



City of Concord

City Council

Meeting Agenda

Monday, April 11, 2016

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public sessions in accordance with RSA 91-A: 3, II (d) to discuss property acquisition; RSA 91-A: 2, I (a) to discuss collective bargaining strategies and RSA 91-A:3, II (e) for the consideration of pending claims and litigation to be held at 6:00 p.m.

1. Call to Order.
2. Invocation by the Reverend Kevin Twombly, Grace Capital Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
March 14, 2016 City Council Meeting Minutes.
Attachments: [Minutes](#)
6. Agenda overview by the Mayor.

****Consent Agenda Items****

Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Parking Committee

7. Communication from Rebecca Stephens, pranaStrong yoga and wellness, LLC, requesting consideration be made to have parking limits near the former gazebo area and opposite Sam's Market in the village of Penacook changed from thirty minutes to one hour.
Attachments: [Communication](#)

Referral to the Planning Board and the Conservation Commission

8. Report regarding tax deeded properties located at 101 Washington Street (Penacook) and 8 Coral Street from the Director of Redevelopment, Downtown Services, and Special Projects.
Attachments: [Report](#)

Items Tabled for May 9, 2016 Public Hearings

9. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-9, Administration and Enforcement; Section 28-9-4, Decisions by the Planning Board; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

From the City Manager

10. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

11. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,912 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
12. Diminimus gifts and donations report from the Police Department requesting authorization to accept grant funding from the New Hampshire Highway Safety Agency in the amount of \$4,233.60 in order to conduct pedestrian and bicycle safety patrols, as provided for under preauthorization granted by the City Council.
Attachments: [Report](#)
13. Diminimus gifts and donations report from the Police Department requesting authorization to accept funds in the amount of \$2,130, ordered through a disposition issued by the Merrimack County Superior Court as restitution and voluntary forfeiture, to be turned over to the Concord Police Department Drug Enforcement Unit, as provided under preauthorization granted by the City Council.
Attachments: [Report](#)
14. Diminimus gifts and donations report from General Services, Public Properties Division, requesting authorization to accept a donation of twelve 55-gallon drums of propylene glycol with an estimated value of \$5,000 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
15. Report from the Deputy City Manager - Finance recommending the FY 2017 Finance Committee Budget Review Schedule and Guidelines. (Pulled from consent by Mayor Bouley)

Attachments: [Report](#)
[Proposed Budget Schedule](#)
[Guidelines](#)

16. Report from the Director of Human Resources and Labor Relations regarding a position title change in the IT Department, System Analyst II/Project Manager.
Attachments: [Report](#)
17. Report from the Director of Real Estate Assessments recommending the renewal of a Payment In Lieu of Taxes Agreement between Fellowship Housing Opportunities Inc. Affiliates and the City of Concord. (Pulled from consent by Councilor Herschlag)
Attachments: [Report](#)
[Agreement](#)
18. Public Safety Board Annual Report. (Pulled from consent by Councilor Herschlag)
Attachments: [Report](#)
19. Report from the Public Safety Board on a referral from the City Council regarding the City's permitting process for events on private residential property. (Pulled from consent by Councilor Herschlag)
Attachments: [Report](#)
20. Report from the City Engineer on the status of the Exit 16/Mountain Road Intersection Improvement Project (CIP24).
Attachments: [Report](#)

Consent Resolutions

21. Resolution authorizing the City Manager to apply for a grant agreement for up to \$120,000 with the New Hampshire Department of Transportation, Bureau of Aeronautics for the purpose of designing the rehabilitation of Taxiway A at the Municipal Airport (CIP#468); together with a report from the Associate Engineer.
Attachments: [Resolution](#)
[Report](#)
22. Resolution authorizing the City Manger to submit an application to the United States Department of Justice, Bulletproof Vest Partnership Grant Program to receive funding for the purchase of ballistic vests; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
23. Resolution authorizing the City Manager to submit applications to the New Hampshire Highway Safety Agency for grant funding of roadway safety initiatives

and equipment as outlined in its current grant program; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

24. Resolution authorizing the City Manager, by way of the Fire Department, to submit an application to the Department of Safety, State Homeland Security and Emergency Management Exercise and Evaluation Program, for grant funding of a Homeland Security Exercise for Active Shooter Training; together with report from the Deputy Fire Chief.

Attachments: [Resolution](#)
[Report](#)

25. Resolution authorizing the City Manager to submit an application to the New Hampshire Division of Historical Resources for Certified Local Government (CLG) funds to be utilized for preparation of an application to place the Gas Holder Building on the National Register of Historic Places; together with report from the Assistant City Planner. (Pulled from consent by Councilor Kretovic)

Attachments: [Resolution](#)
[Report](#)
[Communication from Liberty Utilities](#)

26. Resolution supporting the Flying Yankee Restoration Group's mission to relocate the historical Flying Yankee Streamliner Train to the City of Concord; together with report from the City Manager.

Attachments: [Resolution](#)
[Report](#)

27. Resolution authorizing the City Manager to negotiate, execute, and implement an agreement to acquire property located at 15 Bonney Street, Tax Map Parcel 1413P/49; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)

Consent Communications

28. Street closure request from the Concord Family YMCA for a block party/barbecue to be held on Friday, May 13, 2016.

Attachments: [Request](#)

29. Street closure request from the Library Director for Live Music on the Lawn events to take place on Prince Street on Wednesday, June 29, 2016, Wednesday, July 20, 2016 and Wednesday, August 17, 2016; all events to be from 4:00 p.m. - 9:00 p.m.

Attachments: [Request](#)

Appointments

30. City Manager's Appointment of Jan McClure to Conservation Commission.
Attachments: [Appointment](#)
31. Mayor Bouley's proposed appointments to the Golf Course Advisory Committee. Dave Croft, Richard Holden, Frances Hunt, Roger Jobin, Robert Norton, Travis Martin, Linda Mattlage and Justin Kimball
Attachments: [Appointments](#)

End of Consent Agenda

Public Hearings

- 32A. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)
Attachments: [Resolution](#)
[Report](#)
- 32B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.
Attachments: [Ordinance](#)
[Ordinance and Non-Ordinance Fee Schedule](#)
[Report](#)
- 32C. Resolution appropriating the sum \$6,555,000, authorizing the issuance of bonds and notes in the amount of \$6,355,000, and authorizing the use of recreational impact fees in the amount of \$200,000 for the design and construction of a new city wide community center, CIP #443; together with report from the Director of Redevelopment, Downtown Services and Special Services.
Attachments: [Resolution](#)
[Report](#)
[Appendix 1 - Summary of Options](#)
[Appendix 2 - Floor Plans Elevations Options 1A 2A 3A](#)
[Appendix 3 - Walking Track Gym Turf Surface](#)
- 32D. Resolution modifying and readopting the provisions of RSA 79-E, Community Tax Relief Incentive Program; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[RSA 79-E District Maps](#)

- 32E. Resolution appropriating the amount of \$2,000,000 and authorizing the issuance of bonds and notes in the amount of \$2,000,000 for installation of underground utilities in conjunction with the Downtown Complete Streets Project, CIP #460; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)

- 32F. Resolution appropriating the sum of \$42,000 and authorizing the issuance of bonds and notes of up to \$42,000 for cart barn improvements for the purpose of adding electric golf carts at the Beaver Meadow Golf Course; together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

- 32G. Resolution accepting and appropriating the sum of \$19,404 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Sustained Traffic Safety Enforcement Patrols (STEP); together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 32H. Report from the City Solicitor regarding the Cable Television Renewal Franchise Agreement between the City of Concord and Comcast of Maine/New Hampshire, Inc.

Attachments: [Report](#)
[Franchise Agreement](#)
[2-15-16 Communication](#)
[2-18-16 Communication](#)

Public Hearing Action

33. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)

Attachments: [Resolution](#)
[Report](#)

34. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1,

Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

Attachments: [Ordinance](#)
[Ordinance and Non-Ordinance Fee Schedule](#)
[Report](#)

35. Resolution appropriating the sum \$6,555,000, authorizing the issuance of bonds and notes in the amount of \$6,355,000, and authorizing the use of recreational impact fees in the amount of \$200,000 for the design and construction of a new city wide community center, CIP #443; together with report from the Director of Redevelopment, Downtown Services and Special Services.

Attachments: [Resolution](#)
[Report](#)
[Appendix 1 - Summary of Options](#)
[Appendix 2 - Floor Plans Elevations Options 1A 2A 3A](#)
[Appendix 3 - Walking Track Gym Turf Surface](#)

36. Resolution modifying and readopting the provisions of RSA 79-E, Community Tax Relief Incentive Program; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[RSA 79-E District Maps](#)

37. Resolution appropriating the amount of \$2,000,000 and authorizing the issuance of bonds and notes in the amount of \$2,000,000 for installation of underground utilities in conjunction with the Downtown Complete Streets Project, CIP #460; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)

38. Resolution appropriating the sum of \$42,000 and authorizing the issuance of bonds and notes of up to \$42,000 for cart barn improvements for the purpose of adding electric golf carts at the Beaver Meadow Golf Course; together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

39. Resolution accepting and appropriating the sum of \$19,404 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Sustained Traffic

Safety Enforcement Patrols (STEP); together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

40. Report from the City Solicitor regarding the Cable Television Renewal Franchise Agreement between the City of Concord and Comcast of Maine/New Hampshire, Inc.

Attachments: [Report](#)
[Franchise Agreement](#)
[2-15-16 Communication](#)
[2-18-16 Communication](#)

Appointments by the Mayor

Reports

41. Report from the Senior Planner, Parks & Recreation Director and the General Services Director on the impact on invasive insect species within the City of Concord.

Attachments: [Report](#)
[Attachment 1](#)
[Attachment 2](#)
[City Map](#)
[Rollins Park Map](#)

New Business

Unfinished Business

42. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

43. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

44. Street closure request from Millennium Running for the 3rd Annual New England Half Marathon to be held on Sunday, October 23, 2016. (Pulled from consent by Councilor Nyhan)

Attachments: [Request](#)

Comments, Requests by Mayor, City Councilors**Comments, Requests by the City Manager****Consideration of items pulled from the consent agenda for discussion.**

Items 15, 17, 18, 19 and 25 have been pulled from the consent agenda.

Consideration of Suspense Items**Referral to Community Development**

Sus1 Communication from Jere and Carol Ericson asking that consideration be given to permanently removing the gate at the southern end of Shenandoah Drive.

Attachments: Communication

Adjournment

Information

- Inf1 March 7, 2016 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 March 21, 2016 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 March 28, 2016 Public Safety Board Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 Communication from Comcast notifying the City about upcoming programming changes.
Attachments: [Communication](#)
- Inf5 Communication from Josh Brown, 22 Highland Street, asking for the City's assistance in addressing potential safety concerns related to the condition of his neighbors property located at 28 Highland Street.
Attachments: [Communication](#)