



City of Concord

City Council

Meeting Agenda

Monday, May 9, 2016

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public sessions in accordance with RSA 91-A:3, II (d) to discuss property acquisition and RSA 91-A: 3, II (d) to discuss contract negotiations followed by a meeting with Legal Counsel to be held at 6:00 p.m.

1. Call to Order
2. Invocation by Reverend Jerry McCann, United Church of Penacook.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
April 11, 2016 City Council Meeting Minutes.
Attachments: [Minutes](#)
6. Resolution in recognition of the services of Sergeant Daniel A. McDonald.
Attachments: [Resolution](#)
7. Proclamation designating the second full week in May as "Women's Lung Health Week" in the City of Concord.
Attachments: [Proclamation](#)
8. Agenda overview by the Mayor.

Consent Agenda Items

Referral to the Public Safety Board

9. Communication from Councilor Herschlag requesting that the City of Concord consider safety inspections for rental units within the City.
Attachments: [Communication](#)

Referral to City Administration

10. Communication from Scott Maslansky, The Jordan Institute, requesting that the City of Concord consider adoption of RSA 53-F (NH C-PACE) NH Commercial Property Assessed Clean Energy.

Attachments: [Communication](#)
[Template - Resolution](#)
[RSA 53-F, NH C-PACE Statute with 2015 updated](#)

Referral to the Legal Department

11. Application from Alicia Mailhot, 2 Lawrence Street, Concord for restoration of involuntarily merged lots pursuant to RSA 674:39-aa.

Attachments: [Lot Merger Request](#)

Items Tabled for June 2, 2016 Public Hearing

12. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the fiscal year 2017 ending June 30, 2017. (Not previously distributed)

Attachments: [Resolution](#)

13. Resolution amending the amount of money to be appropriated by the City of Concord for the fiscal year 2017 ending June 30, 2017. (To be submitted under separate cover)

14. Resolution for the bonded projects within the Capital Budget for Fiscal Year 2017 hereby authorizing and approving the expenditure of \$14,504,000 and authorizing the issuance of \$14,504,000 in bonds and notes for various capital projects. (Not previously submitted).

Attachments: [Resolution](#)
[Worksheet 1](#)

15. Resolution for annual capital closeout and repurposing of capital project funds; together with a report from the Assistant Finance Director. (Not previously distributed)

Attachments: [Resolution](#)
[Report](#)

16. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties, Water Rates. (Not previously submitted)

Attachments: [Ordinance](#)

17. Ordinance amending the Code of Ordinances. Title I, General Code; Chapter 1, Government Organization, amending Schedule I of Article 1-5, Fees, Fines and Penalties, Sewer Rates. (Not previously distributed)

Attachments: [Ordinance](#)

Items Tabled for June 13, 2016 Public Hearing

18. See item 34A. Item previously listed here was listed to be set for public hearing in error. No public hearing needed, item moved to consent agenda.
19. Resolution accepting and appropriating the amount of \$29,880 in grant funding from the Department of Safety, State Homeland Security and Emergency Management Exercise and Evaluation Program for funding of a Homeland Security Exercise Active Shooter Training; together with report from the Deputy Fire Chief.
Attachments: [Resolution](#)
[Report](#)
20. Resolution authorizing and appropriating the sum of \$321,000 to the Solid Waste Fund Operating Budget for Fiscal Year 2016; together with report from the Deputy City Manager-Finance.
Attachments: [Resolution](#)
[Report](#)
21. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works, Article 5-7, Solid Waste; together with report from the General Services Director.
Attachments: [Ordinance](#)
[Report](#)
22. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works, Article 5-8, Solid Waste Flow Control; together with report from the General Services Director.
Attachments: [Ordinance](#)
[Report](#)
23. Sylvia Miskoe Public Hearing for a Discretionary Preservation Easement.
Attachments: [Report](#)
[Documents](#)

From the City Manager

24. Positive Citizen Comments
Attachments: [Citizen Comments](#)

Consent Reports

25. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$5,274.50 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)

26. 2016-2017 City Council Priorities Status Report from the City Manager.
Attachments: [Report](#)
27. Report from the Director of Human Resources and Labor Relations recommending a Library Position Title Change from Adult Services Manager to Adult Services Outreach Coordinator.
Attachments: [Report](#)
28. FY15 Comprehensive Annual Financial Report Award notification from the Deputy City Manager-Finance and the Assistant Finance Director.
Attachments: [Report](#)
[FY15 CAFR Award Certificate](#)
29. March Fiscal Year-to-Date Financial Statements and report from Deputy City Manager-Finance
Attachments: [Report](#)
30. Current Use Change Tax Quarterly Update from the Director of Real Estate Assessments.
Attachments: [Report](#)
[Payment 1st Quarter](#)
31. Semi-Annual Pay-As-You-Throw (PAYT) Report from the General Services Director
Attachments: [Report](#)
32. Report from the Fire Chief on an Evaluation of a Trial Period for 24 Hour Shifts for Fire Department Personnel in the Suppression/EMS and Communications Bureaus.
Attachments: [Report](#)
33. July 4 Celebration Update from the Parks and Recreation Director.
Attachments: [Report](#)

Consent Resolutions

34. Resolution authorizing the City Manager to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
- 34A. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.
Attachments: [Resolution](#)

Consent Communications

35. Street closure request for a block party to be held on Bow Street on Saturday, June 4, 2016.

Attachments: [Request](#)

Appointments

36. City Manager's proposed appointment to the Conservation Commission. Jeffrey Lewis
Attachments: [Appointment](#)
37. Mayor Bouley's proposed reappointments to the Airport Advisory Committee. Richard Bartle, Ernest Loomis, James MacKay, Joseph Alosa and Charles Gerhan
Attachments: [Appointment](#)
38. Mayor Bouley's proposed reappointments to the Community Development Advisory Committee. Nadine Salley and Michael Gfroerer
Attachments: [Appointment](#)
39. Mayor Bouley's proposed appointments to the Everett Arena Advisory Committee. Mick Mounsey, Dan Arndt, Gerry Blanchette, Chris Brown, Michael Gfroerer and Nicholas Wallner
Attachments: [Everett Arena Advisory Committee](#)
40. Mayor Bouley's proposed reappointments to the Transportation Policy Advisory Committee. Dick Lemieux, Ursula Maldonado and James Sudak
Attachments: [Transportation Policy Advisory Committee](#)
41. Mayor Bouley's proposed reappointments to the Utility Appeals Board. Elizabeth Campbell and Tom Arnold
Attachments: [Utility Appeals Board](#)

End of Consent Agenda

Public Hearings

- 42A. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-9, Administration and Enforcement; Section 28-9-4, Decisions by the Planning Board; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

Public Hearing Action

43. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per

RSA 75:8-b; together with report from the Director of Real Estate Assessments.
(Public hearings to be held in March and April with final action in May)

Attachments: [Resolution](#)
[Report](#)

44. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-9, Administration and Enforcement; Section 28-9-4, Decisions by the Planning Board; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

Reports

New Business

Unfinished Business

45. Report from the Deputy City Manager - Finance recommending the FY 2017 Finance Committee Budget Review Schedule and Guidelines. (Pulled from consent by Mayor Bouley)

Attachments: [Report](#)
[Proposed Budget Schedule](#)
[Guidelines](#)

46. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

47. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

48. Street closure request from Millennium Running for the 3rd Annual New England Half Marathon to be held on Sunday, October 23, 2016. (Pulled from consent by Councilor Nyhan)

Attachments: [Request](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- Inf1 March 1, 2016 Facilities Naming Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 April 11, 2016 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 April 13, 2016 Solid Waste Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 April 18, 2016 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 April 19, 2016 Traffic Operations Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 Communication from Comcast notifying City Council of some upcoming changes to their services and the launch of new related packages.
Attachments: [Communication](#)
- Inf7 Invitation to Mayor Bouley and Members of City Council to participate in the Annual Memorial Day Parade to be held on May 30, 2016.
Attachments: [Concord Veterans Council](#)
- Inf8 Communication from Theresa Camire, Penacook resident, in opposition to the proposed plan for 192 - 196 Loudon Road as outlined in a recent Concord Monitor article.
Attachments: [Communication](#)
- Inf9 Copy of notification from the Coalition Chronicle publication that Detective Julie Curtin of the Concord Police Department received the Annual National Sexual Violence Resource Center Visionary Voice Award.
Attachments: [Award Notification](#)
- Inf10 Merrimack County Report.
Attachments: [Report](#)