



# CITY OF CONCORD

*New Hampshire's Main Street™*  
Community Development Department

## **MEMORANDUM**

**Date:** February 23, 2026  
**To:** Brent Todd, Chair, & Members, Parking Committee  
**From:** Timothy J. Thompson, AICP, Assistant Director of Community Development  
**Subject:** **Citizen Request: Adding Parking Restrictions – Church Street (Jackson to Lyndon)**

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### **Recommendation**

Review the request from Ms. Witmer and determine if any specific action is necessary.



### **Background**

Ms. Witmer contacted staff in December, requesting that the City add “No Parking This Side Signs” on the portion of Church Street from at least Jackson Street to Lyndon Street like has been done on the lower part of Church Street. See Ms. Witmer’s attached request for details and photos.

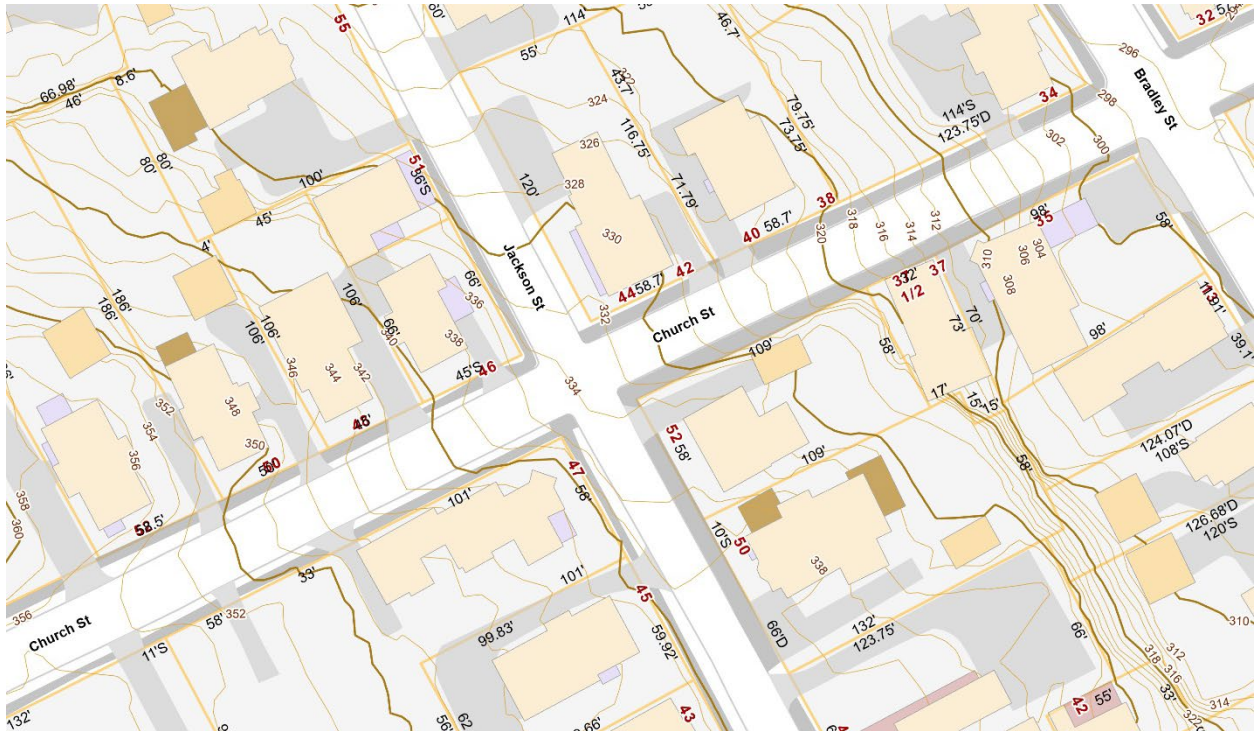
Church Street currently has parking restricted on one side from North State to Bradley and from Bradley to Jackson Street. Additionally, following the Narrow Streets study, the section from Bradley to Jackson also prohibits parking on both sides from January through March.

The Narrow Streets recommendations did not include any other portions of Church Street to be further restricted, though the entire length was considered challenging during winter months. Staff

speculates that the grade change from Bradley to Jackson was the primary factor in the winter parking restriction.

### **Discussion**

Other than the grade change between Bradley and Jackson (see GIS map with contours below, showing the 32-foot elevation difference between intersections), there is not much distinguishing the roadway characteristics of Church Street in the area Ms. Witmer is concerned about. As noted in her request, many of the surrounding streets in the neighborhood already have seasonal parking restrictions during the winter months.



In reviewing the information presented, visiting the area, and looking at establishing consistency in the application of restrictions, staff is comfortable with recommending ordinance changes, should the Committee be comfortable moving forward with them. Staff also suggests that the proposed ordinance changes apply for the remaining length of Church Street (west from Jackson to Rumford). Staff recommends the following ordinance amendments:

- Amend 18-1-6 of the Parking Ordinance - Parking Prohibited at All Times in Designated Places, Schedule I by amending the current restriction of no parking on the north side of the road from Bradley to Jackson to no parking on the north side of the road from Bradley to Rumford.
- Amend 18-1-7.1 of the Parking Ordinance - Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX by amending the current January – March restriction of no parking on the south side of the road from Bradley to Jackson to January – March restriction of no parking on the south side of the road from Bradley to Rumford.



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**PARKING COMMITTEE**  
**DRAFT Meeting Minutes**  
**February 23, 2026 @ 5:00PM**  
**City Council Chambers**  
**37 Green Street, Concord, NH 03301**

**Committee Members in Attendance:**

Brent Todd, City Councilor, Parking Committee Chair  
Mark Davie, City Councilor  
Aislinn Kalob, City Councilor  
Judith Kurtz, City Councilor  
Ali Sekou, City Councilor

**Absent:**

None

**Staff:**

Tim Thompson, AICP, Assistant Director of Community Development  
David Florence, Parking Supervisor

**Public:**

Hannah Witmer, Church Street Resident

Chair Todd called the meeting to order at 5:00 p.m.

1. **Welcome by Chair Todd:** Chair Todd welcomed those in attendance.
2. **Adoption of October 27, 2025 Minutes:** A motion was made by Chair Todd and duly seconded by Councilor Sekou to adopt the minutes. The motion passed unanimously.

3. **Parking Committee New Member Orientation**

Mr. Thompson gave an overview presentation of the roles and responsibilities of the Parking Committee, the City staff involved with the parking system, the City's parking facilities and operations, an overview of the Parking Fund, and upcoming capital projects. *(see attached)*

4. **Citizen Requests and City Council Referrals**

- a) Citizen Request: Create additional "No Parking This Side of Street" on south side of Church Street between Lyndon & Jackson Streets (requested by Hannah Witmer)

Mr. Thompson summarized the request from Hannah Witmer, which requests that the City add "No Parking This Side Signs" on the portion of Church Street from Jackson Street to Lyndon Street. Church Street currently has parking restricted on one side from North State to Bradley and from Bradley to Jackson Street. Additionally, following the Narrow Streets study, the

1 section from Bradley to Jackson also prohibits parking on both sides from January through  
2 March. The Narrow Streets recommendations did not include any other portions of Church  
3 Street to be further restricted, though the entire length was considered challenging during  
4 winter months. Staff speculates that the grade change from Bradley to Jackson was the primary  
5 factor in the winter parking restriction.

6  
7 Mr. Thompson stated that if the committee was interested in an ordinance change, the staff  
8 memo contains potential options.

9  
10 Ms. Witmer expressed her thanks to the committee for looking into the issue, and asked that  
11 any changes not include a winter season restriction, as this section of Church Street is one of the  
12 only places in the area that anyone can park during the winter due to restrictions on other  
13 streets in the neighborhood. She stated that restricting one side would be her preferred choice.

14  
15 Councilor Kurtz made a motion to recommend the City Council amend the Parking Ordinance;  
16 18-1-6 of the Parking Ordinance - Parking Prohibited at All Times in Designated Places,  
17 Schedule I by amending the current restriction of no parking on the north side of the road from  
18 Bradley to Jackson to no parking on the north side of the road from Bradley to Rumford.  
19 Councilor Sekou seconded the motion. The motion passed by unanimous voice vote.

20  
21 b) Council Referral: 3 Hour Parking Restriction – Washington Street (referred by City Council on  
22 February 9, 2026)

23  
24 Mr. Thompson summarized this was a City Council referral, originated from Merrimack Street  
25 resident Dick Lemieux, via Councilor Davie, regarding a request to rescind the 3-Hour time limit  
26 and remove the parking signage along the south side of Merrimack Street in the hopes of  
27 facilitating sidewalk plowing.

28  
29 Mr. Thompson stated that the time-zone restriction on Washington Street is consistent with the  
30 area (where parking is non-metered), as it is adjacent to the central downtown urban core of  
31 the City. Generally, on-street parking between Main Street and State Street is a 3-Hour time  
32 limit for both metered and non-metered parking. Additionally, the former First Church located  
33 on North Main St and Washington Streets was recently converted to 30 residential apartments.  
34 The time zone restriction here is important in managing on-street parking such that it is not  
35 always occupied by long-term residential parking. Changing the time-zone restriction would  
36 not be consistent with current parking strategy in this area of the City, and staff does not  
37 recommend it.

38  
39 With regard to enforcement of time limits, it should be noted that the Parking Division staff  
40 does their best to handle enforcement of over 3,000 public parking spaces both metered and  
41 non-metered in the City. There are 2 current vacancies in the Parking Enforcement and  
42 Equipment Technician staff, which means that staff resources are in a challenging position to  
43 handle violations across the parking system. This is not a reason, in staff's opinion, to eliminate  
44 time-restriction on any particular street.

45  
46 In addition to the Parking Committee, this item was referred to the General Services  
47 Department (GSD) as well. The decision on how sidewalk plowing occurs is an operational  
48 decision for GSD to make. In the interest of attempting to improve the plowing viability,  
49 Community Development recommends that the time limit and other parking signage along this  
50 stretch of Washington Street be moved from the back of the curb to the backside of the  
51 sidewalk, which could assist in plowing operations. The ultimate decision on the plowing  
52 operations would still be in the purview of GSD, and there is no guarantee that moving the signs  
53 would change their plowing priorities or operations.  
54