



City of Concord

City Council

Meeting Agenda

Monday, December 14, 2020

7:00 PM

Zoom Meeting Link:

<https://us02web.zoom.us/j/85075732568>

Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#: 850 7573 2568

COVID-19 - Public Meeting Procedures Notice

Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

Website address: <https://us02web.zoom.us/j/85075732568>

Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 850 7573 2568.

Members of the public can also email questions or other public testimony to citycouncilmeeting@concordnh.gov.

Any member of the public can also call the City of Concord at 603-230-3718 or email: citycouncilmeeting@concordnh.gov if they are unable to access the meeting and assistance connecting is needed.

Meeting in accordance with RSA 91-A:2, I (b) to be followed by non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

November 9, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. Resolution proclaiming December 2020 as Capital Region Food Program Month.
Attachments: [Resolution](#)
8. Black Ice Hockey Presentation.

*****Consent Agenda Items*****

Items Tabled for January 11, 2021 Public Hearings

9. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Assistant City Prosecutor/Solicitor position; together with report from the City Solicitor.
Attachments: [Ordinance](#)
[Report](#)
10. Resolution appropriating the sum of \$718,000 for the replacement of existing outdoor lighting fixtures with light emitting diode (LED) fixtures (CIP #628), accepting the

sum of \$325,000 in incentive funding from Unital's Energy Efficiency Program, authorizing the sum of \$393,000 as on-bill financing for the remaining balance, and authorizing the City Manager to enter into a long term agreement with Unital for this project; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$49,000 for the acquisition of conservation land as recommended by the Conservation Commission, authorizing the use of \$49,000 in Conservation Trust funds for this purpose, and authorizing the acquisition of land south of and adjacent to the discontinued portion of District No. 5 Road; together with report from the Assistant City Planner on behalf of the Conservation Commission.

Attachments: [Resolution](#)
[Report](#)
[Plan](#)

12. Public hearing for the purposes of discussing a progress report regarding Community Development Block Grant Funds secured by the City in 2019 for infrastructure improvements at the Top of the Hill Manufactured Housing Park Cooperative located at 190 Manchester Street, Concord.

Attachments: [Report](#)

13. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Housing Community Development Block Grant Funds for improvement of properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Riverbend CDBG Proposal](#)

14. Resolution readopting the City's Anti-displacement and Relocation Policy Statement and Procedures in support of the City's Housing Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support improvements to properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Riverbend CDBG Proposal](#)

15. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up \$500,000 in Public Facilities Community Development Block Grant Funds for improvement of properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Riverbend CDBG Proposal](#)

16. Resolution readopting the City's Anti-displacement and Relocation Policy Statement and Procedures in support of the City's Public Facilities Community Development Block Grant Application to the New Hampshire Community Development Finance Authority to support improvements to properties owned by Riverbend Community Mental Health, Inc.; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Riverbend CDBG Proposal](#)

17. Resolution appropriating the sum of \$11,015 for the design of the new playground at White Park (CIP #51) and authorizing the sum of \$11,015 as a transfer in from the Recreation Reserve for this purpose; together with report from the Parks & Recreation Director.

Attachments: [Resolution](#)
[Report](#)

18. Resolution repurposing the sum of \$116,064, to include \$72,600 from the Hall Street Wastewater Plant Elevator Upgrades subproject (CIP #104) and \$43,464 from the Penacook Wastewater Plant Lighting Upgrades subproject (CIP #466), to the Penacook Wastewater Plant Drain Valve Replacement subproject (CIP #466), and appropriating the sum of \$33,936 for the Penacook Wastewater Plant Drain Valve Replacement subproject (CIP #466), and authorizing the use of \$33,936 in Wastewater Investment Fee Reserve funds; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

19. Resolution appropriating the sum of \$30,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding as administered by the New Hampshire Department of Transportation Bureau of Aeronautics and accepting the sum of \$30,000 for operations and maintenance of the Concord Municipal Airport; together with report from the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

20. Positive Citizen Comments
Attachments: [Report](#)

Consent Reports

21. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$6,697.05, as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
22. Report from the Deputy City Manager for Development recommending the approval of a License Agreement between the City of Concord and Banks Chevrolet-Cadillac, LLC, for the installation of an irrigation system within the City's Manchester Street right of way.
Attachments: [Report](#)
[License](#)
[Exhibit A-Banks Chevrolet License](#)
[Ltr from Banks re Irrigation System](#)
23. October 31, 2020 Fiscal Year to Date Financial Statements from Deputy City Manager - Finance.
Attachments: [Report](#)
24. Report from the Parks and Recreation Director on winter outdoor recreation opportunities.
Attachments: [Report](#)
25. Report from the Assistant Parks and Recreation Director and the Director of Golf Operations on new cross country ski grooming equipment for winter operations at the Beaver Meadow Golf Course.
Attachments: [Report](#)

Consent Resolutions

26. Resolution repurposing the sum of \$74,073.72 from the Washington Street Bridge Rehabilitation Design subproject (CIP #603) for use on the Washington Street Bridge Rehabilitation Construction subproject (CIP #603); together with report from the City Engineer.
Attachments: [Resolution](#)
[Report](#)

27. Resolution authorizing the Prepayment of Taxes in accordance with RSA 80:52a; together with report from the City Treasurer/Tax Collector.
Attachments: [Resolution](#)
[Report](#)
28. Resolution authorizing the City Manager to apply for and accept up to \$45,000 from the NH Department of Environmental Services for Household Hazardous Waste Collection and Special Project grants; together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
29. Resolution authorizing the City Manager to negotiate a purchase and sales agreement with the State of New Hampshire concerning acquisition of State owned real estate formerly occupied by the New Hampshire Department of Transportation located at 11 Stickney Avenue; together with report from the Director of Redevelopment, Downtown Services & Special Projects.
Attachments: [Resolution](#)
[Report](#)
[Aerial Photo](#)
[Communication from NHDOT](#)

End of Consent Agenda

Public Hearings

- 30A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I(a), West Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.
Attachments: [Ordinance](#)
[Report](#)
[Striping Plan](#)
- 30B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule IX, Jackson Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Engineering Div Analysis](#)
[Driveway Conflict Plan](#)

- 30C. Resolution appropriating the sum of \$15,000 to support projects that enhance the services of the Concord Public Library, and accepting the sum of \$15,000 from the Concord Public Library Foundation for this purpose; together with report from the Library Director.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

31. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I(a), West Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Striping Plan](#)

32. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule IX, Jackson Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Engineering Div Analysis](#)
[Driveway Conflict Plan](#)

33. Resolution appropriating the sum of \$15,000 to support projects that enhance the services of the Concord Public Library, and accepting the sum of \$15,000 from the Concord Public Library Foundation for this purpose; together with report from the Library Director.

Attachments: [Resolution](#)
[Report](#)

Appointments by the Mayor

Reports

34. Report from the Deputy City Manager - Development in response to a request from

Mr. Steve Duprey for a License to allow the Winter Farmers' Market to occupy City property located on Storrs Street under the Loudon Road overpass.

Attachments: [Report](#)

New Business

Unfinished Business

35. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.) (Petition supporting reducing current property line buffers to 15' or less, allowing more residents to keep chickens as pets; together with communications in support of the petition submitted.)

Attachments: [Ordinance](#)

[Report](#)

[Request](#)

[Public Testimony](#)

[Additional Public Testimony](#)

[Additional Public Testimony 2](#)

[Petition together with resident communications](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- Inf1. September 10, 2020 Gas Holder House Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2. September 16, 2020 Gas Holder House Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf3. September 24, 2020 Gas Holder House Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf4. October 16, 2020 Gas Holder House Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf5. November 2, 2020 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6. November 4, 2020 Utility Appeals Board Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf7. November 12, 2020 Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf8. Communication from Comcast notifying City Council of upcoming price changes.
Attachments: [Communication](#)
- Inf9. Communication from NH Department of Natural & Cultural Resources re: Closeout of LWCF Project #33-00700, Merrimack River Greenway Trail.
Attachments: [Communication](#)
- Inf10. November 20, 2020 Gas Holder House Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf11. October 1, 2020 Energy and Environment Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf12. November 5, 2020 Energy and Environment Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)