

Return to:
City of Concord
Code Administration
Health Services Division
37 Green Street
Concord, NH 03301
603-225-8580



Permit #: _____
Issue Date: _____
Exp. Date: _____

APPLICATION AND PERMIT FOR BUSINESS USE OF PUBLIC PROPERTY ENCUMBRANCE

I hereby apply for encumbrance of the _____ located at _____.
(sidewalk/plaza/ other)

Business Name: _____ Phone: _____

Business Address: _____ State: _____ Zip Code: _____

Owner's Name: _____ Phone: _____

Owner's Address: _____ State: _____ Zip Code: _____

Number of tables: _____ Sidewalk sign dimensions _____ x _____ = _____ sf

Number of planters: _____ (Commercial planters and/or planters used to delineate seating areas require a permit)

I understand that approval of this application allows only that encumbrance specifically described in the application and that any changes will require the review and approval of the City prior to effecting the changes. I further understand that I must comply with, and that a permit will be subject to, the conditions listed below.

Applicant's Signature: _____ Date: _____

Approved: _____ Date: _____

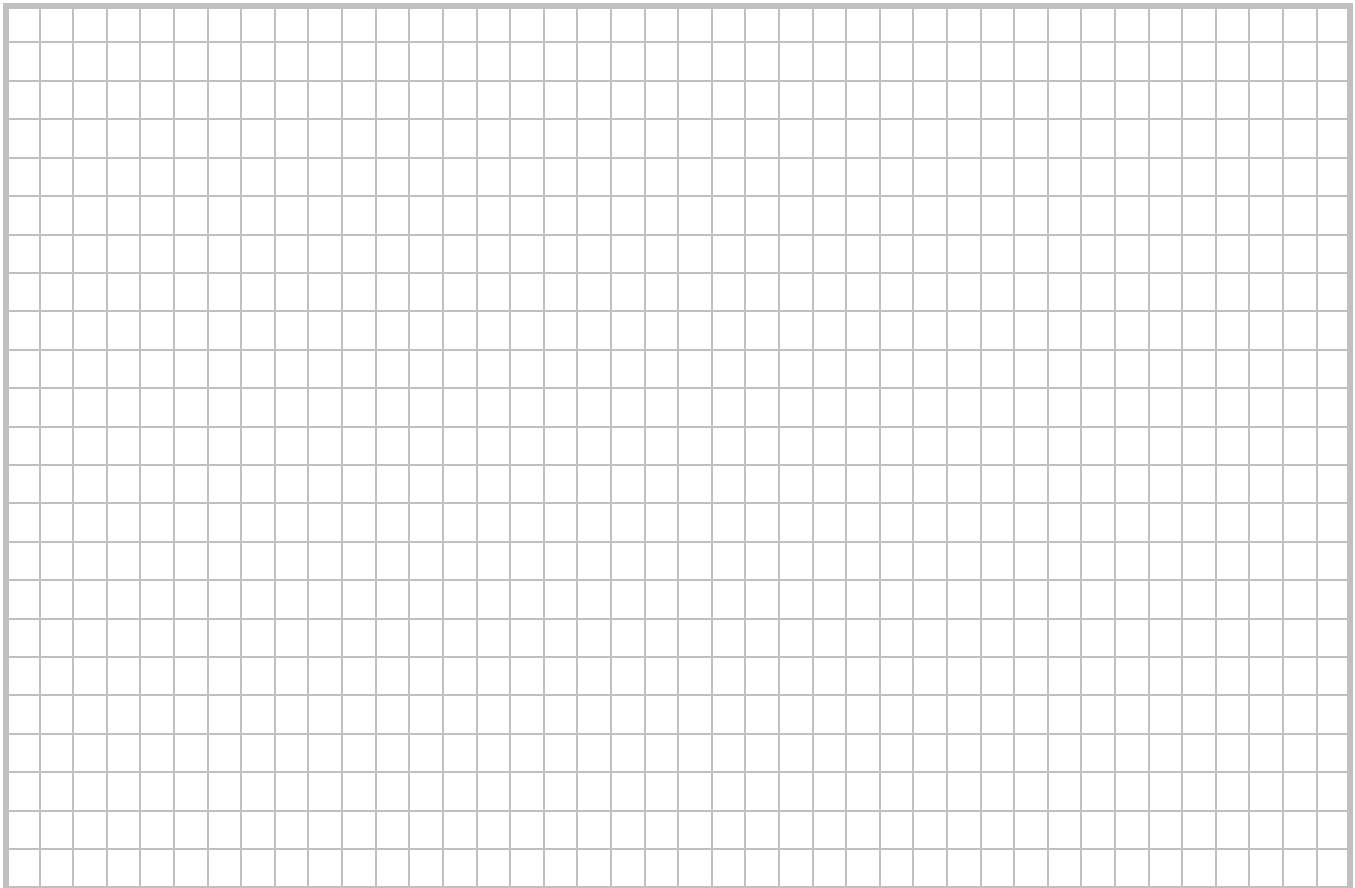
Health Licensing Officer

CONDITIONS OF THE PERMIT APPROVAL

1. The Health & Licensing Office or the Code Administrator may revoke the permit at any time.
2. The applicant hereby agrees to indemnify and save harmless the City of Concord, NH from all claims for damage or injury whatsoever that may arise from the encumbrance, obstruction, occupation or use of said public right of way or public property, and the applicant shall be accountable for all damage that may occur on account of said encumbrance, obstruction, occupation or use of the aforesaid public right of way or public property. The City of Concord in no case assumes any responsibility or liability by reason of this permit. The Health & Licensing Officer or the Code Administrator may require a certification of insurance if deemed necessary to protect the City.
3. The permit shall be kept with the individual in charge at the place of business for examination upon request by any City official.
4. A sticker or decal issued by the Code Administrator for approved sidewalk sign permits shall be attached to the sign at all times and replaced annually.
5. **Please include insurance certificate with application.**

Sketch the location and dimensions of proposed encumbrance(s), and a description of the activity. Include the hours during which the encumbrance will occur. Permit issued only for April 1 to Nov. 15 of the same year, except for signs, which may be permitted year round. **Please review the Business Use of Public Property Encumbrance Regulations and the Main Street Design Guide for guidance on placement and treatment of features in the right of way.**

Description: _____



In accordance with the Sidewalk Encumbrance Regulations, any item approved by this permit shall not encroach into the pedestrian clear zone, identified as Zone B below.

