Facility Naming Committee
Draft Meeting Minutes
March 1, 2016
City Hall, 1st Floor Conference Room
12:00 p.m.

1. Councilor Nyhan called the meeting to order at 12:00 p.m.

   Councilors Nyhan, Coen and Shurtleff were present. Carlos Baia, Deputy City
   Manager – Development and Clint Cogswell, President, Concord School Board,
   were also present.

2. Councilor Shurtleff moved approval of the September 8, 2015 meeting minutes. The
   motion was duly seconded and passed with no dissenting votes.

3. Councilor Nyhan, Committee Chair, indicated that Mr. Cogswell is attending the
   meeting following a previous referral in regards to a communication from the
   Varsity Club at Concord High School requesting the City of Concord consider
   naming the press box at Memorial Field the "Gene Connolly Press Box".

   Mr. Cogswell stated that he is a supporter and would like the sign made for
   graduation. He feels like this is a nice thing to do and they are going through the
   committee for formality.

   Councilor Nyhan inquired whether the desire is that this be a permanent naming.
   Mr. Cogswell responded yes. Councilor Nyhan inquired in regards to whether there
   was endorsement from the school. Mr. Cogswell responded that the previous
   Superintendent was not supportive of the sign but that the new Superintendent does
   support naming the press box.

   Councilor Shurtleff questioned the final outcome of the last meeting in which the
   committee met to discuss this. Councilor Nyhan indicated that they did not take
   action on this.

   Following discussion on the policy, Councilor Shurtleff asked who would be paying
   for the sign. Mr. Cogswell responded that the school would be paying for it; it
   would be something simple – nothing fancy.

   Councilor Shurtleff moved to tentatively approve naming the press box at Memorial
   Field in honor of Gene Connolly. The motion was duly seconded. The motion was
   tentative to Mr. Cogswell getting documentation in regards to Mr. Connolly's

contributions/history. Once information is submitted by Mr. Cogswell, Mr. Baia would look at the information and discuss it with the City Solicitor.

The motion passed with no dissent.

4. Councilor Nyhan noted that the next item for discussion is a referral from the Airport Advisory Committee; a communication from Kim Lyden-Ricker requesting consideration be given to allowing a sign to be placed on Hangar 4 at the Concord Airport in honor of her son, Jack Ricker, as well as consideration be given to naming Hangar 4 "the Jack Ricker Hangar".

Mr. Baia provided an overview of the Airport Committee's referral in regards to a communication from Ms. Lyden-Ricker. He explained that there are two parts to the request.

Councilor Nyhan stated that he feels that they should not contemplate naming the hangar because it does not meet the guidelines set forth within the policy. He noted that the committee could consider the sign being hung up and wondered whether it could be hung up for a period of time.

Discussion ensued in regards to the current policy and precedents that it could create.

Councilor Nyhan acknowledged that the Airport Committee did not have any opinion.

Councilor Shurtleff pointed out that there are criteria that need to be followed and asked whether further documentation could be submitted by Ms. Lyden-Ricker.

The consensus of the committee is that they feel that the request doesn't meet the criteria within the policy.

Councilor Shurtleff feels that the committee should table the request and direct staff to send Ms. Lyden-Ricker the policy guidelines and indicate that she may come back with additional documentation so that the committee could rational the consideration of the request.

Mr. Baia indicated that he would draft a letter and send Ms. Lyden-Ricker the Facilities Naming Committee policy.

Councilor Shurtleff moved to table the request subject to further information. The motion was duly seconded and passed with no dissent.

5. There being no further business to discuss the meeting was adjourned at 12:45 p.m.

A true copy; I attest:

Michelle Mulholland
Deputy City Clerk