properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Supplemental report and informational handout submitted.)

**Action:** This resolution was moved to set for a public hearing.

16. Resolution readopting the City's Anti-displacement and Relocation Policy Statement and Procedures in support of the City's Public Facilities Community Development Block Grant Application to the New Hampshire Community Development Finance Authority to support improvements to properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services and Special Projects. (Supplemental report, informational handout and revised resolution submitted.)

**Action:** This resolution was moved to set for a public hearing.

17. Resolution appropriating the sum of \$11,015 for the design of the new playground at White Park (CIP #51) and authorizing the sum of \$11,015 as a transfer in from the Recreation Reserve for this purpose; together with report from the Parks & Recreation Director.

**Action:** This resolution was moved to set for a public hearing.

18. Resolution repurposing the sum of \$116,064, to include \$72,600 from the Hall Street Wastewater Plant Elevator Upgrades subproject (CIP #104) and \$43,464 from the Penacook Wastewater Plant Lighting Upgrades subproject (CIP #466), to the Penacook Wastewater Plant Drain Valve Replacement subproject (CIP #466), and appropriating the sum of \$33,936 for the Penacook Wastewater Plant Drain Valve Replacement subproject (CIP #466), and authorizing the use of \$33,936 in Wastewater Investment Fee Reserve funds; together with report from the General Services Director.

**Action:** This resolution was moved to set for a public hearing.

19. Resolution appropriating the sum of \$30,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding as administered by the New Hampshire Department of Transportation, Bureau of Aeronautics, and accepting the sum of \$30,000 for operations and maintenance of the Concord Municipal Airport; together with report from the Deputy City Manager - Development.

**Action:** This resolution was moved to set for a public hearing.

**From the City Manager**

20. Positive Citizen Comments

**Action:** The positive comments were received and filed.

**Consent Reports**

21. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$6,697.05, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

22. Report from the Deputy City Manager for Development recommending the approval of a License Agreement between the City of Concord and Banks Chevrolet-Cadillac, LLC, for the installation of an irrigation system within the City's Manchester Street right of way.

**Action:** This consent report was approved.

23. October 31, 2020 Fiscal Year to Date Financial Statements from Deputy City Manager - Finance.

**Action:** This consent report was approved.

24. Report from the Parks and Recreation Director on winter outdoor recreation opportunities.

**Action:** This consent report was approved.

25. Report from the Assistant Parks and Recreation Director and the Director of Golf Operations on new cross country ski grooming equipment for winter operations at the Beaver Meadow Golf Course.

**Action:** This consent report was approved.

**Consent Resolutions**

26. Resolution repurposing the sum of \$74,073.72 from the Washington Street Bridge Rehabilitation Design subproject (CIP #603) for use on the Washington Street Bridge Rehabilitation Construction subproject (CIP #603); together with report from the City Engineer.

**Action:** This consent resolution was approved.

27. Resolution authorizing the Prepayment of Taxes in accordance with RSA 80:52a; together with report from the City Treasurer/Tax Collector.

**Action:** This consent resolution was approved.

28. Resolution authorizing the City Manager to apply for and accept up to \$45,000 from the NH Department of Environmental Services for Household Hazardous Waste Collection and Special Project grants; together with report from the General Services Director.

**Action:** This consent resolution was approved.

29. Resolution authorizing the City Manager to negotiate a purchase and sales agreement with the State of New Hampshire concerning acquisition of State owned real estate formerly occupied by the New Hampshire Department of Transportation located at 11 Stickney Avenue; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Action:** This consent resolution was approved.

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 30A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I(a), West Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

**Action:** City Manager Tom Aspell provided a brief overview indicating this proposed change was based on actions recommended by Karen Hill, the City's Transportation Engineer. The Parking Committee gave unanimous approval for implementations, but on street parking removal required Council approval.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 30B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule IX, Jackson Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

**Action:** City Manager Aspell provided a brief overview of the proposed ordinance change. The Parking Committee gave unanimous approval for parking space removal on Jackson Street, but on street parking removal required Council approval.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 30C. Resolution appropriating the sum of \$15,000 to support projects that enhance the services of the Concord Public Library, and accepting the sum of \$15,000 from the Concord Public Library Foundation for this purpose; together with report from the Library Director.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

### **Public Hearing Action**

31. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I(a), West Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

**Action:** Councilor Champlin moved approval. The motion was duly seconded and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

32. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule IX, Jackson Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

**Action:** Councilor Champlin moved approval. The motion was duly seconded and passed unanimously with a roll call vote.

33. Resolution appropriating the sum of \$15,000 to support projects that enhance the services of the Concord Public Library, and accepting the sum of \$15,000 from the Concord Public Library Foundation for this purpose; together with report from the Library Director.

**Action:** Councilor Bouchard moved approval. The motion was duly seconded by Councilor Matson and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

### **Appointments by the Mayor**

### **Reports**

34. Report from the Deputy City Manager - Development in response to a request from Mr. Steve Duprey for a License to allow the Winter Farmers' Market to occupy City property located on Storrs Street under the Loudon Road overpass.

**Action:** Councilor Pierce asked for clarification on the term “limited” structures, referenced in the report, versus temporary and permanent structures. City Manager Aspell commented that the referenced structures would be storage containers and green houses used for the farmers market. He indicated that structure base foundations would be needed in the existing parking lot. The intent would be to allow the foundation and footings to remain on City property year-round.

Councilor Hatfield found this to be an interesting and creative solution to the farmers market. She asked for clarification on the anticipated reduction of free parking spaces to be used for this and where the nearest free parking space would be for downtown access. The City Manager said the impact would be a reduction of 25 spaces, and that this was the only available free parking in the area. Councilor Hatfield expressed that this change could improve safety concerns expressed from people who park on Storrs Street, but asked if any controls or systems would be put in place to help with traffic and high speeds in the area. City Manager Aspell responded that pedestrian safety remains a concern and suggested that Council speak directly with Mr. Duprey to help clarify and ease concerns.

Councilor Kretovic asked if the City Engineer could clarify on the City’s weeble program. City Manager Aspell indicated that the weeble program did still exist and is restricted for use in certain areas, but thought this area would be a good place to see them.

Mayor Bouley asked for Mr. Duprey to be brought in as a panelist to speak with Council further. Mr. Duprey responded that his tenants complained a lot about the criminal activities taking place in the back-parking lot in question, and commented that police presence has increased. The farmer’s market proposal is to use the underused parking spaces to set up greenhouses and storage containers to increase safety and public interest. He suggested having the City work with the State of NH to improve lighting on the crosswalk area and commented that he could open up his own parking garage, free of charge, to help provide parking for Farmer’s Market events.

The City Manager presented drafted visual aids to show the proposed designs and area markup.

Councilor Champlin gave his support for this being a great idea to help improve the dark corner of the city and help develop an underused area of the city.

Councilor Fennessy also gave his support to improve economic development in the area.

There being no further discussion, Councilor Kretovic moved approval. The motion was duly seconded by Councilor Grady-Sexton and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

### **New Business**

### **Unfinished Business**

35. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.) (Petition supporting reducing current property line buffers to 15' or less, allowing more residents to keep chickens as pets; together with communications in support of the petition submitted.) (Report from the Public Safety Advisory Board together with public testimony submitted January 2021.) (Communication from Francesca Brown received.)

**Action:** No action was taken on this item.

### **Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Hatfield asked the City Manager about free parking during the holidays. The City Manager commented that free parking was only offered during the Thanksgiving holiday. He noted that the Parking Committee has gone back and forth on this topic, indicating he would let Council know if anything changes.

Councilor Hatfield wanted to sincerely extend her thanks and appreciation to the City Manager and staff for all their efforts and going above and beyond during this challenging year.

Councilor Hatfield asked Mayor Bouley about his thoughts and suggestions on the homeless issues making the news in Concord. Mayor Bouley felt that there was a lot of State and local government finger pointing, therefore the New Hampshire Mayors got together on their monthly call and decided to write to the Governor. They asked for the State to collaborate with local cities to formulate a unified response for the immediate and long-term crisis. The Governor wrote back and welcomed the collaboration efforts and noted that CARES Act funds have been sent to local communities for homelessness responses. Mayor Bouley confirmed that many of the dollars received have gone towards preventing homelessness. The Governor has started a Housing Stability Committee and task force. The 45-member Committee includes three City Mayors who recognize the pressures put on Cities. The committee submitted their first report on policy decision recommendations and action items on December 14, 2020. Data shows that a significant amount of the funding is going to non-profit agencies, not the cities. The CARES Act dollars have limited use, meaning that certain improvements can only be made to help with social distancing/ COVID-19 initiatives, not for adding capacity.

Councilor Champlin spoke about the efforts of the Concord Coalition to End Homelessness. He noted that they were conducting a by-name census of the chronic homeless individuals, who have been homeless for a year or more. More data is needed to provide targeted outreach and resources to the chronically homeless individuals. He further noted that the Committee is also working on methods to increase capacity in shelters. Councilor Champlin noted that he would like to see a weekly collaboration take place between local agencies to track individual by-name census. The availability of housing is limited and there needs to be an understanding that building more homes is needed to help re-home the homeless.

Councilor Hatfield added her support, but noted that there should be future

discussions about the complaints on social media relating to the trash, the crime, and the pollution of the river. She noted her interest to help work on improving safety for the homeless population and others.

Councilor Rice Hawkins asked Councilor Champlin to provide recommendations and volunteer opportunities that could be shared on community pages to increase engagement as people are seeking out ways to help.

Councilor Champlin listed the Concord Coalition to End Homelessness, the Salvation Army, the Friends Program, and the Family Promise, but ultimately, he stated that the greatest long-term solution would be for everyone to be more open and receptive to building work force and low-income housing within the city. He noted that many neighborhoods find themselves concerned with this and in opposition to this change. He commented that if you want to end homelessness you need to build houses that they can move into.

Councilor Keach commented that the issue of homelessness is systemic and is not Concord's responsibility to solve, as the systemic issues are on a greater scale than just Concord. He noted that he fully supports this Committee's efforts and initiatives, but is offended that Concord is generous where surrounding neighbors are not stepping up. The solution is statewide and nationwide. The issues come back to substance abuse and mental health issues and those need to be dealt with.

Councilor Fennessy asked Councilor Champlin who would take responsibility for taking on and following up on the census. Councilor Champlin noted that this has been a statewide goal for years and would be taken on by the Concord Coalition to End Homelessness. The chronically homeless are the ones with the physical disabilities, substance abuse or mental health issues.

Councilor Rice Hawkins asked for an update on the leaf pick up season with the new equipment. City Manager Aspell commented that the new equipment and system was helpful during the pandemic. The pickup schedule was the latest it could be based on the calendar and allowed for maximum collection. General Services did a fabulous job picking up all leaves in the enclosed drainage areas the earliest they could and collected the most amount of leaves in history. It was very successful.

Councilor Kenison wanted to thank and commend the General Services staff for doing a tremendous snow removal job in the downtown area.

Councilor Fennessy extended his thanks to Council members, the Mayor, the City Manager, as well as members of staff, for their help and assistance getting him through his first year as a member of City Council.

Councilor Kretovic spoke about the success of the Golf Course this year, along with ongoing winter activities. She commented that parks and trails, citywide, have been used by many getting out and enjoying activities this year. She noted that a resident asked about requiring dogs to wear leashes on trails, which is not a current ordinance, and made a recommendation to have Community Development and Planning look into the opportunity of a leash rule for public trails.

Councilor Bouchard announced the new and improved Terrill Park dog park now has a paved driveway. She expressed her appreciation for many City groups, departments, volunteers and the community coming together to fund and make a new beautiful space for everyone to enjoy.

Councilor Grady Sexton followed up on Councilor Kretovic's comments about unleashed dogs on trails. She noted that the Conservation Commission is holding a meeting on January 13, 2021 to hear from constituents who had a dog bite on one of the trails. Unleashed dog issues may be addressed at that meeting too.

### **Comments, Requests by the City Manager**

### **Consideration of Suspense Items**

### **Adjournment**

**Action:** At 8:31 p.m., Councilor Bouchard moved to adjourn the meeting. The motion was duly seconded by Councilor Kretovic and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

*A true copy; I attest:*

*Ashley Hamilton  
Deputy City Clerk*

**Information**

Inf1. September 10, 2020 Gas Holder House Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf2. September 16, 2020 Gas Holder House Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf3. September 24, 2020 Gas Holder House Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf4. October 16, 2020 Gas Holder House Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf5. November 2, 2020 Concord Public Library Board of Trustee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf6. November 4, 2020 Utility Appeals Board Draft Meeting Minutes.

**Action:** This Information item was received and filed.

Inf7. November 12, 2020 Golf Course Advisory Committee Draft Meeting Minutes.

**Action:** This Information item was received and filed.

Inf8. Communication from Comcast notifying City Council of upcoming price changes.

**Action:** This Information item was received and filed.

Inf9. Communication from NH Department of Natural & Cultural Resources re:  
Closeout of LWCF Project #33-00700, Merrimack River Greenway Trail.

**Action:** This Information item was received and filed.

Inf10. November 20, 2020 Gas Holder House Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf11. October 1, 2020 Energy and Environment Advisory Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf12. November 5, 2020 Energy and Environment Advisory Committee Meeting Minutes.

**Action:** This Information item was received and filed.