



# City of Concord, New Hampshire

**Mayor Byron O. Champlin**

TO: Members of City Council

FROM: Mayor Byron O. Champlin

DATE: March 14, 2024

RE: Community Development Advisory Committee (CDAC) Appointment

I propose the appointment of the following individual to the Community Development Advisory Committee for a three-year term that will expire April 30, 2027.

- Travis J. Craig, 9 Yale Street, Concord. Travis Craig's letter of interest and resume are attached. If approved Travis Craig will fill the General Public Representative vacancy.

In accordance with Section 18 of the City Council Rules, this proposed appointment is being distributed to City Council as information in advance of formal action at the April 8, 2024 City Council meeting.

November 3, 2023

Timothy J. Thompson, AICP  
Assistant Director of Community Development  
City of Concord  
41 Green St.  
Concord, NH 03301

Dear Mr. Thompson:

I recently spoke with Matt Walsh about wanting to volunteer for the City of Concord and he advised me that he might have a committee that is in need of someone with my skillset. I'm writing to inform you of my interest in joining the Community Development Advisory Committee.

I have over 15 years of retail banking experience with over 10 years of that in management. I also have 7 years of mortgage lending experience. During my time in these roles, I also served on the Board of Directors for the Mount Kearsarge Indian Museum and am currently on the Board of Directors for InTown Concord. Giving back to the community and helping people is clearly a passion of mine.

My resume is enclosed with this letter so you can review my education and work experience. I believe that my experience, skills, and desire to help make me a great person for the open spot on the committee.

Thank you for your time and consideration.

Sincerely,

  
Travis J. Craig

## Travis J. Craig

9 Yale St, Concord, NH 03301 | [traviscraig77@gmail.com](mailto:traviscraig77@gmail.com) | (603) 848-3338

### SUMMARY

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Motivated with an extensive career in financial services. Hands-on professional who implements creative strategies and dedicated to continuous improvement.

### WORK EXPERIENCE

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**Bank of New Hampshire** Concord, NH

AVP Banking Office Manager October 2022 – Present

- Oversee the operations of a branch including managing resources and staff.
- Business development and delivering exceptional customer service.
- Maintain strong operational soundness.

**New Hampshire Housing Finance Authority** Bedford, NH

Asset Manager May 2022 – October 2022

- Perform audits of a portfolio of multi-family properties by viewing files and advising property managers of findings.

Lending Analyst November 2018 – May 2022

- Perform reviews of mortgage loans by examining documents and creating findings for lenders to review and correct.
- Managed Quality Control program.

**Sugar River Bank** Newport, NH

Loan Officer July 2015 – November 2018

- Originate mortgage and consumer loans by building relationships and complete applications for processing.
- Communicate with realtors, consumers, and processors to obtain documentation.

### SKILLS

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- Over 10 years of leadership in retail banking.
- Excellent customer service skills.
- Management & problem resolution along with strong organizational skills.
- Multi-tasking while adapting to sudden changes.
- Detail-oriented with high quality standards.
- Board of Directors, Mount Kearsarge Indian Museum in 2017
- Board of Directors, InTown Concord currently