



City of Concord

City Council

Meeting Agenda - Final-revised

Monday, March 14, 2022

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 6:00 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

February 7, 2022 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

February 14, 2022 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. Resolution in recognition of the services of Robert Werner.
Attachments: [Resolution](#)

Consent Agenda Items

Referral to the Regional Utility Utilization Committee

8. Communication from Pembroke Water Works regarding Water System Interconnection.
Attachments: [Communication](#)

Items Tabled for April 11, 2022 Public Hearings

9. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance and Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

10. Resolution repurposing the sum of \$31,998.90 from the CIP #88 2017 CO2 Tank & Control Replacement subproject for use on the CIP #347 2018 Solar Power Improvements subproject; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$13,000 in the CIP #515 Golf Course Winter Recreation Improvements project for the purchase of a track cross country ski trail groomer and accepting the sum of \$13,000 as a donation for this purpose; together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

12. Resolution appropriating the sum of \$10,000 for the purchase of water-related catastrophe equipment and accepting the sum of \$10,000 in grant funding from the Department of Safety, State Homeland Security Grant Program for this purpose; together with report from the Deputy Fire Chief.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

13. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

14. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$735.33, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

15. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$19,612.24, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

16. Report from the Deputy City Manager Finance recommending 2022 Beaver Meadow Golf Course daily fee, cart, GHIN, range, outing and tent rates as recommended by the Golf Course Advisory Committee.

Attachments: [Report](#)
[2022 Golf Advisory Daily Rates](#)

17. Report from the Local Government Management Fellow requesting the City Manager be authorized to apply for a Federal Aviation Administration Airport Terminals Program grant.

Attachments: [Report](#)

18. Report from the General Services Director recommending the City Manager be authorized to execute an easement deed with Unitil Energy Systems, Inc. and Consolidated Communications of Northern New England Company, LLC for the installation and maintenance of a new electrical service line to the existing water pumping station serving the Pembroke Well Field on North Pembroke Road.

Attachments: [Report](#)
[Easement Deed N Pembroke Rd Pembroke](#)
[Sketch for Station 2 Electrical Line](#)
[Station 2 Electrical Line Installation](#)

Appointments

19. City Manager's Proposed Reappointments to the Conservation Commission: Christopher Kane, Frederick Chormann, and Katherine Healy

Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 20A. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in February and March with action taken in April.)

Attachments: [Resolution](#)
[Report](#)

- 20B. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-9, Demolition Review; together with report from the Heritage Commission.

Attachments: [Ordinance](#)
[Report](#)
[Timeline Comparison](#)

- 20C. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, by adding a full-time Assistant Golf Professional; together with report from the Deputy City Manager Finance.

Attachments: [Ordinance](#)
[Report](#)

- 20D. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.)

Attachments: [Ordinance](#)
[Report](#)
[Supplemental Ordinance](#)
[Supplemental Report](#)
[Public Testimony](#)

- 20E. Resolution appropriating the sum of \$4,567,295 for revenue replacement and accepting the sum of \$4,567,295 in American Rescue Plan Act (ARPA) funds for this purpose; together with report from the Deputy City Manager Finance.

Attachments: [Resolution](#)
[Report](#)
[SLFRF-Final-Rule-Overview](#)

- 20F. Resolution appropriating the sum of \$3,800,000 for the Hall Street Wastewater Treatment Facility Secondary Clarifier Upgrade Subproject (CIP #104), accepting the sum of \$760,000 from the NH Department of Environmental Services American Rescue Plan Act (ARPA) program, and authorizing the issuance of bonds and notes in the sum of \$3,040,000 for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

- 20G. Resolution appropriating the sum of \$144,000.00 for overtime compensation and fringe benefits to support Fire Department staffing and authorizing the use of \$144,000.00 from fund balance for this purpose; together with report from the Fire Chief. (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)

- 20H. Resolution appropriating the sum of \$88,575.00 for bumpout construction and associated drainage improvements in conjunction with the Annual Highway Improvement Project (CIP #78) and authorizing the use of \$88,575.00 in Highway Reserve Funds for this purpose; together with report from the Senior Planner on behalf of the Transportation Policy Advisory Committee.

Attachments: [Resolution](#)
[Report](#)
[Plans](#)

- 20I. Resolution appropriating the sum of \$26,000 in the Granite United Way grant project for overtime and fringe benefit expenses incurred by the Police Department for Adverse Childhood Experience Response Team (ACERT) Program activities and accepting the sum of \$26,000 in funding from the ACERT Program administered through Granite United Way for this purpose; together with report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

- 20J. Resolution modifying the Elderly Exemption for the City of Concord pursuant to the provisions of RSA 72:27-a; together with report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Final Exemption and Credit Comparison by Town](#)
[Citizen Letter to Council](#)

- 20K. Resolution appropriating the sum of \$200,000 for improvements to the State Street Parking Garage (CIP #432) and authorizing the issuance of bonds and notes in the amount of up to \$200,000; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

21. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in February and March with action taken in April.)

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[Report](#)

22. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-9, Demolition Review; together with report from the Heritage Commission.

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[Report](#)
[Timeline Comparison](#)

23. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, by adding a full-time Assistant Golf Professional; together with report from the Deputy City Manager Finance.
Attachments: [Ordinance](#)
[Report](#)
24. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.)
Attachments: [Ordinance](#)
[Report](#)
[Supplemental Ordinance](#)
[Supplemental Report](#)
[Public Testimony](#)
25. Resolution appropriating the sum of \$4,567,295 for revenue replacement and accepting the sum of \$4,567,295 in American Rescue Plan Act (ARPA) funds for this purpose; together with report from the Deputy City Manager Finance.
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[Report](#)
[SLFRF-Final-Rule-Overview](#)
26. Resolution appropriating the sum of \$3,800,000 for the Hall Street Wastewater Treatment Facility Secondary Clarifier Upgrade Subproject (CIP #104), accepting the sum of \$760,000 from the NH Department of Environmental Services American Rescue Plan Act (ARPA) program, and authorizing the issuance of bonds and notes in the sum of \$3,040,000 for this purpose; together with report from the General Services Director.
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[Report](#)
27. Resolution appropriating the sum of \$144,000.00 for overtime compensation and fringe benefits to support Fire Department staffing and authorizing the use of \$144,000.00 from fund balance for this purpose; together with report from the Fire Chief. (Public testimony received.)
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[Report](#)
[Public Testimony](#)

28. Resolution appropriating the sum of \$88,575.00 for bumpout construction and associated drainage improvements in conjunction with the Annual Highway Improvement Project (CIP #78) and authorizing the use of \$88,575.00 in Highway Reserve Funds for this purpose; together with report from the Senior Planner on behalf of the Transportation Policy Advisory Committee.
Attachments: [Resolution](#)
[Report](#)
[Plans](#)
29. Resolution appropriating the sum of \$26,000 in the Granite United Way grant project for overtime and fringe benefit expenses incurred by the Police Department for Adverse Childhood Experience Response Team (ACERT) Program activities and accepting the sum of \$26,000 in funding from the ACERT Program administered through Granite United Way for this purpose; together with report from the Deputy Chief of Police.
Attachments: [Resolution](#)
[Report](#)
30. Resolution modifying the Elderly Exemption for the City of Concord pursuant to the provisions of RSA 72:27-a; together with report from the Director of Real Estate Assessments.
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[Report](#)
[Final Exemption and Credit Comparison by Town](#)
[Citizen Letter to Council](#)
31. Resolution appropriating the sum of \$200,000 for improvements to the State Street Parking Garage (CIP #432) and authorizing the issuance of bonds and notes in the amount of up to \$200,000; together with report from the Director of Redevelopment, Downtown Services & Special Projects.
Attachments: [Resolution](#)
[Report](#)

Reports

32. Presentation by City Planner, update on zoning ordinance project.
33. Eversource presentation regarding the proposed rebuilding of their P145 Transmission line.

New Business

Unfinished Business

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager**Consideration of Suspense Items**

Sus1 Item Tabled for an April 11, 2022 Public Hearing

Resolution appropriating the sum of \$66,147.38 from the Impact Fee Fund as a transfer to the General Fund to offset debt service costs and reduce General Fund Use of Fund Balance by \$66,147.38 as an offset for this purpose; together with report from the Deputy City Manager Finance.

Attachments: [Resolution](#)
[Report](#)

Sus2 Report from Councilor Erle Pierce, on behalf of the Ad Hoc Outdoor Dining and Food Truck Committee recommending changes to the City's Outdoor Dining Permit Program.

Attachments: [Report](#)
[Final Outdoor Dining Regulations with Addendums](#)

Adjournment

Information

- Inf1 December 16, 2021 Airport Advisory Committee Approved Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 February 3, 2022 and February 17, 2022 Ad hoc Outdoor Dining and Food Truck Committee Approved Meeting Minutes.
Attachments: [February 3, 2022](#)
[February 17, 2022](#)
- Inf3 February 7, 2022 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 February 22, 2022 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 Library Fines Amnesty Program & NH Kid Governor.
Attachments: [Fines Amnesty Program 2022](#)
- Inf6 Communication from Comcast notifying the City of upcoming programming changes.
Attachments: [Communication](#)
- Inf7 Communication from Eversource regarding Concord to Bow (P145) Line Rebuild Project.
Attachments: [Letter](#)
- Inf8 Merrimack County 2022 Budget Information.
Attachments: [Merrimack County 2022 Budget Information](#)