

DRAFT MINUTES

Beaver Meadow Golf Advisory Committee Meeting
January 16, 2018

In Attendance: Mark Coen, Linda Mattlage, Jennifer Kretovic, Bob Norton, Dick Holden, Jim Marshall, Brian LeBrun, Bernard “Sid” Chase, and Phil Davis.

Excused: Chris Mulleavey (Chairman), Fran Hunt, David Croft, Travis Martin, Roger Jobin, and Justin Kimball.

- 1) **Public Input:** The meeting was called to order and opened for public input. There was no public input.
- 2) **Approval of December 14, 2017 Meeting Minutes:** Jennifer Kretovic motioned, and Bob Norton seconded, to approve the minutes. The minutes were unanimously approved.
- 3) **Course Update:**
 - Outside projects are on hold due to the weather.
 - The Pump Station building is still on schedule to be completed for spring installation of the pump.
 - Implementation of Tee Snap is going very well. It is a much easier system for staff to use; it offers improved reporting for rounds and inventory; and it is more mobile, enabling rangers to better monitor cart use and pace of play. The new software also improves customer service by streamlining the check-in process, improving communication through multiple social media platforms, and online tee time reservations. One hundred twenty (120) e-mails have already been captured since implementation. Training will be provided for new and returning rangers.
 - Staff has recently been experiencing technical difficulties with the simulator CPU. The CPU was sent out for repair, worked for a few days, and then started acting up again. The vendor is shipping a new CPU. Through the new POS system, staff was able to notify and re-schedule all who were booked to play.
- 4) **Financial Statements:** Deputy City Manager Brian LeBrun presented two sets of financials; one based on the season/calendar year, the other based on Fiscal Year 2018 to date. Both reports show a shortfall in 2017 season memberships. The late start to the season and rainy spring dampened membership sales. Members not returning were contacted and there were no negative indications. Life changes, such as job changes and moving, were the most common responses.
- 5) **New Business:** The committee discussed the action that was taken at the January 8, 2018 City Council Meeting, where Councilor Herschlag pulled from consent the report authorizing the repurposing of funds intended for a new aerator in order to complete the pump station project. Councilor Herschlag pulled the item because he wants to discuss the long term financial viability of the Golf Course and Fund. The committee will invite Councilor Herschlag to a future meeting.
- 6) **Adjournment:** Bob Norton motioned, and Linda Mattlage seconded, to adjourn the meeting. With a unanimous vote, the meeting was adjourned.
- 7) **Next Meeting:** Thursday, February 8th, at 8:00 AM, at BMGC Clubhouse.