



City of Concord

City Council

Meeting Agenda

Monday, May 14, 2018

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II (a) to discuss the City Manager's Annual Evaluation to be held at 5:30 p.m.

Non-public session in accordance with RSA 91-A:2, I (b) non-meeting with legal counsel to follow the Council meeting.

1. Call to Order.
2. Invocation by Larry Wolfe, First Church of Christ, Scientist.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of Meeting Minutes.

April 9, 2018 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Resolution in recognition of the services of Douglas B. Ross.
Attachments: [Resolution](#)
7. Resolution in recognition of the services of Firefighter Paramedic Stephen Lorenze.
Attachments: [Resolution](#)
8. Community events presentation by Pam Puleo, Concord Hospital.
9. 2020 Census Presentation.
10. Agenda overview by the Mayor.

****Consent Agenda Items****

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Solid Waste Advisory Committee and the General Services

Department

11. Communication from Councilor Herschlag requesting review of the policy that now requires trucks with dump beds to off load into containers by hand instead of raising their beds to unload at the transfer station on Old Turnpike Road.

Attachments: [Communication](#)

Referral to the Transportation Policy Advisory Committee

12. Communication from Councilor Herschlag requesting funding for a sidewalk on Borough Road.

Attachments: [Communication](#)

Items Tabled for June 11, 2018 Public Hearings

13. Ordinance amending the Code of Ordinances; Title I, General Code; Chapter 2, Finance; Article 2-4, Payment of Debts due to the City; together with report from the Deputy City Manager - Finance.

Attachments: [Ordinance](#)
[Report](#)

14. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-6, Sign Regulations; together with report from the Planning Board.

Attachments: [Ordinance](#)
[Report](#)
[Sign Survey](#)

15. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 19, Penalties, Section 1-5, Towing Vehicles Away; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)

16. Resolution appropriating the sum of up to \$1,150,000 and authorizing the issuance of bonds and notes in the amount of up to \$1,150,000 for construction of a new multi-purpose recreational building at White Park (CIP #51); together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Rendering](#)

17. Resolution repurposing the sum of \$369,986 from the Water Treatment Plant Improvements Project (CIP #88) and the Pump Station Improvements Project (CIP #372) for use on the CO2 Tank and Control Replacement Subproject (CIP #88); together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

18. Resolution repurposing the sum of \$52,000 from Fire Department CIP subprojects

for the purpose of installing a radio fire alarm box system (CIP #561); together with report from the Fire Chief.

Attachments: [Resolution](#)

[Report](#)

19. Resolution accepting and appropriating the sum of \$12,500 from the Trustees of the Protestant Episcopal Church of New Hampshire; together with report from the City Manager.

Attachments: [Resolution](#)

[Report](#)

20. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan documents.

Attachments: [Resolution](#)

21. Discretionary Preservation Easement Renewal Request for property located at 174 Little Pond Road owned by the Katharyn S. Hok Trust, per RSA 79-D.

Attachments: [Report](#)

[Heritage Commission Minutes](#)

[Application and Documents](#)

22. Resolution providing authorization to subdivide a 1 acre portion of City owned land identified as Tax Map 101, Block 2, Lot 10, and convey to Margaret L. Lassonde in exchange for 21.6 acres of land identified as Tax Map 100, Block 2, Lot 19, for conservation purposes; together with report from the Assistant City Planner, on behalf of the Conservation Commission.

Attachments: [Resolution](#)

[Report](#)

[Plans](#)

Items Tabled for June 14, 2018 Public Hearings

23. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2019 ending June 30, 2019 and repurposing funds made available through the Annual Capital Close-Out and Repurposing of Capital Projects resolution.

Attachments: [Resolution](#)

24. Resolution amending the amount of money to be appropriated by the City of Concord for the Fiscal Year 2019 ending June 30, 2019 and repurposing funds made available through the Annual Capital Close-Out and Repurposing of Capital Projects resolution.

Attachments: [Amending Resolution](#)

25. Resolution for the bonded projects within the Capital Budget for Fiscal Year 2019

(July 1, 2018 to June 30, 2019) hereby authorizing and approving the expenditure of \$10,151,000 and authorizing the issuance of \$10,151,000 in bonds and notes for various capital projects more specifically identified below and in the attached worksheet 1.

Attachments: [Resolution - Bonded Projects](#)
[Worksheet 1](#)

26. Resolution for the annual capital closeout and repurposing of capital project funds; together with report from the Senior Accountant.

Attachments: [Resolution](#)
[Report](#)

27. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties, Water Rates.

Attachments: [Ordinance](#)

28. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, amending Schedule I of Article 1-5, Fees, Fines and Penalties, Sewer Rates.

Attachments: [Ordinance](#)

From the City Manager

29. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

30. Diminimus gifts and donations report from the Director of Human Services requesting authorization to accept monetary gifts totaling \$271.04 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

31. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,477.98 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

32. City Council's 2018-2019 Quarterly Priorities Report from the City Manager.

Attachments: [Report](#)

33. 2018 Fiscal Year to Date Financial Statements from the Deputy City Manager - Finance.

Attachments: [Report](#)

34. Public Safety Board Annual Report.
Attachments: [Report](#)
35. Quarterly report from the Police and Fire Chiefs on Drug Overdoses and Other Statistics.
Attachments: [Report](#)
36. Quarterly Current Use Change Report from the Director of Real Estate Assessments.
Attachments: [Report](#)
37. Report from the Transportation Policy Advisory Committee recommending transportation project priorities for the FY 2019-2028 Capital Improvements Program.
Attachments: [Report](#)
38. Report from the Traffic Engineer on behalf of the Traffic Operations Committee in response to a referral from Councilor Champlin regarding a resident request for ‘Children at Play’ signs on Chapel Street to slow traffic.
Attachments: [Report](#)
[1997 Guidelines](#)
39. Report from the City Engineer recommending the acceptance of improvements at the intersection of Manor Road and Abbott Road, included as CIP #582 Manor Road/Abbott Road Roundabout Intersection Improvement Project. (Pulled from consent by Councilor Herschlag)
Attachments: [Report](#)
[Overview Plan](#)
40. Report from the Assistant City Planner, on behalf of the Conservation Commission, requesting authorization to accept a donation of an 8.3 acre parcel of land, identified as Map 98, Block 1 Lot 7, assessed at \$30,300 for the purpose of conserving the land in perpetuity.
Attachments: [Report](#)
[Plan](#)
41. Report from the Parks and Recreation Director regarding the need for summer Lifeguards and Water Safety Instructors.
Attachments: [Report](#)
[Flyer](#)

Consent Resolutions

42. Resolution in honor of the services of Retired Deputy Fire Chief Jonathan France.
Attachments: [Resolution](#)

43. Resolution authorizing the City Manager, by way of the Police Department, to submit a grant application to the New Hampshire Department of Safety, Law Enforcement Opioid Reduction Initiative, for funding designated to assist the Department in conducting illegal drug related investigations; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

44. Resolution authorizing the City Manager to issue a license to Capital Commons L.L.C. for the installation of certain private improvements within the South Main Street rights-of-way and Storrs Street Parking Garage; together with report from the Director of Redevelopment, Downtown Services and Special Projects.
(Supplemental report from the City Planner submitted)

Attachments: [Resolution](#)
[Report](#)
[Garage Vestibule Rendering](#)
[Garage Vestibule Rendering 2](#)
[Canopy Rendering](#)
[Supplemental Report](#)

45. Resolution repurposing the sum of \$188,323.50 from existing funds of the 2015/2016 Horseshoe Pond Drainage Improvements and Watershed Management Study, and de-authorizing the sum of \$466,668 of State (NHDOT) funds from the 2015/2016 Horseshoe Pond Drainage Improvements and Watershed Study (CIP #571); together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

Appointments

46. Mayor Bouley's proposed appointment to the Recreation and Parks Advisory Committee. Stacey Brown

Attachments: [Appointment](#)

47. Mayor Bouley's proposed appointments to the Transportation Policy Advisory Committee (TPAC). Rebecca McWilliams and Gregory Bakos

Attachments: [Appointments](#)

End of Consent Agenda

Public Hearings

- 48A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1,

Stop Required Before Entering a Through Street; Schedule V, Stop Intersections, Willard Street at Manor Road; together with a report from the Traffic Engineer.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

48B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, by establishing Article 18-5, Permit Parking; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Ordinance](#)
[Report](#)

48C. Resolution accepting and appropriating the sum of \$47,770 from Liberty Utilities for the purpose of reimbursing the City for funds expended on behalf of Liberty Utilities on CIP#36 Manchester Street/Airport Road intersection improvement project; together with report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

48D. Resolution accepting and appropriating the sum of \$108,119 for compensation and fringe benefits to be funded by Federal Emergency Management Agency (\$107,335) and Homeland Security Grant Program (\$784) revenues; together with report from the Fire Chief.

Attachments: [Resolution](#)
[Report](#)

48E. Resolution adopting a goal of 100% renewable energy for the City of Concord. (Public testimony submitted) (Additional public testimony received) (Revised resolution; together with communication from the Greater Concord Chamber of Commerce submitted) (Additional public testimony received)

Attachments: [Resolution](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Revised Resolution](#)
[Chamber of Commerce Communication](#)
[Additional Public Testimony](#)

Public Hearing Action

49. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings held in March and April with final action to be taken May)

Attachments: [Resolution](#)
[Report](#)

50. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1, Stop Required Before Entering a Through Street; Schedule V, Stop Intersections, Willard Street at Manor Road; together with a report from the Traffic Engineer.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

51. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, by establishing Article 18-5, Permit Parking; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Ordinance](#)
[Report](#)

52. Resolution accepting and appropriating the sum of \$47,770 from Liberty Utilities for the purpose of reimbursing the City for funds expended on behalf of Liberty Utilities on CIP#36 Manchester Street/Airport Road intersection improvement project; together with report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

53. Resolution accepting and appropriating the sum of \$108,119 for compensation and fringe benefits to be funded by Federal Emergency Management Agency (\$107,335) and Homeland Security Grant Program (\$784) revenues; together with report from the Fire Chief.

Attachments: [Resolution](#)
[Report](#)

54. Resolution adopting a goal of 100% renewable energy for the City of Concord. (Public testimony submitted) (Additional public testimony received) (Revised resolution; together with communication from the Greater Concord Chamber of Commerce submitted) (Additional public testimony received)

Attachments: [Resolution](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Revised Resolution](#)
[Chamber of Commerce Communication](#)
[Additional Public Testimony](#)

Reports

55. Update from the City Engineer concerning North Main Street crosswalks.

New Business

Unfinished Business

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

**Item 39 has been pulled from the consent agenda for discussion.*

Consideration of Suspense Items**Referral to the Traffic Operations Committee and the Transportation Policy Advisory Committee**

Sus1. Communication from residents on Broadway and Rockingham Street in Concord requesting consideration be given to address concerns they have regarding traffic volumes, excessive noise and increasing traffic violations in their neighborhood.

Attachments: [Communication](#)

Adjournment**Information**

Inf1 March 22, 2018 Transportation Policy Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf2 April 2, 2018 Concord Public Library Board of Trustees Meeting Minutes.

Attachments: [Minutes](#)

Inf3 April 3, 2018 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf4 April 9, 2018 Public Safety Board Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf5 April 16, 2018 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf6 April 24, 2017 Public Safety Board Approved Meeting Minutes.

Attachments: [Minutes](#)

Inf7 Communication from the John H Whitaker Place requesting City Council consideration be made to waive recreation impact fees for additional units being added to their assisted living facility on Borough Road in Penacook.

Attachments: [Communication](#)

Inf8 Communication with St. Paul's School regarding conditions of public ways running through the school grounds.

Attachments: [Correspondence](#)

Inf9 Communication from the Arbor Day Foundation congratulating the City of Concord on earning recognition as a 2017 Tree City USA.

Attachments: [Arbor Day Foundation Communication](#)

Inf10 Communications from Comcast Cable notifying City Council of upcoming changes for Comcast customers.

Attachments: [Comcast Communications](#)

Inf11 I-393/I-93 Bridge Repair Update from the State of New Hampshire, Department of Transportation.

Attachments: [Communication](#)

Inf12 Parks and Recreation Department new Summer and Fall Brochures together with report from the Parks and Recreation Director.

Attachments: [Report](#)
[Regular Summer Fall Brochure](#)
[New Adult Activities Guide](#)

Inf13 Invitation to Mayor Bouley and Members of City Council to participate in the Annual Memorial Day Parade to be held on May 28, 2018.

Attachments: [Invitation](#)

Inf14 Communication from Matt St. Onge requesting City Council consider installing no camping signs near the riverfront at exit 14 by honoring Article 4-3-1.

Attachments: [Communication](#)