



City of Concord

City Council

Meeting Agenda - Final-revised

Monday, January 9, 2023

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies to be held at 6:00 P.M.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

December 12, 2022 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.

Consent Agenda Items

Items Tabled for February 13, 2023 Public Hearings

7. Ordinance amending the Code of Ordinances; Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations, Article 34-10, Attendance; Holidays by adding the observance of Juneteenth; together with a report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

8. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations, Article 34-11, Leave; together with a report from the Human Resources & Labor Relations Director.

Attachments: [Ordinance](#)
[Report](#)

9. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; Assistant Information Technology Director; together with a report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

10. Resolution appropriating the sum of \$250,000 in the Hall Street Wastewater Treatment Plant Renovations project (CIP #104) for the installation of a photovoltaic solar array at the Hall Street Wastewater Treatment Plant and applying for and accepting the sum of \$250,000 from the New Hampshire Department of Environmental Services American Rescue Plan Act program for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$100,000 in the Hall Street Wastewater Treatment Plant Renovations project (CIP #104) to conduct a process evaluation at the Hall Street Wastewater Treatment Plant and applying for and accepting \$100,000 from the New Hampshire Department of Environmental Services American Rescue Plan Act program for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

12. Resolution re-adopting the Optional Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:28; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)

13. Resolution re-adopting the All Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:28-b; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)

14. Resolution appropriating the sum of \$13,941.00 in the Grants and Donations Fund CPL Foundation project to assist the Library's mission in providing a variety of equitable services to patrons at the Concord Public Library and accepting the sum of \$13,941.00 in donations from the Concord Public Library Foundation for this purpose; together with a report from the Library Director.

Attachments: [Resolution](#)
[Report](#)

15. Resolution appropriating the sum of \$75,000 to implement a lead service line inventory and accepting the sum of \$75,000 from the New Hampshire Department of

Environmental Services Lead Service Line Inventory Grant Program for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

16. Resolution establishing a Bridge Reserve Fund for the purposes of capital repairs, replacements and/or supplemental funding toward the New Hampshire Department of Transportation Municipal Bridge Aid Program to City bridges as programmed in the annual Capital Improvements Plan (CIP), appropriating the sum of \$1,959,113.76 as a transfer to said Bridge Reserve fund, and accepting the sum of \$1,959,113.76 for this purpose; together with a report from the Interim City Engineer.

Attachments: [Resolution](#)
[Report](#)

17. Resolution appropriating the sum of \$39,250.00 for Paid Family Medical Leave and \$11,500.00 for referral bonuses as new benefits for City employees and authorizing the use of \$50,750.00 from General Fund Unassigned Fund Balance for this purpose; together with a report from the Human Resources and Labor Relations Director.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

18. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

19. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,296.17, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

20. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$3,362.00 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

21. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.

Attachments: [Report](#)

22. 2022 Year In Review report from the Parks and Recreation Director.

Attachments: [Report](#)

End of Consent Agenda

Public Hearings

23A. Resolution appropriating the sum of \$50,000 in the Water Production Plant Upgrades project and \$50,000 in the Hall Street Wastewater Treatment Plant Renovations project for cyber security improvement projects and accepting the sum of \$100,000 from the New Hampshire Department of Environmental Services American Rescue Plan Act program for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

23B. Resolution appropriating the sum of \$950,000 as a transfer to Trust and authorizing the use of \$950,000 from Fiscal Year 2022 General Fund Assigned Fund Balance; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

23C. Resolution appropriating the sum of \$94,000 for furniture, equipment and training and authorizing the use of \$94,000 in reserve funds for these purposes.

Attachments: [Resolution](#)

23D. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 of Community Development Block Grant funds to support acquisition and redevelopment of real estate located at 6 South State Street to create 8 units of housing to support persons exiting homelessness; together with a report from the Interim Deputy City Manager - Development. (Public testimony received.)
(Additional public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Coalition to End Homelessness CDBG Proposal](#)
[Public Testimony](#)
[Additional Public Testimony](#)

23E. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant Application to the New Hampshire Community Development Finance Authority to support acquisition of real estate and development of residential dwelling units at 6 South State Street by the Concord Coalition to End Homelessness; together with a report from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

- 23F. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 of Community Development Block Grant funds to support acquisition and renovation of real estate located at 27 Warren Street by the Crisis Center of Central New Hampshire to create programmatic office space to provide support services to victims of domestic violence; together with report from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)
[Crisis Center of Central NH CDBG Proposal](#)

- 23G. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support acquisition and redevelopment of real estate located at 27 Warren Street to provide programmatic office space for the Crisis Center of Central New Hampshire for the purposes of providing supportive services to victims of domestic violence; together with a report from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

- 23H. Resolution re-adopting the City of Concord's Housing and Community Development Plan; together with reports from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report \(CCEH\)](#)
[Report \(CCCNH\)](#)

Public Hearing Action

24. Resolution appropriating the sum of \$50,000 in the Water Production Plant Upgrades project and \$50,000 in the Hall Street Wastewater Treatment Plant Renovations project for cyber security improvement projects and accepting the sum of \$100,000 from the New Hampshire Department of Environmental Services American Rescue Plan Act program for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

25. Resolution appropriating the sum of \$950,000 as a transfer to Trust and authorizing the use of \$950,000 from Fiscal Year 2022 General Fund Assigned Fund Balance; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

26. Resolution appropriating the sum of \$94,000 for furniture, equipment and training and authorizing the use of \$94,000 in reserve funds for these purposes.

Attachments: [Resolution](#)

27. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 of Community Development Block Grant funds to support acquisition and redevelopment of real estate located at 6 South State Street to create 8 units of housing to support persons exiting homelessness; together with a report from the Interim Deputy City Manager - Development. (Public testimony received.) (Additional public testimony received.)

Attachments: [Resolution](#)

[Report](#)

[Coalition to End Homelessness CDBG Proposal](#)

[Public Testimony](#)

[Additional Public Testimony](#)

28. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant Application to the New Hampshire Community Development Finance Authority to support acquisition of real estate and development of residential dwelling units at 6 South State Street by the Concord Coalition to End Homelessness; together with a report from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)

[Report](#)

29. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 of Community Development Block Grant funds to support acquisition and renovation of real estate located at 27 Warren Street by the Crisis Center of Central New Hampshire to create programmatic office space to provide support services to victims of domestic violence; together with report from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)

[Report](#)

[Crisis Center of Central NH CDBG Proposal](#)

30. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to

support acquisition and redevelopment of real estate located at 27 Warren Street to provide programmatic office space for the Crisis Center of Central New Hampshire for the purposes of providing supportive services to victims of domestic violence; together with a report from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

31. Resolution re-adopting the City of Concord's Housing and Community Development Plan; together with reports from the Interim Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report \(CCEH\)](#)
[Report \(CCCNH\)](#)

Reports

32. Report from the Director of Human Resources recommending modification of a permanent part time position to a full-time Permit Technician in the Code Division of the Community Development Department.

Attachments: [Report](#)

New Business

Unfinished Business

33. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with a report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.) (Supplemental ordinance and report from the Rules Committee submitted.) (Additional supplemental ordinance and report from the City Solicitor submitted.)

Attachments: [Ordinance](#)
[Report](#)
[Supplemental Ordinance](#)
[Supplemental Report](#)
[Public Testimony](#)
[Supplemental Ordinance 12-22](#)
[Report 12-22](#)
[Supplemental Ordinance 1-23](#)
[Supplemental Report 1-23](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Sus1 Report from the City Solicitor's Office regarding a tentative agreement with Local 2322, International Union - United Automobile, Aerospace and Agricultural Implement Workers of America.

Attachments: [Report](#)

Adjournment

Information

Inf1 April 28, 2022, September 15, 2022, September 29, 2022 Transportation Policy Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

[Minutes](#)

[Minutes](#)

Inf2 December 5, 2022 Concord Public Library Board of Trustee Meeting Minutes with attachment.

Attachments: [Minutes](#)

[St. Onge Trustee Letter](#)

Inf3 December 8, 2022 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf4 December 19, 2022 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf5 Public Meeting Invitation - Community Visioning Charrette for the Merrimack River Recreation and Open Space Corridor and Kiwanis Riverfront Park.

Attachments: [Meeting Invite](#)