



City of Concord

City Council

Meeting Agenda

Monday, April 10, 2023

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies to be held at 6:00 P.M.

1. Call to Order.
2. Invocation by Reverend Peggy Schnack, St Paul's Episcopal Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

March 13, 2023 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. Presentation of Check by Unifit for the LED streetlight project

Consent Agenda Items

Items Tabled for May 8, 2023 Public Hearings

8. Resolution appropriating the sum of \$1,131,303 for the purpose of design, right-of-way acquisition, and bidding of the Loudon Road Bridge Rehabilitation and Road and Water Improvements project (CIP #588), accepting \$865,042 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the aggregate amount of \$266,261 with two hundred sixteen \$216,261 in General Capital fund bonds and \$50,000 in Water Capital fund bonds for this purpose; together with a report from the Interim City Engineer.

Attachments: [Resolution](#)
[Report](#)

9. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

Attachments: [Ordinance](#)
[Report](#)
[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

10. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, by amending Article 15-2, Pawnbroker/Secondhand Dealer; together with a report from the Deputy Police Chief.

Attachments: [Ordinance](#)
[Report](#)

11. Resolution appropriating the sum of \$10,000 for tree planting on City property and within public rights-of-way under the Sustainable Tree Program and authorizing the use of \$10,000 from the Urban Tree Trust fund for this purpose; together with a report from the Tree Subcommittee of the Conservation Commission.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

12. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

13. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,239.14, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

14. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$9,371.52 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

15. Report from Deputy City Manager - Finance recommending the FY24 Budget Schedule and Guidelines as recommended by the Fiscal Policy Advisory Committee.

Attachments: [Report](#)
[FY 2024 Finance Committee Schedule](#)
[FY 2024 Finance Committee Guidelines](#)

16. Report from the Deputy City Manager - Finance with recommendation from the Fiscal Policy Advisory Committee to direct the Energy and Environment Committee to prepare an Electric Aggregation Plan in accordance with RSA 53-E:6.
Attachments: [Report](#)
17. Quarterly Current Use Change Tax Report from the Director of Real Estate Assessments.
Attachments: [Report](#)
18. Report from the Parks and Recreation Director on the Merrill Park Pond.
Attachments: [Report](#)
[Letter from Basil Woods Chapter](#)
19. Report from the Facilities Naming Committee recommending City Council approve the naming of the tennis courts at Memorial Field the Coach Harvey Smith tennis courts.
Attachments: [Report](#)

Consent Resolutions

20. Resolution repurposing the sum of \$85,115.13 from the Repair/Renovate/Preserve City Hall project (CIP #65) for use on the Police Station Building Rehab project (CIP #484); together with a report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
21. Resolution authorizing the City Manager to enter into a State Bridge Aid and Federal Aid Programs Project Agreement with the New Hampshire Department of Transportation for CIP#588 Loudon Road Bridge Rehabilitation and Road Improvements Project, together with a report from the Interim City Engineer.
Attachments: [Resolution](#)
[Report](#)
22. Resolution authorizing the City Manager to submit an application to Jeanne Shaheen Congressional Directed Spending Program for funds designated for law enforcement related programs; together with a report from the Deputy Police Chief.
Attachments: [Resolution](#)
[Report](#)
23. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.
Attachments: [Resolution](#)

Appointments

24. City Manager's Proposed Appointment to the Conservation Commission: Jeffrey Lewis.
Attachments: [Report](#)
25. Mayor Bouley's proposed appointments to the Committee for Concord's Plan to End Homelessness: Rabbi Robin Nafshi, Julie Palmeri, Laura Simoes and Peteris Surmanis.
Attachments: [Appointments](#)
26. Mayor Bouley's proposed appointments to the Everett Arena Advisory Committee: Claire Gruenfelder and Jed Merrow.
Attachments: [Appointments](#)

End of Consent Agenda

Public Hearings

- 27A. Report from the General Services Director regarding the City's Solid Waste and Recycling Collection, recommending the gradual transition from manual collection to automated collection. (Supplement report submitted.) (Report from the Solid Waste Advisory Committee submitted.)
Attachments: [Report](#)
[Supplemental Report](#)
[Solid Waste Advisory Committee Report](#)
- 27B. Resolution authorizing the City Manager to enter into a contract for the disposal of the City's Solid Waste; together with a report from the General Services Director. (Report from the Solid Waste Advisory Committee submitted.)
Attachments: [Resolution](#)
[Report](#)
[Solid Waste Advisory Committee Report](#)
- 27C. Ordinance amending the Code of Ordinances Title I, General Code; Chapter 5, Public Works, Article 5-7, Solid Waste and Article 5-8, Solid Waste Flow Control; together with a report from the General Services Director. (Report from the Solid Waste Advisory Committee submitted.)
Attachments: [Ordinance](#)
[Report](#)
[Solid Waste Advisory Committee Report](#)
- 27D. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Compensation Plan, to establish the following positions: Assistant Community Development

Director, Director of Special Projects and Strategic Initiatives, and Permitting System Coordinator; together with a report from the Deputy City Manager - Development and the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

27E. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines and Penalties, Schedule II, Chapter 19 Parking Violations; together with a report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

27F. Resolution appropriating the sum of \$713,500 to supplement the underground fuel tank replacement (CIP #323) project and authorizing the issuance of bonds and notes in the aggregate amount of \$713,500 with \$351,700 General Capital Fund, \$180,900 Water Capital Fund and \$180,900 Sewer Capital Fund for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

27G. Resolution modifying the Optional Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town](#)

27H. Resolution modifying the All Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:28-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town](#)

Public Hearing Action

28. Report from the General Services Director regarding the City's Solid Waste and Recycling Collection, recommending the gradual transition from manual collection to automated collection. (Supplement report submitted.) (Report from the Solid Waste Advisory Committee submitted.)

Attachments: [Report](#)
[Supplemental Report](#)
[Solid Waste Advisory Committee Report](#)

29. Resolution authorizing the City Manager to enter into a contract for the disposal of the City's Solid Waste; together with a report from the General Services Director. (Report from the Solid Waste Advisory Committee submitted.)
Attachments: [Resolution](#)
[Report](#)
[Solid Waste Advisory Committee Report](#)
30. Ordinance amending the Code of Ordinances Title I, General Code; Chapter 5, Public Works, Article 5-7, Solid Waste and Article 5-8, Solid Waste Flow Control; together with a report from the General Services Director. (Report from the Solid Waste Advisory Committee submitted.)
Attachments: [Ordinance](#)
[Report](#)
[Solid Waste Advisory Committee Report](#)
31. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Compensation Plan, to establish the following positions: Assistant Community Development Director, Director of Special Projects and Strategic Initiatives, and Permitting System Coordinator; together with a report from the Deputy City Manager - Development and the Director of Human Resources and Labor Relations.
Attachments: [Ordinance](#)
[Report](#)
32. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines and Penalties, Schedule II, Chapter 19 Parking Violations; together with a report from the City Solicitor.
Attachments: [Ordinance](#)
[Report](#)
33. Resolution appropriating the sum of \$713,500 to supplement the underground fuel tank replacement (CIP #323) project and authorizing the issuance of bonds and notes in the aggregate amount of \$713,500 with \$351,700 General Capital Fund, \$180,900 Water Capital Fund and \$180,900 Sewer Capital Fund for this purpose; together with a report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
34. Resolution modifying the Optional Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:27-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town](#)

35. Resolution modifying the All Veterans' Tax Credit for the City of Concord pursuant to the provisions of RSA 72:28-a; together with a report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)
[Report](#)
[Exemption and Credit Comparison by Town](#)

Reports

36. Report from the Parks and Recreation Director on Memorial Field.
37. Report to Council for the completion of the LED streetlight project

Attachments: [Report](#)

New Business

Unfinished Business

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Adjournment

Information

- Inf1 March 6, 2023 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 March 8, 2023 Ad-Hoc Beaver Meadow Building Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 March 9, 2023 Beaver Meadow Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 March 16, 2023 Recreation and Parks Advisory Committees draft meeting minutes.
Attachments: [Minutes](#)
- Inf5 March 20, 2023 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 Communication from Raymond Pinard regarding the recent formation of the Diversity Equity Inclusion Justice and Belonging Committee.
Attachments: [Communication](#)

- Inf7 Library Fines Amnesty Program.
Attachments: [Report](#)
- Inf8 Communications from Comcast regarding changes to Xfinity Services.
Attachments: [Communication](#)
[Communication](#)
- Inf9 Communication from the NH Department of Military Affairs & Veterans Services regarding 2023 Prescribed Burns.
Attachments: [Communication](#)
- Inf10 Communication from GoodEnergy expressing their interest in demonstrating how the City can use Community Power to fulfill its economic and environmental goals, and provide its residents and businesses with more electricity supply choices.
Attachments: [Communication](#)
- Inf11 Parks and Recreation Departments Summer Camp Brochure.
Attachments: [Summer Camp Brochure](#)
- Inf12 Information on this years Free Youth Fishing Derby at Merrill Park.
Attachments: [Flyer](#)